

To;
Advisor, Security
Jamia Millia Islamia
New Delhi-25

(Through Proper Channel)

Subject: Request for issuance of sticker for vehicle

Sir,

Kindly issue a sticker for parking of my vehicle as per details given below: -

Name of Applicant	
EMP/Student ID	
Contact Number	
Department	
Type of Vehicle (Tick)	Two Wheeler Four Wheeler
Type of Stickers (Tick)	Teaching Non Teaching Student (Except IGNOU, Distance Learning and Coaching & Career Planning Classes)
Vehicle Number	
Any Remarks	Please attach photocopies of following documents:- 1. RC 2. Driving License 3.JMI Identity Card

Yours sincerely,

Dated:

Signature of Applicant

(Signed by the HOD with Office Seal)