

**Minutes of the Meeting of IQAC held on 19.04.2016 at 4:00 pm
in the Committee Room, Registrar Office, JMI**

A meeting of the IQAC Committee was held on 19th April, 2016 at 4:00 pm in Committee Room, Registrar Office, JMI. Following were present:

Dr. S. A. Ansari	Hony. Director
Dr. Abdul Malik	Member
Dr. Zishan Husain Khan	Special Invitee
Mr. Mohd. Wasiful Hasan	Special Invitee
Mr. Shuja'at Umar Khan	Special Invitee
Mr. Mohd. Firoz Akhtar	Special Invitee
Mr. Sharafat Ali	Special Invitee
Mr. Iqbal A. Hakim	Convener

Dr. Shehzad Hasan (Member), Dr. Shane Kazim Naqvi, Dr. Sirajuddin Ahmed and Mr. Zafar Alam (Special Invitees) could not attend the meeting due to their pre-occupation.

Following agenda was taken up:

1. THE WEEK-HANSA RESEARCH SURVEY 2016:

The Hony. Director, IQAC placed the proforma of THE WEEK-HANSA RESEARCH SURVEY 2016 for University & Engineering before the committee and apprised that the said agency has placed the JMI at the rank of top 6 universities last year in North Region. The committee discussed the proforma in detail.

The Committee discussed and recommended that for the collection and compilation of data of the University, the Nodal Officers may be identified and nominated at Faculty-wise, Department-wise and Centre-wise so that the interaction could be made directly with the concerned Nodal Officers in case of compilation of any information/data. Therefore, it was advised that a request may be sent through e-mails to all Deans of the Faculties/HoDs/Director of Centres for nomination of their Nodal Officers with their phone nos. and e-mail addresses.

In case of Faculty of Engineering, the committee recommended that a sub-committee at the Faculty of Engineering & Technology level may be constituted consisting of Dr. Zishan H. Khan as Coordinator, Prof. Majid Jameel and Prof. Mohd. Suhaib as Members to furnish the related information with proper approval. In this regard, an office order may also be issued in order to take up the work conveniently.

The Committee had also decided that the format to be sent to all the Deans of the Faculties/HoDs/Director of Centres, Finance Officer, Jt. Registrar (PDB), Supdg. Engineer, B&C and A.R. (Property) etc. for furnishing the information related to their Deptts./Offices.

The Meeting ended with a vote of thanks to the Chair.



(Prof. Shafeeq Ahmad Ansari)

Hony. Director

IQAC

**Honorary Director
Internal Quality Assurance Cell
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