FORMAT FOR THE REQUISITION OF AIR-CONDITIONER(S)

1.	Name of the Teacher & Deptt	:
2.	Designation	:
3.	Number of Ongoing Research Projects	:
4.	Status of Lab, if provided	:

 Status/Type of the Equipment(s), Research Works, etc

S. No	Name of the Equipments	Sensitivity of the equipments, research works, data, etc. if need to be under control of climatic condition	

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6. Number of Air-Conditioner(s) proposed : The equipments in the lab of Prof./Dr./Mr./Mrs...... is highly sensitized. In addition the samples, data and research works in the lab are also need to be under full climatic conditions.Therefore, the request for Air-Conditioner(s) is recommended so as to facilitate his/her research works.

Head of the Deptt/Centre

Dean of^f the Faculty /Director of Centre