



Certificate Programmes

Tour Guiding and Leadership
2018-19

Department of Tourism,
Hotel, Hospitality and
Heritage Studies

**Jamia Millia Islamia,
New Delhi**

This document outlines the details of the professional Certificate Programme proposed by Department of Tourism, Hotel, Hospitality and Heritage Studies of Jamia Millia Islamia. This document is an effort to outline the process for the convenience of aspirants. However, in case of a doubt/dispute the relevant Ordinances and Regulations of the University shall prevail.

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Government and the society has mandated that the graduates be equipped with skills that render them employable. Tourism is one sector of the economy that offers a promise of plenty in terms of employment opportunity. Should the service providers in this sector conduct in a professional manner the sector would attract more tourists and tourism. This in turn will help contribute to GDP of the country.

At Jamia Millia Islamia, the tourism and hospitality programmes and courses have been capturing the imagination of the students from different faculties. Based on their learning in these courses they have been able to seek meaningful employment. As the needs and expectations of the industry changes, it is desirable that the programmes and courses offered by Department of Tourism, Hotel, Hospitality and Heritage Studies are reengineered. A large number of students from other departments and those who have chosen to pursue undergraduate programmes through ODL opt to simultaneously pursue Certificate Programme in Tourism that the department has been offering since 2004. It is also estimated that NCR being an important seat of tourism business in the country, a large number of youth would like to pursue these short term programmes to gain skills that would render them employable. Since the industry now demands a different skill set it is proposed to offer following refurbished certificate programmes.

The Certificate Programmes

The certificate programmes are normally one semester course worth 16-18 credits. Alternatively, the courses can be offered as part-time programmes spread over two semesters with each semester worth 8-10 credits. Each Certificate Programme will comprise of 4 courses of 4 credits each and one programme end comprehensive Viva Voce worth 2 credits.

Department will offer these Certificate Programme on a financially self-sustaining basis.

Nomenclature	CERTIFICATE PROGRAMME IN TOUR GUIDING AND LEADERSHIP		
Department	Department of Tourism, Hotel, Hospitality and Heritage Studies		
Faculty	Faculty of Humanities and Languages		
Type	Part-time Certificate Programme		
Level	Level 6		
Duration	One year, two semester programme (Two courses per semester)		
Evaluation	Annual		
Credits	18 credits		
Intake	30		
Fees	22150/-		
Background	One of the popular job profiles in tourism is that of a tourist guide. A tour guide is a person who accompanies a tourist at a monument or an attraction and interprets the same for him. There are very few tour guide training programmes in the country. This programme will prepare youth for this profile. It may be noted that this programme is intended to impart only skills. The trainees may be required to obtain necessary licenses to work from competent authorities.		
Eligibility	Successfully completed at least first year of graduation with minimum of 45% marks or the Certificate programme in tourism or related subjects from any recognised university, or the Certificate Programme of at level 5 of this university.		
Admission	Based on admission test and interview		
Requirements	Desirable that the students seeking admission have good communication skills. This Certificate Programme will be particularly useful for students who are pursuing foreign language courses.		
Courses	Course	Credits	
	TGL 101	Heritage Resources and Products of India	4
	TGL 102	Techniques of Guiding and Interpretation	4
	TGL 103	Natural Resources and Products of India	4
	TGL 104	Tour Guiding Laboratory	4
	TGL 105	Comprehensive Viva-voce	2
	Total		18