

**Minutes of the Meeting of IQAC held on 23.08.2016 at 4:00 pm  
in the Committee Room, Registrar Office, JMI**

A meeting of the IQAC Committee was held on 23<sup>rd</sup> August, 2016 at 4:00 pm in Committee Room, Registrar Office, JMI to discuss formation of various Academic Audit Teams to conduct academic audit of the Departments/Centres of JMI. Following were present:

Dr. S. A. Ansari	Hony. Director
Dr. Zishan Husain Khan	Hony. Dy. Director
Mr. Hari Narayan	Special Invitee
Mr. Mohd. Firoz Akhtar	Special Invitee
Mr. Sharafat Ali	Special Invitee
Mr. Vikar Ahmad	Special Invitee
Mr. Iqbal A. Hakim	Convener

Dr. Mansaf Alam, Hony. Dy. Director and Dr. Shehzad Hasan, Hony. Asstt. Director could not attend the meeting due to pre-occupation.

At the outset, the Director, IQAC welcomed the members.

Following agenda was taken up and discussed:

1. Formation of Academic Audit Teams

The Hony. Director placed the list of the names to be nominated for conducting Academic Audit of the Departments/Centres. The committee discussed and deliberated on nominations of the Academic Audit Teams by slight changing of nominations and finalized the list. The list of the teams is as follows:

S. No.	Faculty	Audit Team Member	Department/Centre	Contact Information
1	Humanities & Languages	Prof. M.P. Sharma	Deptt. of Hindi	msharma@jmi.ac.in
		Prof. Naved Iqbal	Deptt. of Psychology	niqbal@jmi.ac.in
		Dr. Ravindra Ramesh Patil	Deptt. of Social Work	rpatil@jmi.ac.in
2	Social Sciences	Prof. Nisar Ul Haq	Deptt. of Political Sciences	nhaq@jmi.ac.in
		Prof. Abdul Halim	Deptt. of Persian	ahalim@jmi.ac.in
		Dr. Shehzad Hasan	Deptt. of Mathematics	shasan@jmi.ac.in
3	Natural Sciences	Prof. Ayub Khan	Deptt. of Mathematics	akhan12@jmi.ac.in
		Prof. Arshad Noor Siddiqui	Deptt. of Mechanical Engg.	ansiddiqui@jmi.ac.in
		Prof. Zeeshan Husain Khan	Deptt. of Applied Science & Humanities	zhkhan2@jmi.ac.in
		Dr. Arshad Khan	Deptt. of Mathematics	akhan2@jmi.ac.in
4	Engineering & Technology	Prof. Majid Jameel	Deptt. of Electrical Engg.	mjamil@jmi.ac.in
		Prof. Mukesh Ranjan	Deptt. of English	mranjan@jmi.ac.in
		Dr. Rahisuddin	Deptt. of Chemistry	rahisuddin@jmi.ac.in
		Dr. Dinesh Prasad	Deptt. of Electronics Engg.	dprasad@jmi.ac.in

5	Fine Arts	Dr. Saif Siddiqui	Centre for Management Studies	ssiddiqui1@jmi.ac.in
		Dr. Ravindra Ramesh Patil	Deptt. of Social Work	rpatil@jmi.ac.in
		Mr. Mamoon Nomani	Deptt. of Art Education	mnomani@jmi.ac.in
6	Education	Dr. Haseeb Ahsan	Faculty of Dentistry	hahsan@jmi.ac.in
		Dr. Mohd. Imtaiyaz Hasan	Centre for Interdisciplinary Research in Basic Sciences	mihassan@jmi.ac.in
		Dr. Jasim Ahmad	Department of Institute of Advance Studies	jahmad@jmi.ac.in
7	Architecture & Ekistics	Dr. Haseeb Ahsan	Faculty of Dentistry	hahsan@jmi.ac.in
		Dr. Mohd. Imtaiyaz Hasan	Centre for Interdisciplinary Research in Basic Sciences	mihassan@jmi.ac.in
		Mr. Nisar Khan	Deptt. of Architecture & Ekistics	nkhan2@jmi.ac.in
8	Dentistry	Prof. Arshad Noor Siddiqui	Deptt. of Mechanical Engg.	ansiddiqui@jmi.ac.in
		Prof. Abdul Halim	Deptt. of Persian	ahalim@jmi.ac.in
		Dr. Haseeb Ahsan	Faculty of Dentistry	hahsan@jmi.ac.in
9	Law	Prof. Mukesh Ranjan	Deptt. of English	mranjan@jmi.ac.in
		Dr. Ghulam Yazdani	Faculty of Law	gyazdani@jmi.ac.in
		Dr. Shehzad Hasan	Deptt. of Mathematics	shasan@jmi.ac.in
10	Centres	Prof. S.A. Ansari	Centre for Interdisciplinary Research in Basic Sciences	saansari@jmi.ac.in directoriqac@jmi.ac.in
		Prof. Anjan Ananda Sen	Centre for Theoretical Physics	aasen@jmi.ac.in
		Dr. Mansaf Alam	Deptt. of Computer Science	malam2@jmi.ac.in
		Dr. Mohammad Shahid Khan	Deptt. of Physics	mshkhan@jmi.ac.in
		Dr. Mohd. Imtaiyaz Hasan	Centre for Interdisciplinary Research in Basic Sciences	mihassan@jmi.ac.in
		Dr. Saif Siddiqui	Centre for Management Studies	ssiddiqui1@jmi.ac.in

The committee also emphasized that the teams may be invited for orientation in respect of the concept of Academic Audit as well as to describe them how the action to be taken and also handover them Audit schedule.

Further, the committee is of the view that a note may be sent for approval to the Vice-Chancellor and after the approval, if so, an Office Order may be issued notifying the list of the Academic Audit Teams.

## 2. Orientation of HoDs:

The committee discussed and deliberated on the issue of orientation to be organized for the awareness of the HoDs on the importance of Quality Assurance in Education in the present scenario by engaging experts in the field as well as by involving NAAC office member also.

The Meeting ended with a vote of thanks to the Chair.

  
Hony. Director  
IQAC