

Management Concept and Principles,

MA (HRM) Semester 1st, Teaching plan 2019-20

By: Dr. (Mrs) Intezar Khan

| TOPIC | DATE | READINGS |
|--|---|---|
| Unit-1 Management, Organization Who are Managers? What do managers do? Why to study management? | August 2019 to September 2019 | Stephen P. Robbins,(2005), Management, Prentice Hall. PPT, case study method etc. |
| Management and Other Disciplines. Management yesterday & Today, different approaches to management. | | PPT, class discussion Tutorial |
| Management perspectives, Evolution of management thought, Scientific Management,etc. | | PPT, class discussion, Tutorial |
| Administrative management Henri Fayol, Max Weber bureaucratic model, Hawthorne studies etc. | | James,A.F Stoner, (1995), Management ,Prentice Hall |
| Managerial roles & skills in different organization. | October First week | PPT |
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| Unit 2 | | |
| Management functions, Planning, objective of planning, steps of planning, Process of planning . | October, Third and | PPT group and class Discussions |
| Organising,Decision making and controlling. | fourth week and Fifth week October, 2019 | |
| Group Assignments on functions of management. Presentation by students and Discussions Presentation by first group students on | | Presentation by students |
| Unit 3 | | |
| Production and Operations Management | November,2019 | PPT, Tutorial |
| Layout Planning and Analysis | | PPT, discussions etc. |

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| 7S Framework, Japanese management techniques , Six sigma Sigma | | |
| Contemporary management, MBO, Total Quality management.etc | November and December, 2019 | PPT, Discussion and revision if required |
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