

Management Concept and Principles

MA (HRM) Semester 1st, Teaching plan 2015-16

By: Dr. (Mrs) Intezar Khan

Topic	Date	Readings
Unit-1st Management, Organization Who are Managers? What do managers do?	II week of August, 2015	Stephen P. Robbins,(2005), Management, Prentice Hall PPT
Why to study management? Management and Other Disciplines.	III week ,August, 2015	Do, and PPT
Management perspectives, Evolution of management thought, Scientific Management, F.W. Taylor,	IV week, August, 2014	PPT, and Discussion
Administrative management Henri Fayol, Max Weber bureaucratic model, Haw thorne studies.	I week, September, 2015	PPT
Management yesterday & Today, different approaches to management, Managerial roles & skills in different organization.	II, week, September, 2015	James,A.F Stoner, (1995), Management ,Prentice Hall
Unit-2nd Management functions, Planning, objective of planning, steps of planning, Process of planning	III & IV week, September 2015	Do
Decision making in planning, Why do mangers plan? How do managers plan?, Types of plan	V, week, September and I week, October, 2015	Do
Group Assignments on functions of management.	II, III and IV, week of October, 2015	Presentation by students and
		Discussions

Presentation by first group students on Planning function and feedback		
Presentation by second group on Organizing function and feedback		do
Presentation by third and last group on Controlling and feedback		do
Decision making	V week October 2015	PPT, case examples etc
Feedback and add-on on all the presentation by students		Discussions held
Unit-3rd Contemporary management, MBO, Two steps in MBO, Where to use MBO, Key areas for managers,	I week of November, 2015	PPT and Notes
MIS, Challenges in MIS, and ERP	II week of November, 2015	PPT and Discussions
7S Framework, Japanese management techniques	III week of November, 2015	PPT and Notes
Six Sigma etc. revision	IV, week, of November 2015	PPT and Discussions
Revision	If required	Refer reading list given in syllabus