

JAMIA MILLIA ISLAMIA, JAMIA NAGAR, NEW DELHI-110025
LOCAL ADVT. No. 01/2017-18 DATED 06.04.2017

Applications on the prescribed form (*to be downloaded from the University's website i.e. <http://jmi.ac.in>*) are invited for the appointment of three Assistant Professors and one Office Assistant purely on contractual basis (initially for a period of one year, extendable as per the terms of Project) under the North Eastern Council (NEC) Secretariat, Shillong sponsored project entitled '**Upgradation of the Centre for North East Studies and Policy Research**' in Jamia Millia Islamia, so as to reach the Office of the Director, Centre for North East Studies and Policy Research, Jamia Millia Islamia, Maulana Mohammad Ali Jauhar Marg, Jamia Nagar, New Delhi-110025 latest by **21-04-2017** during working days between 10:00 AM to 01:00 PM (*Friday up to 12:00 Noon*).

1. Essential Qualifications for the post of Assistant Professor:-

- i) Good academic record as defined by the concerned university with at least 55% marks (*or an equivalent grade in a point scale wherever grading system is followed*) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET / SET.
- iii) The award of degree to candidates registered for M.Phil / Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bylaws / Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfilment of the following conditions:-
 - a) Ph.D. degree of the candidate awarded in regular mode only;
 - b) Evaluation of the Ph.D thesis by at least two external examiners;
 - c) Open Ph.D. viva voce of the candidate had been conducted;
 - d) Candidate has published two research papers from his / her Ph.D. work, out of which at least one must be in a refereed journal;
 - e) Candidate has made at least two presentations in conferences / seminars, based on his / her Ph.D work.
(a) to (e) as above are to be certified by the Vice-Chancellor / Pro-Vice Chancellor / Dean (Academic Affairs) / Dean (University instructions).
- iv) NET / SLET / SET shall also not be required for such Masters Programmes in disciplines for which NET / SLET / SET is not conducted.

Desirable:-

- a) M.A. and M.Phil. / Ph.D. Degree in Social Sciences or Humanities.
- b) Applicants must have the ability to design and carry out independent research project, a sound conceptual grounding in his / her discipline, excellent analytical and writing skills and experience in fieldwork in the North East Region of India.
- c) Applicants must have published on issues related to North East Region of India such as Migration and conflict; Inclusive growth, better government and gender responsiveness; Disaster management, assessment and community responses: Tradition and modernity: Conflict and everyday life; State and civil society; Myanmar border perspective; Act East Policy; Protracted conflict in North East Region of India; Discrimination against women in North East Region of India; Literature and reflections: and Climate change in North East Region of India.
- d) Applicants working on theoretical and conceptual issues related to the above areas (and not necessarily in the North East context) may also be considered.

Remuneration:- Rs. 60,000/- (*consolidated*) with 5% performed annual increment

2. Essential Qualifications for the posts of Office Assistant:-

- i) Bachelor's degree from a recognized university
- ii) Knowledge of computer specially MS Office
- iii) Drafting letters with good typing speed.

Desirable:-

- a) Good knowledge of MIS and FTS
- b) Candidates with knowledge of Accounts and Book Keeping will be given preference

Role and Responsibilities:-

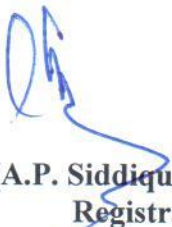
- Maintaining project records, arranging meetings and seminars, and handling all paperwork related to the project.
- Secretarial and Administrative support to the Director and other staff.

Remuneration:- Rs. 38,000/- (*consolidated*) with 5% performed annual increment

Note:-

1. Selection against vacancy shall not confer on the appointee any right of permanent appointment / regularization.
2. Jamia reserves the right to evolve a uniform and reasonable criterion for short-listing of eligible candidates, if needed.
3. Incomplete application or application on plain paper will not be entertained and is liable to be rejected.
4. The number of vacancies indicated in the Local Advertisement is tentative. The University reserves the right to increase / decrease the number of posts, at the time of selection and make appointments accordingly.
5. Qualifications, experience, etc. will be reckoned as on the last date for receipt of filled in application i.e. **21-04-2017**. Clear photocopies of all certificates must be attached with the application form. Any request for including any documents / information to the application form after the last date of submission of application shall not be entertained and no correspondence will be made in this regard.
6. Candidates already in service should apply through proper channel.
7. The university reserves the right to hold / not hold Selection Committee for any or all of the post(s).
8. Canvassing, in any form or on behalf of the candidate will be a disqualification.

The application form complete in all respect should reach on or before **21-04-2017** in the Office of the Director, Centre for North East Studies and Policy Research, Jamia Millia Islamia, Maulana Mohammad Ali Jauhar Marg, Jamia Nagar, New Delhi – 110025.


(A.P. Siddiqui) IPS
Registrar

Dated: 06.04.2017

Copy of the following with the request to give it due publicity without incurring any expenditure on behalf of Jamia Millia Islamia:-

1. All the Deans of the Faculties / Heads of Department / Institutions / Offices / Centres / Schools, JMI for information and display on their notice boards;
2. The Secretary to Vice Chancellor, J.M.I.;
3. The Finance Officer, J.M.I.;
4. The Senior PA to the Registrar; and
5. Notice Board: (i). VCs Office, (ii). Registrar's Office and (iii). Establishment Branch.

Dated: 06.04.2017


(Owes Ahmad)
Asstt. Registrar(RPS)
