

Guidelines for Admission

Degree of Doctor of Philosophy (Ph.D.) [vide Ordinance IX (Academic)]

1. Eligibility Criteria for Admission

A candidate for admission to the Programme for Degree of Doctor of Philosophy must have obtained at least a Second Class Masters Degree with not less than 55% of marks of a University or a Degree recognized by the University as its equivalent in the subject in which the candidate wishes to pursue a course of research or in a subject allied thereto.

2. Admission Procedure

The candidate shall apply online for admission to the Ph.D. Programme. The online application form is available on Jamia`s website <http://www.jmi.ac.in>. The application fee of Rs.1,000/- shall be submitted online for admission. The list of candidates found eligible to appear for an Entrance Test shall be notified on the website of the university.

The following category of candidates may be exempted from taking entrance test for Ph. D. Programme:

- (i) Candidates who have qualified UGC/CSIR NET/JRF examination or any other equivalent examination conducted by the recognized Governmental Department/Institute/Agency/SLET/valid GATE score (with qualifying marks) or having successfully completed regular M. Phil. Programme from a recognized university/institution.
- (ii) The teacher fellowship holders* of the recognized college/university/ institution, provided that the competent employing authority issues a No Objection Certificate to the candidate to join the Ph. D. Programme.

* The teacher candidates of the recognized college/University/Institution having fellowship under QIP programme or other such fellowship holders from government (state or central)/semi-government agencies shall be considered in this category.

- (iii) ICCR-Sponsored candidates.

The candidates seeking exemption shall have to submit the proof in respect of Para 2 (i) and (ii) above along with the application form for Ph.D. admissions.

The candidates who have been granted exemption from taking the Entrance Test will have to follow the rest of the admission process as per the schedule and fulfil all other requirements as per the Ph.D. Ordinance and the related Regulations.

The candidates will have to submit an affidavit making a self-declaration for his/her availability and successful completion of the course as and when conducted by the concerned Department/Centre/Faculty. No further relaxation will be given in this respect.

2 (a) Entrance Test: The Entrance Test will be for short-listing the applicants for the purposes of consideration by the Board of Studies/ Committee of Studies. Qualifying the Entrance Test will in no way entitle the candidate to any right to admission in the Ph.D. Programme.

The medium of Entrance Test shall be English, except in the Language Departments, which may set the question paper in the language concerned.

The Entrance Test shall be based on a single question paper comprising of Part 'A' and 'B', which shall of three hours duration.

The Part 'A' of the question paper shall include 50 multiple choice (objective type) questions of one mark each on teaching and research aptitude, reasoning, comprehension, language, writing and analytical skills and contemporary issues relevant to research and higher education.

It shall be common to all applicants for admission to the Ph.D. Programme at the level of each Faculty and the associated Centres.

The **Part 'A'** of the question paper shall be of **ONE hour duration**.

The Part 'B' of the Question Paper shall be devoted to the advanced knowledge of subject concerned and that of the specialization, if any. It shall have a weightage of 100 marks out of which 50 marks will be assigned to 50 multiple choice (objective type) questions of one mark each and a set of subjective types of questions having a weightage of another 50 marks.

The **Part B** of the question paper shall be of **TWO hours duration**.

2 (b) Criteria to Qualify the Entrance Test: The candidates who obtain at least 50 per cent marks in aggregate and in each of the Part A and B **separately** of the Entrance Test shall qualify for the interview.

The Candidates who qualify the entrance test and those who are exempted from the entrance test as per the Guidelines may also be eligible to appear in the interview of ONE more Department/Centre, provided that the Department/Centre/Faculty considers his/her subject of post graduation as an allied subject. The candidate has to indicate in his/her application form, allied department(s) (not more than three).

2 (c) Interview : The candidates who qualify the Entrance Test along with the candidates exempted from appearing in Entrance Test under the provisions of Para 2 (i), (ii) and (iii) above shall be required to prepare a **Research Proposal** and submit it to the Department/Faculty/Centre concerned before the interview. The research proposal

should include: (i) Broad Topic of Research, (ii) Objectives, (iii) Current State of the Literature related to the proposed topic, (iv) Proposed Research Work, (v) Methodology, (vi) References and (vii) Any other relevant information the researcher would like to submit.

The candidates who submit the Research Proposal, as per the schedule notified, shall be called for interview by the Department/Faculty/Centre concerned. These candidates will be required to be present and defend the research proposal before the Board of Studies/Committee of Studies.

The Board of Studies/Committee of Studies concerned, based on the performance of the candidates, shall recommend the name of the candidates, for the admission to the Ph. D. Programme, along with the name of a Supervisor and Co-supervisor (s), if any, for each candidate to the concerned Faculty/Board of Management. All such candidates shall be asked to contact the Office of the concerned Dean/HoD/Director to complete the admission formalities.

Documents to be submitted by Ph.D. candidates at the time of admission:

Candidates shall submit the following documents at the time of admission to the Ph.D. Program:

- (a) Photograph of the candidate;
- (b) A Broad Research Proposal duly signed by the candidate on every page and having the signature of Supervisor/Co-supervisor on first and last page;
- (c) Proof of Permanent Residential Address;
- (d) Attested copy of Matriculation (Class X) for verification of date of birth;
- (e) Attested copy of Graduation Degree;
- (f) Attested copy of Post Graduation Degree;
- (g) Attested copy of Mark Sheet of Post Graduation having proof of obtaining at least 55% marks;
- (h) Character Certificate (in original), not more than 6 months old. In case the period extends more than 6 months then the candidate should submit a declaration certificate with respect to the intervening period, if any, after completing the qualifying course including the statement of character on a Non-Judicial Stamp Paper of Rs.10/- duly attested by the Notary Public or Oath Commissioner;
- (i) Migration Certificate (in original) must be provided within one month of the date of completion of admission, failing which admission is liable to be cancelled;
- (j) No Objection Certificate from the employer, if employed (in original);

- (k) If the candidate is unemployed, an Undertaking on Non-Judicial Stamp Paper of Rs.10/-duly attested by Notary Public or Oath Commissioner;
- (l) A Consent Letter from the Co-Supervisor(s) specifying his/her field of specialization with full correspondence address; and
- (m) Research Visa within one month of the admission (For Foreign Students).