



TENDER DOCUMENT 2015-16

FOR

RUNNING CANTEENS AT

JAMIA MILLIA ISLAMIA (JMI)
JAMIA NAGAR, NEW DELHI – 110025
www.jmi.ac.in

To submit in the Tender Box at Gate No.16, Property Department, Registrar Office,
Jamia Millia Islamia, New Delhi 110025

Tender document submitted by:

M/s. _____

Contains total 20 pages.

This tender document is not transferable

To pay tender fee In the form of Demand Draft drawn in favour of The Registrar, JMI, New Delhi

ABOUT JAMIA MILLIA ISLAMIA

Jamia Millia Islamia, an institution originally established at Aligarh in United Provinces, India in 1920 became a Central University by an Act of the Indian Parliament in 1988. In Urdu language, Jamia means ‘University’, and Millia means ‘National’.

The story of its growth from a small institution in the pre-independence India to a central university located in New Delhi—offering integrated education from nursery to research in specialized areas—is a saga of dedication, conviction and vision of a people who worked against all odds and saw it growing step by step. They “built up the Jamia Millia stone by stone and sacrifice by sacrifice,” said Sarojini Naidu, the nightingale of India. In 1925 Jamia shifted from Aligarh to Karol Bagh, New Delhi.

On 1 March 1935, the foundation stone for a school building was laid at Okhla, then a non-descript village in the southern outskirts of Delhi. In 1936, all institutions of Jamia, except Jamia Press, the Maktaba and the library, were shifted to the new campus. The basic emphasis of Jamia was on evolving innovative education methods. This led to the establishment of a teacher’s college (Ustadon ka Madrasa) in 1938. In 1936, Dr. M.A. Ansari passed away. On 4 June 1939, Jamia Millia Islamia was registered as a Society.

In 1962, the University Grants Commission declared the Jamia a ‘deemed to be University’. Soon thereafter, the School of Social Work was established in 1967. In 1971, Jamia started the Zakir Husain Institute of Islamic Studies, to honour Dr. Zakir Husain, who had passed away in 1969. BE course in Civil Engineering commenced in 1978; in 1981, the faculties of Humanities and Languages, Natural Sciences, Social Science, and the State Resource Centre were founded. In 1983, it started the Mass Communication Research Centre and the Centre for Coaching and Career Planning. In 1985, it established the Faculty of Engineering & Technology and the University Computer Centre. Academic Staff College and the Academy of Third World Studies followed in 1987 and 1988.

By a Special Act of the Parliament, Jamia Millia Islamia was made a Central University of India in December 1988. In the list of the Faculties, i.e. Education, Humanities & Languages, Natural Sciences, Social Sciences. Engineering & Technology, one more Faculty - Faculty of Law, was added in 1989. Many new courses and programmes at UG and PG levels have since been added.

Besides its Nine faculties, the Jamia has a number of centres of learning and research, like AJK-Mass Communication Research Centre (MCRC), Academy of International Studies etc. The Jamia is also marching ahead in the field of Information Technology (IT). It offers various undergraduate and postgraduate IT courses. Apart from this, the Jamia has a campus wide network which connects a large number of its departments and offices.

1. Tender requirements

A Reputed Contractor having experience of at least 3 years of running Canteen in a Govt. Sector/PSUs/ Educational Institutions/ Private Institutions of repute is eligible to apply who can cater to the needs of students and Officers/Staff as per details given:

Breakfast	Indian, South Indian and Continental.
Lunch	Veg. Meals (Thali comprising of Dal, Seasonal Subzi, Curd/Raita, Basmati Rice and 2 Chapati/ Roti, Salad and Pickle. Veg & Non-Veg. Meals (Thali comprising of Vegetable Paneer/Chicken, Dal, Seasonal Subzi, Curd/Raita, Basmati Rice and 2 Chapati/ Roti, Salad and Pickle.
Snacks	Standard Snacks like Sambar Vada, Idli-Vada, Samosa, Sandwiches and Biscuit etc.
Beverage	Tea, Coffee, Soft Drinks, Fruit Juices, Fruit Chat etc.

Catering arrangement for meetings, which may include High Tea, Buffet/Packed Lunch etc. Detailed list of items with approved rates is given at Annexure 'A'.

There are three types of Canteens in the campus:

Type – “A” Canteens : Having full fledged cooking facility.

Type – “B” Canteens : Having Dry Canteens for providing cooked items only.

Type – “C” Canteens : Having Dry Canteens for providing cooked items only.

No.	Type “A” Canteen	No.	Type “B” Canteen	No.	Type “C” Canteen
1	Central Canteen Main Campus.	1	Cafeteria at Faculty of Dentistry.	1	Dry Canteen Jamia Sr. Sec. School.
2	Faculty of Engg. & Tech.	2	Jamia Middle School.	2	Dry Canteen at Jamia Middle School.
3	Faculty of Education.	3	GP Girls Hostel.	3	Hygienic-mark cafe Faculty of Human & lang.
4	Fine Arts & Arts Education.	4	AMK & BR Ambedker Hostel.	4	Juice Counter of HPMC at College Campus
5	Canteen AJK M.C.R.C.	5	Kellat Hostels	5	Juice Counter of HPMC at Faculty of Engg. & Tech.
				6	Coffee Corner (Nescafe) At Management Building.
				7	Punjab Agri Corporation Ltd. Kiosk - Opp. Jamia Books Shop.

Note: The tenderers are required to visit the canteens, before submitting the tender documents.

2. Facilities to Provide by the Jamia

The Canteen premises comprises of kitchen facilities, space for cooking and dining facilities. IGL connection, electricity and water shall also be provided by the Jamia but contractor has to pay the usage charges on actual basis. The charges of IGL connection and security deposit etc. have to be borne by the user/contractor.

3. Requirements from Contractor

i) The contractor should have a valid registration number, PAN No, Service /Sales Tax /VAT no. of the firm.

(ii) The contractor shall procure food articles and vegetables of good quality to the satisfaction of the Canteen committee. The Canteen committee shall have the right to change any brand of material used for cooking, provided the cost of the same does not exceed the specified brand.

(iii) The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale food is not recycled. Stale food shall be removed from the Canteen premises as soon as possible. Unrefrigerated cooked food, not consumed within six hours in summer months and ten hours in winter months, shall deemed to be stale and unfit for consumption.

iv) The food shall neither be too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of the students/employees.

v) The oil that remains from deep frying at the end of the day shall have to be destroyed and shall not be allowed to be recycled for the purpose of cooking again.

vi) The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time.

vii) The contractor shall pay special attention to maintain the Canteen in a neat and tidy condition at all times. For this purpose, the Canteen shall be cleaned thoroughly and regularly.

viii) The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be dealt with severely.

ix) The contractor shall ensure that sufficient man power is deployed for preparation and service of each meal including cleaning, washing and overall upkeep of Canteen assets and premises.

x) The contractor of all types of canteens shall be required to supply the items on the rates mentioned in the rate list given at Annexure 'A'. However the canteen committee shall provide specific list of items from the rate list of Annexure 'A' to the contractor for having the items in the canteen. The rate list of such items should also be displayed prominently at JMI Canteens.

xi) The contractor shall pay the rental /maintenance charges to Jamia by **10th of the following month** and electricity / water charges by the prescribed dates in the requisite bills.

4. Visit to Departments.

The bidder is advised to visit and acquaint himself with the operational system. The cost of visiting shall be borne by the bidder. It shall be deemed that the contractor has undertaken visit to the Department and is aware of the operational conditions prior to the submission of the tender documents.

6. Bids System.

Sealed tenders in **two bid system i.e. Technical Bid & Financial Bid** in separate sealed covers are invited to run Canteen in the JMI Campus, New Delhi for the students and officials of the University. The contract may be valid initially for two years and the Jamia Millia Islamia reserves the right to curtail or to extend the validity of contract on the same rates and terms and conditions for such period as may be agreed to.

The tender details are available on the JMI websites <http://www.jmi.ac.in> The bidders can download the Tender documents from the website and should attach a separate D.D./Pay Order of Rs.500/- (Non refundable) as tender cost in favour of **The Registrar, JMI, New Delhi** along with the bid document. The tender document downloaded from the JMI website will not be considered without tender cost.

The completed tender is required to be submitted along with the E.M.D. of Rs. 50,000/- (Rupees Fifty Thousand Only) for Type – A canteens, Rs. 20,000/- (Rupees Twenty Thousand Only) for Type – B canteens and Rs. 10,000/- (Rupees Ten Thousand Only) for Type – C canteens, in the form of D.D. drawn in favour of **The Registrar, JMI, payable at New Delhi**. The E.M.D. in the form of D.D. should be kept with the Technical Bid. The last date to submit the completed tenders in the Tender Box available at Gate No-16, Property Department, Registrar Office is on or before 13/07/2015 upto 01:00 P.M. The Technical and Financial Bids should be kept in a separate sealed covers, with “Technical Bid” and “Financial Bid” and be super scribed on the envelope. These two sealed covers may be kept in another sealed cover along with the tender documents, with Tender for Canteen with subscription on the envelope. The name and address of the tenderer must be mentioned on each envelope. The Technical Bids will be opened on the same date at 02:30 P.M. in the Committee Room in the presence of the tenderers or their authorized representatives. The date for opening the Financial Bid will be announced on the same day. Incomplete tenders and those without proper E.M.D. shall be summarily rejected.

(Registrar)
Jamia Millia Islamia

Terms and Conditions For the award of ‘Canteen Contract’ at Jamia Millia Islamia, New Delhi.

1. The contract shall be awarded on the following basis:
 - A) **HIGHEST RENTAL CHARGES OFFERED BY THE TENDERER FOR USE OF JMI PREMISES AS PER COMPARATIVE STATEMENT OF TENDERS WHO FULFILLS OTHER CONDITIONS AS LAID DOWN IN THE TENDER DOCUMENT SHALL BE THE DECIDING FACTOR TO AWARD THE CONTRACT.**
 - B) Gas, electricity and water charges will be chargeable from the contractor on actual basis.
 - C) **Type ‘A’ Canteens: Only one Type ‘A’ canteen will be awarded to a successful tenderer. If a tenderer is H-1 in other Type ‘A’ canteens, he will be given an option to choose a canteen of his choice amongst the canteen where he is H-1. Thus the canteen which has not been opted by the original H-1 bidder may be offered to H-2 tenderer if he agrees to operate on the rate quoted by H-1.**
 - D) The Tenderer will have to enclose D.D. of earnest money with Technical Bid which will be refundable only in case of non acceptance of the offer.
 - E) All taxes, levy etc. has to be paid by the tenderer.
2. Tenders shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected.
3. Tenders received without prescribed Earnest Money Deposit (E.M.D.) shall not be considered.
4. The schedules issued with the form of tender listing the menus etc. for Canteen services to be rendered, must not be altered by the tenderer. Any modifications/alterations of the rate schedules considered necessary by the tenderer should be in the separate letter accompanying the tender.
5. No paper shall be detached from the prescribed tender document.
6. The name and address of the tenderer with rubber stamp shall be clearly written in the space provided and no overwriting corrections, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted strictly in accordance with the instructions laid down herein otherwise the tender is liable to be rejected.
7. All pages of the tender document are to be signed by the authorized signatory/signatories.
8. The tender is liable to be rejected if complete information is not given there-in or if the particulars and data (if any) asked for in the schedule to the tender are not filled in.

9. Individual signing the tender or other documents connected with the tender must specify whether he signs as :
- (i) A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - (iii) Director or Principal Officer duly authorized by the Board of Directors of the company.
10. In case of (ii) a copy of the partnership deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender papers. In case of partnership firm where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorized by a resolution passed by the board of directors and a copy of the resolution attested by the Principal Officer should be attached.
11. The tender is to be submitted in sealed envelopes mentioned as **“Tender for JMI Canteen”** addressed to the **Registrar, Jamia Millia Islamia, New Delhi, 110025**. Submit the completed tenders in the Tender Box available at Gate No. 16, Property Department, JMI on or before 01:00 P.M. on 13/07/2015. The tenders will be opened on the same day at 02:30 P.M. in the presence of such of the tenderers who may wish to be present, either by themselves or through their authorized representatives.
12. A **demand draft of Rs.50,000/-** (Rupees Fifty Thousand Only) for **Type - A Canteens, Rs.20,000/-** (Rupees Twenty Thousand Only) for **Type - B Canteens** and **Rs.10,000/-** (Rupees Ten Thousand Only) for **Type - C Canteen** is required to be deposited as an **Earnest Money Deposit** in favour of **The Registrar, JMI, New Delhi** along with tender.
The Earnest Money deposit (E.M.D.) of the successful tender shall be liable to be forfeited:
- (i) In case the contractor fails to sign an agreement in the prescribed form within 10 (Ten) days of the receipt of the letter awarding the contract, and
 - (ii) If he fails to commence the Canteen Services within 10 (Ten) days after receipt of the letter awarding the contract.
13. The bids should be valid in the case of all the tenders for at least 2 months from the date of opening of the tender and if any tenderer withdraws or alters the terms of the tender during this period, the Earnest Money Deposit shall be forfeited. In the case of the successful tenderer, rates quoted shall be valid for the entire period of the contract.
14. Corrections, if any, in the tender document must be attested/countersigned & stamped.
15. Late receipt of tenders will not be accepted.

16. **JMI reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the highest maintenance charges offered, since due weightage shall be given to several factors besides the Commercial bid.**
17. The successful tenderer has to deposit a demand draft of Rs. 1,00,000/- (Rupees One Lac Only) for Type - A Canteen Rs 50,000/- (Rupees Fifty Thousand Only) for Type - B Canteens and Rs 20,000/- (Rupees Twenty Thousand Only) for Type – C Canteens in favour of **The Registrar, JMI, New Delhi** as Security Deposit. No interest shall accrue on this deposit, which will be returned after the successful completion of contract and after adjusting dues if any, of the contractor to JMI. The E.M.D. of successful tenderer will be converted as deposit and the E.M.D. of unsuccessful tenders shall be refunded in due course.
18. The contract may be valid initially for two years and the Jamia Millia Islamia reserves the right to curtail or to extend the validity of contract on the same rates and terms and conditions for such period as may be agreed to.
19. The contract once awarded can be terminated by either party giving two months notice to the other party nevertheless, JMI may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the terms of the contract. JMI's decision that a breach has occurred will be final and shall be accepted without demur by the contractor.
20. The contractor will have to provide a list of workers who will be working at canteens in JMI Campus and provide complete details about them. The contractor will also provide police verification and medical report of all his/her workers working within JMI Campus.
21. The contractor will have to submit an affidavit at the time of signing the agreement indicating that all employees of the contractors are being paid the minimum wage as per Minimum Wages Act of Delhi Government.
22. The contractor will be solely and exclusively responsible to adhere to meet out all statutory obligations under Indian law in respect of compliance of all the rules, regulations and directions given by a statutory authority with regard to safety, labour laws, PF & ESI remittance or any other prevalent laws both of Central & State Enactments.
23. The contractor will also submit a medical certificate on half yearly basis that all his/her employees handling food are not having any contagious diseases.
24. The contractor will ensure neat and clean clothes and aprons used by his/her employees handing food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the Contractor at his own cost. The canteen workers will bear the Identity Card issued by JMI, New Delhi during the working hours.
25. The contractor shall not be allowed to keep his/her employees inside JMI Canteen between 10:30 P.M. to 5:00 A.M. on any day.
26. The canteen shall remain open from 7:30 AM to 9:00 PM from Monday to Saturday. **(Dry Canteens may open upto 10:00 PM)** However, depending on the exigencies, the contractor may be required to keep the Canteen open or close as per requirement of the University.

27. The labours working in all the canteen, specially Central and F/o Engg. & Tech. Canteens should not stay in the campus. Only a few (2 or 3) may stay in the late evening, if required, for seminars and other activities.
28. Lunch/dinner should not be supplied outside the Jamia, through any canteen situated inside the campus of Jamia Millia Islamia. However, it will be permissible for seminars, meetings, student fresher/farewell parties etc. being held in the campus.
29. The contractor will occupy the accommodation earmarked for canteen and kitchen and shall not occupy the adjacent verandas and open space.
30. The contractor will ensure that his/her employees do not loiter around in the campus. In case of any loss of JMI caused by the employees of the contractor, the contractor will be responsible to make good the loss so sustained.
31. JMI reserves the right to ask & require the contractor to remove any person deployed by the contractor without assigning any reasons or notice.
32. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the kitchen and canteen. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects. Adequate numbers of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the canteen. The Contractor will also ensure that no used utensils viz Cups, Thalis are lying in the JMI Campus and these should be removed immediately.
33. The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and should wear apron and head gear.
34. The Contractor will ensure that the cooked and uncooked food is stored properly and no stale food served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized besides legal action.
35. The contractor shall not keep / sell items like Cigarettes and other health hazard articles.
36. The raw materials used for cooking can be checked by JMI officials at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of JMI and contractor will have to abide by it. The penalty will include at least Rs.5000/- in case if it is found using sub standard material.
37. The contractor will be required to display the approved rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the canteen.
38. The Contractor should take all safety measures while running Canteen. He will keep a First-Aid box for the persons deployed to work in canteen.
39. The Contractor shall not engage any minor as per the Child Labour Act, 1986 at the the canteens.

40. The Contractor shall abide by all laws of the land including labour laws, tax deduction liabilities, and welfare measures of its employees.
41. The rates for different items shall be as per list enclosed Annexure A. The Contractor intends to serve eatables not specified in the enclosed list; the same must be with the approval of rates by Canteen Committee of JMI.
42. The Registrar or the authorized representative/Canteen Committee Member (s) may inspect the preparation of food etc. from time to time.
43. In the event of unsatisfactory services rendered by the Contractor, the contract in question, may be cancelled by the JMI by giving one month's notice. Monetary fine as penalty @ Rs.1,000/- per day will be imposed for every default during the period of contract. If the services do not improve subsequently, a monetary fine as penalty @ Rs.2,000/- per day will be imposed for the subsequent defaults. This will have to be paid by the Contractor within a week on communication from the JMI failing which it will be adjusted against the Security Deposit.
44. No responsibility will be taken by the JMI for credit sales to students and others, losses or pilferage.
45. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption neither in JMI nor the contractor's workers shall have any right whatsoever to claim the benefit and / or emoluments that may be permissible or paid to the employees of JMI. The workers will remain the employees of the contractor and this should be the sole responsibility of the contractor to make it clear to its workers before deputing them to work at JMI.
46. The contractor shall not engage the services of any sub contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the canteen services and has sub contracts to any other party, the JMI has right to terminate the contract and to forfeit all security deposits by giving one months notice.
47. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquires verbal or written shall be entertained in respect of acceptance or rejection of the tender.
48. The bidder should indicate the name of the firm / firms along with location where they are currently having business with them and which can be seen by the JMI Officials. A satisfactory report issued by such organization(s) must be enclosed with the bid.
49. The Contractor shall make good all damages/losses which may be caused by any act or default of the contractor, his agents or servants or workers to any property of Institute with options to have damage or loss otherwise made good by charging the Contractor with the expenses.
50. Without prejudice to right under any other Clause of the contract, the JMI may in the event of any breach of the conditions on the part of the Contractor cancel the Contract and charge the Contractor with any loss arising from such cancellation.

51. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by V.C., JMI at New Delhi as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts payable to either party.
52. All Legal disputes shall be subject to jurisdiction of Delhi Court only.
53. The contractor shall inform to the University Administration, any changes of the Canteen workers, if required, made by him along with their Police verification and Medical report.
54. The contractor shall submit duly signed undertaking with the tender document.
55. Separate tender with fee & E.M.D. is required for 'A' Type , 'B' Type and 'C' Type Canteens.

Note: (i) The bidder (s) must specify the name of the canteen on the top of the sealed envelope
(ii) Women candidate shall be preferred for running the G.P. Girls Hostel Canteen.

Name of the Tenderer : _____

Address of Agency : _____

CERTIFICATE

I, Shri _____ R/o _____ hereby
solemnly agree to abide by the Terms and Conditions enumerated in the tender document 2015-16
of JMI. Any breach of the Clause/Clauses/Agreement will render my contract null and void.

Dated _____

Seal & Signature of the Tenderer

Witness No. 1

(Name, signature and full postal address)

Witness No. 2

(Name, signature and full postal address)

JAMIA MILLIA ISLAMIA, NEW DELHI

Name of Work: To run the JMI Canteen, New Delhi.

Photograph

TECHNICAL BID

(Technical Bid should be kept in separate sealed cover super scribing "Technical Bid" on it).

S.No.	Description	To be filled by the Bidder
1	Name of Tenderer.	
2	Details of Tender cost	(Rs:..... With Draft No.
3	Details of E.M.D	Rupees Draft No. Issuing Bank

4. Details of experience in the field (attach copies from the Agency of atleast last three years)

S. No.	Period		Organization/Agency	Approx number of Clientele handled/ being handled **
	From	To		

** Certificate from the concerned Agency must also be attached

5. IT Return (Copy of last 3 years) : _____
6. Registration with Service and Sales Tax Deptt.
etc. (Copy must be enclosed) _____
7. PAN card No. of the Registered Firm
(Copy of the same must be enclosed) _____
8. Copy of Financial Statements duly
certified by CA for the last three
years (to be attached) _____

9. Please Specify as to whether
Tenderer is Sole Proprietor/Pvt.
Ltd./Partnership firm (Name of the
Partner should be specified In this case) _____

Signature of the Tenderer
& Date. With Rubber Stamp

Name of the Tenderer : _____

JAMIA MILLIA ISLAMIA, NEW DELHI

Name of Work: To run the JMI Canteen, New Delhi.

FINANCIAL BID

(Keep this Financial Bid in Separate Sealed envelope)

1. Name of Tenderer :

A – Type Canteens

Name of the Canteen	Rental amount per month	
	in words	in figure
Central Canteen Main Campus.		
Faculty of Engg. & Tech.		
Faculty of Education.		
Fine Arts & Arts Education.		
Canteen AJK M.C.R.C.		

I have understood completely about this tender document and the terms and conditions therein. I agree to sale the eatables and packaged (Snacks /Lunch) on the rates mentioned in the tender. I have also understood that I have to maintain standards of hygiene and quality of eatables served through the canteens. **For each canteen separate tender is required to be filled up.**

Signature of the Tenderer
& Date. With Rubber Stamp

JAMIA MILLIA ISLAMIA, NEW DELHI

Name of Work: To run the JMI Canteen, New Delhi.

FINANCIAL BID

(Keep this Financial Bid in Separate Sealed envelope)

1. Name of Tenderer :

B – Type Canteens

Name of the Canteen	Rental amount per month	
	in words	in figure
Cafeteria Faculty of Dentistry.		
Jamia Middle School.		
GP Girls Hostel.		
AMK & BR Ambedker Hostel.		
Kellat Hostels.		

I have understood completely about this tender document and the terms and conditions therein. I agree to sale the eatables and packaged (Snacks /Lunch) on the rates mentioned in the tender. I have also understood that I have to maintain standards of hygiene and quality of eatables served through the canteens. **For each canteen separate tender is required to be filled up.**

Signature of the Tenderer
& Date. With Rubber Stamp

JAMIA MILLIA ISLAMIA, NEW DELHI

Name of Work: To run the JMI Canteen, New Delhi.

FINANCIAL BID

(Keep this Financial Bid in Separate Sealed envelope)

1. Name of Tenderer :

C – Type Canteens

Name of the Canteen	Rental amount per month	
	in words	in figure
Dry Canteen Jamia Sr. Sec. School.		
Dry Canteen Jamia Middle School.		
Hygienic-mark cafe Faculty of Human & lang.		
Juice Counter HPMC College Campus		
Juice Counter HPMC Faculty of Engg. & Tech.		
Coffee Corner (Nescafe) At Management Building.		
Punjab Agri Corporation Ltd. Kiosk - Opp. Jamia Books Shop.		

I have understood completely about this tender document and the terms and conditions therein. I agree to sale the eatables and packaged (Snacks /Lunch) on the rates mentioned in the tender. I have also understood that I have to maintain standards of hygiene and quality of eatables served through the canteens. **For each canteen separate tender is required to be filled up.**

Signature of the Tenderer
& Date. With Rubber Stamp

To
The Registrar,
Jamia Millia Islamia,
New Delhi -110025

Ref. your Tender No. JMI 2015-16

Sir,

1. I/We the undersigned (hereinafter known as “The Contractor”) hereby apply for grant of contract for running the JMI canteen at JMI, Jamia Millia Islamia New Delhi - 25.
2. I/We have gone through all the Terms and conditions and also the schedule of items as enlisted by you in your notice Inviting Tender for the subject under reference.
3. I/We, hereby confirm that we have understood all the Terms and Conditions and confirm my/our commitment to abide by them. In case of any discrepancy/dispute or wrong /incorrect nomenclature in the schedule, the decision of JMI shall be final.
4. I/We also confirm my/our commitment to provide the material as enlisted of item with your notice Inviting Tender under reference.
5. I/We have experience of _____ years for running canteen in a Government Sector/PSU/Educational Institutions/Private Institutions at places/offices at:

(a)	
(b)	
(c)	

6. I/We enclose herewith Experience Certificate duly signed by Principal/director/Manager of _____.
7. I am/we are enclosing herewith a DD bearing Sl.No._____ dated _____ Bank Name _____ Branch Name_____ for Type ‘___’ Canteen of Rs._____/ - drawn in favour of **The Registrar, JMI. payable at “New Delhi”**. I/We understand that the amount will be forfeited, if the applicant who is awarded the contract refuses to accept the contract.
8. I/We understand that I/We shall have to deposit a Security deposit of Rs. 1,00,000/- for Type ‘A’ Canteens, Rs. 50,000/- for Type ‘B’ Canteens and Rs.20,000/- for Type ‘C’ Canteens as refundable security deposit in favour of **The Registrar, JMI. New Delhi** before signing the “Agreement” in case I am/We are awarded the contract. This deposit will not bear any interest and shall be refunded on termination of contract after adjusting dues, if any.

9. In case the contract is awarded to me/us, I/We shall sign an agreement within 10 days (on a non-judicial stamp of paper of prescribed value) on the receipt of the letter awarding the contract.

10. I/We _____ S/o _____ R/o _____ (local address)
_____ Permanent Address
_____ solemnly state that I/We have not so far been black listed by any
of the institutions/Offices in which I/We have worked/run Canteen.

Date this _____ day of _____.

Signature of Contractor
Name & Address:

Rate list of different items to be maintained in the Canteens at JMI

S.No.	Items	Quantity	Approved Rates
1.	Tea	150 ml	6
2.	Coffee	150 ml	8
3.	Cold Drinks	--	MRP
4.	Biscuits	1 pack	MRP
5.	Chips (good quality)	1 pack	MRP
6.	Bread Pakora	1 piece	10
7.	Samosa	70 gm	6
8.	Veg. Patties	100 gm	10
9.	Burger (small size)	1 piece	12
10.	Burger (big size/chicken)	1 piece	20/30
11.	Veg/Chicken Sandwich	100 gm	20
12.	Gulab Jamun	40 gm	8
13.	Meetha Samosa (Khoya)	1 piece 100gm	10
14.	Chowmein	Half 400 gm	20
15.	Chowmein	Full 600 gm	30
16.	Two Eggs Omelet + 4 Britannia Slice	--	20
17.	Veg. Meals (Thali comprising of Dal, Seasonal Subzi, Curd/Raita, Basmati Rice and 2Chapati/ Roti, Salad and Pickle.	--	25
18.	Veg & Non-Veg. Meals (Thali comprising of Vegetable Paneer/ Chicken , Dal, Seasonal Subzi, Curd/Raita, Basmati Rice and 2Chapati/ Roti, Salad and Pickle.		40
19.	Puri Sabzi	250 gm 6 pieces	20
20.	Chicken Qorma 250gm + 4 chapati	-	40
21.	Chicken Biryani of Basmati Rice	300 gm	35
22.	Veg. Biryani of Basmati Rice	300 gm	25
23.	Rajma & Rice of Basmati	300 gm	25
24.	Chhole & Rice of Basmati	300 gm	25
25.	Chhole & Bhature	2 pcs.	30
26.	Paratha (Alu/Gobhi/Mooli)	2 pcs.	25
27.	Macroni Pasta	--	15
28.	Chhole & Slice	4 pcs.	15
29.	Shahi Paneer/ Matar Paneer/ Palak Paneer/Mix Veg/Dal Makhni	1 Veg.+ 4Chapati	35
30.	Idli (South)	2 pcs.	25
31.	Vada (South)	2 pcs.	25