

# JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)  
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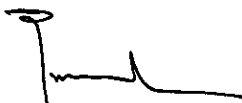
## Office of the Registrar

No. JMI/R.O./L&Ord./2012

May 17, 2012

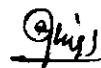
### NOTIFICATION

This is to notify for information of all the concerned that the Executive Council in its Meeting held on 23.04.2012 vide its Resolution No.EC-2012 (IV):14 has approved the Regulation 35 (R-XXXV) [Academic] concerning "Counting of Attendance of Students" in terms of Statute 40(3) of Jamia Act, 1988 on the recommendation of the University's Academic Council vide its meeting held on 18.04.2012 [Resolution No.AC-2012 (II):08], as per Annexure enclosed.

  
(Prof. S. M. Sajid)  
Registrar

#### Copy for information to:-

1. All the Deans of Faculties of JMI
2. The Dean, Students' Welfare, JMI
3. All the Heads of the Departments, JMI
4. The Directors/Hony. Directors of the Centres, JMI
5. The Controller of Examinations, JMI
6. The Chairman, Ordinance Committee, JMI
7. The Hony. Director, FTK Centre for Information Technology, JMI – With the request to incorporate in the appropriate place of the University's Ordinance and also for display on the Jamia's Website.
8. The Finance Officer, JMI
9. The Dy. Registrars (Admn.), JMI
10. The Dy. Registrars (HRD), JMI
11. The OSD (Establishment), JMI
12. The Development Officer, JMI
13. The Media Co-ordinator, JMI
14. The Hindi Officer, JMI – With the request to pursue uploading on University's website and updating the amendment in the relevant Ordinance.
15. The Secretary to the Vice-Chancellor, JMI
16. The Asstt. Registrar (Legal & Ord.), JMI
17. The Asstt. Registrar (A&C), JMI
18. The P.A. to the Pro-Vice-Chancellor, JMI
19. The Asstt. Registrar, Registrar's Secretariat, JMI
20. File /Folder



**Newly framed Regulation 35 (R-XXXV) [Academic] concerning "Counting of Attendance of Students" vide E.C. Resolution No. EC-2012 (IV): Reso-14 dated 23.04.2012**

**Regulation R-35 (R-XXXV) (academic)  
Counting of Attendance of Students**

1. Subject to the provisions laid down in Ordinance 35 (academic), the attendance of students, who have registered themselves in various programmes/courses of study, shall be computed as per the procedure described in this Regulation.
2. Attendance of students admitted to the 1<sup>st</sup> semester/ 1<sup>st</sup> year of any programme/course of study shall be counted from the date of admission in the respective classes.
3. Classes of the consecutive semesters/years shall commence from the 1<sup>st</sup> working day after the summer/winter vacations and all students who have been/are likely to be promoted to the next semester/year of the class will be deemed to have been given 'provisional' admission, even if the examination results of such students are awaited or they have not completed their re-admission. The attendance of all such provisionally admitted students shall be counted from the 1<sup>st</sup> working day of the respective semester/year.

Provided that in the Bachelor of Dental Surgery (B.D.S.) course where there is a provision of 'supplementary examination' as per the ordinance of the said course, if a student passes the supplementary examination, his/her attendance shall be counted from the date of his/her provisional admission. However, if a student fails in the supplementary examination, his/her attendance shall be counted from the date of his/her re-admission to the previous class, which he/she has been reverted back.

Provided further that the provisionally admitted students shall be required to complete their re-admission by 31<sup>st</sup> of July of each year or within 15 days of the declaration of result, whichever is latter. In case the student is unable to complete the re-admission as per the above time limit, he/she will be allowed to complete the re-admission within the next 15 days after the expiry of the cut-off date with the provision of late payment of such fees as is notified from time to time.

Provided further that if a student fails to complete his/her re-admission by the above extended schedule of late payment of fee, his/her admission shall stand cancelled.

4. If a student is found to be continuously absent from the class without information, communicated in writing explaining with valid cause, the reason for such absence, for a period of 30 days or more (15 days in case of the Faculty of Engineering & Technology/ Architecture & Ekistics/ Education/ Dentistry), his/her name shall be struck off the rolls.
5. A student whose admission is cancelled due to his/her inability to pay the late payment fee within the prescribed time limit or due to his/her absence from classes as per the provision of para no. 4 above, he/she may only be re-admitted after getting permission from the Vice-Chancellor.

It is clarified that the late submission of fee by the student will not entitle him/her for any relaxation in attendance and that his/her attendance shall be counted from the date of commencement of classes.