

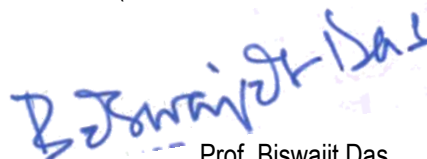
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Applications on prescribed format are invited for the post of Project Fellow, Project Coordinator, Project Associate and Project Office Assistant under the Ford Foundation Project titled "Tracking Access under Digitalization". The duration of the project is two years.

S. No.	Name of the Post	Fixed Remuneration	Qualification	Responsibilities (not limited to the following)
1.	One Project Fellow	45,000 per month	1. Ph.D in social Sciences 2. Research experience in communication technology and public policy 3. Academic publications	1. Overall Research Design development, Research & Monitoring 2. Conduct Ethnographic Fieldwork in Delhi & other cities 3. Review Academic & technical literature on project themes 4. Aggregate data & finalise reports based on work of external consultants 5. Conduct meetings on & Evaluate interim /Final Data and Dissemination
2.	One Project Coordinator	30,000 per month	1. M.A. in Social Sciences 2. Project Management & Report-writing skills 3. Academic publications 4. Editorial and management skills for web contents/blog	1. Financial & Administrative Management 2. Prepare Annual Narrative & Financial reports 3. Preparing/Editing entries and Managing Project Blog 4. Organise meetings/workshops on Interim Data analysis & Dissemination
3.	One Project Associate	30,000 per month	1. M.A. in Social Sciences 2. Research experience in Media Advocacy sector 3. Experience of fieldwork/ data collection on media projects	1. Baseline documentation of distribution field/policy 2. Conduct fieldwork in Delhi and other cities in student surveys at CCMG 3. Assist consultants/organisations in data collection/analysis 4. Maintain documentation of case studies, fieldwork, survey and all workshops
4.	One Project Office Assistant	9,000 per month	1. Class 8 passed (an read and write) 2. Office work experience	1. Assist in maintaining files 2. Replication & Documentation 3. Assist with other stationary works

Candidates should send their applications mentioning the posts applied for to the Office Incharge Mohd Saad Karimi (saadkarimi2010@hotmail.com) latest by 19 September, 2013, giving complete bio-data (with email, address and mobile no).

Note: No TA/DA will be paid to candidates appearing for the interview.



Prof. Biswajit Das
(Director)

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