

Prospectus

2010-2011



Centre for Distance & Open Learning

Jamia Millia Islamia

Jamia Nagar, New Delhi - 110025

CONTENTS

1. General Guidelines.....	3
2. Jamia Millia Islamia	3
3. Centre for Distance and Open Learning.....	5
4. Officers of the Jamia.....	6
5. Faculties, Centres, Library & Schools.....	7
6. Details of Courses offered through regular mode.....	15
7. Details of Programmes offered through Distance Mode.....	19
7.1 M.A-English (MEG)	19
7.2 M.A-Hindi (MHD)	19
7.3 M.A-Sociology (MAS)	20
7.4 M.A-History (MAH).....	21
7.5 Bachelor of Education (B.Ed).....	22
7.6 Bachelor of Arts (General) (BAG).....	25
7.7 Bachelor of Commerce (B.Com).....	27
7.8 Bachelor of Banking and Insurance (BBI).....	28
7.9 Bachelor of International Business & Finance (BIBF).....	30
7.10 Post Graduate Diploma in Guidance & Counselling (PGDGC).....	31
7.11 Post Graduate Diploma in Geoinformatics (PGDGI).....	32
7.12 Advanced Diploma in Computer Hardware and Network Technology (ADCHNT).....	33
7.13 Diploma in Electrical Engineering (DEE).....	35
7.14 Diploma in Power Generation Engineering (DPGE).....	38
7.15 Diploma in Early Childhood Care and Education (DECCE).....	40
7.16 Certificate in Computer Information Technology (CCIT).....	41
8. Instructional System.....	42
9. Admission.....	44
10. Rules for Fees and Accounts.....	44
11. Guidelines for Admission.....	45
12. Admission Schedule of Programmes offered by CDOL session 2010-2011	48
13. Fee Structure of all Programmes	49
14. Programme/Study Centres with their Codes.....	50
15. Annexures (for B.Ed only).....	52
16. Syllabi for Entrance Test(DPGE & DEE).....	53
17. Instructions for filling up the Entrance Test OMR Sheet.....	54
18. Sample Answer Sheet.....	55

1. GENERAL GUIDELINES

1. Candidates are required to read the prospectus carefully before filling in the Application Form for admission to the Distance Mode Programme. The Prospectus provides general information and is subject to the provisions of the Act, Statutes, Ordinances, Regulations and relevant Resolutions of the Academic Council / Executive Council of Jamia.
2. Unless otherwise stated, all seats will be filled up by an open competition conducted through an Entrance Test. There will be no negative marking in the Entrance Test.
3. Candidates obtaining less than 33 % marks in the Entrance Test will not be eligible for admission / interview.
4. No application / request from candidates for re-checking / re-evaluation of Answer Scripts of entrance test shall be entertained.
5. There is no provision of nomination on any seat by any authority of the Jamia and no application / request shall be entertained in this regard.
6. Students admitted shall be subject to the provisions of the Act, Statutes, Ordinances and Regulations of the Jamia.
7. Jamia reserves the right to make any change / modification in the provisions made in this Prospectus and the same shall be duly notified and published. The candidates shall not be informed of any such change individually.
8. No candidate shall be entitled to claim admission as a matter of right.
9. Candidates wishing to apply for admission to Distance Mode Programmes of Jamia Millia Islamia may also download application forms from our website <http://jmi.nic.in>. It may be noted that photocopies of downloaded application forms are not acceptable. Only original downloaded forms should be submitted along with the prescribed fee in the form of **Demand Draft/Pay Order** in favour of '**Jamia Millia Islamia**', payable at '**New Delhi**'.
10. Admission to any of the distance mode programme can be cancelled at anytime if any information furnished by the candidate at the time of admission is found to be incorrect.
11. After passing the Degree/ Diploma through Distance Mode a student may be considered for admission to next higher class as internal, subject to the eligibility requirement of the concerned course.

2. JAMIA MILLIA ISLAMIA

Jamia was established in 1920 by a group of nationalist Muslim intelligentsia at Aligarh (Uttar Pradesh). Its campus shifted from Aligarh to Delhi in 1925 and the foundation stone of the present campus was laid on 1 March 1930. Since then, the university has expanded and become known as a premier educational institution of the country. Recognising its contributions in the field of teaching, research and extension work, the University Grants Commission (UGC) bestowed the “deemed university” status to it in 1962, and it was designated a Central University in 1988. The journey from Aligarh to Okhla, not only presents the physical expansion of Jamia, but also presents a lesson for those who want to build educational institutions for the nation. It is therefore not surprising that Rabindranath Tagore once called the University “one of the most progressive educational institutions of the country”.

Jamia and the Nationalist Alternative

Jamia was conceived as the National Muslim University in October 1920 on the campus of the Mohammedan Anglo-Oriental College set up by Sir Syed Ahmed Khan at Aligarh. Since its inception in 1892, the Aligarh College had produced an elite and middle class leadership that was actively involved with the nationalist movement in one manner or the other. The landed gentry connected with the Aligarh College had helped to form the All India Muslim League in 1906. At the same time, the educated and secular Muslim intelligentsia from the college was associated with the khilafat and non-cooperation movements led by Gandhiji and whose main plank of political mobilisation

was Hindu-Muslim unity. The changing character of the nationalist movement in the Gandhian leadership had its impact on those connected with the Aligarh College. The syndicate of the college proclaimed that it had been founded to turn out “worthy and useful subjects of the British Crown”. In contrast, freedom fighters like, Mohammed Ali (the khilafat leader and the first vice-chancellor) and Hakim Ajmal Khan wanted to build an educational institution which would serve to inculcate both, modern education and nationalist ideals in students from all communities, particularly the Muslims. They also actively opposed the “two nation theory” propagated by the Muslim League. This stand brought about a split between the Muslim intelligentsia and the Jamia was born out of this ideological conflict. The formation of Jamia was supported by Gandhiji and Tagore who had himself initiated such an effort in Shanti Niketan. The start, which was made in Krishna Ashram of the Aligarh College campus, was also a difficult one with lack of funds and infrastructure. The new university demonstrated that a society with diverse cultures could be groomed into a modern nation on the basis of a shared culture and perspective. In Jamia, Hindu and Muslim, and other students not only studied together, they also ate and lived together in a Spartan lifestyle. Teachers came from all over the country and lived the same simple lifestyles. The use of ‘khaddar’ for uniforms epitomised the nationalist principle that was to follow throughout its development. In 1924, after the withdrawal of khilafat, the institution faced a serious threat of closure. It then moved to Delhi and its reins were handed over to Dr Zakir Hussain who aptly remarked: “The biggest objective of Jamia is to prepare a roadmap for the future of Indian Muslims with the religion of Islam at its core and to fill that roadmap with the colour of the civilisation of India in such a way that it merges with the colours of the life of the common man.” Jamia survived this transitional phase with the active support and involvement of leaders like Hakim Ajmal Khan, M.A. Ansari, Abid Hussain and Mohammad Mujeeb who shared Zakir Hussain’s vision for the institution. This phase of Jamia’s development was characterised by the equal sacrifices that were made by the staff and students of the university, and were ably aided by Gandhiji in their fund collection.

Jamia: A reflection of a self reliant modern and secular nation

From its inception, the Jamia had catered to students from disadvantaged backgrounds (in contrast to the elite Aligarh College) and its course curriculum was suited to meet the needs of such students. The medium of instruction and learning was Hindi, Urdu and English, and by 1937, when the Jamia campus had already shifted to Okhla, the university was an active participant in spreading Gandhiji’s idea of nai talim which was popularly known as the ‘Wardha Scheme’. Under the leadership of Zakir Hussain, the chief architect of Wardha Scheme, Jamia started the “Book Bank” project, the “Village (dehat) Project”, and “Subzi Mandi Project”. They also started programmes on sehat aur safai (health and hygiene), kapda (weaving), carpentry and soap making where students learnt the merits of combining manual labour along with broadening their intellectual horizons. Vocational training and school education became one of the cornerstones of Jamia education and models for innovative teaching. At the threshold of independence, Jamia was emerging as a dynamic and unique institution that aspired for support from the independent Indian government. The trials and tribulations of a newly formed nation were also reflected in Jamia, which faced enormous financial difficulties in this period. However, the coping strategies used by the administration, staff and students themselves reflected the values of self-reliance and democratic functioning that were to form the core principles of Nehruvian India. Nehru assigned many roles to the founders of Jamia: both Zakir Hussain and Mujeeb were inducted into the Planning Commission to develop a plan for integrated education. But despite these contributions to national development, they were forced to fight hard for a university status.

Contemporary Jamia

It was in 1962 that Jamia became a deemed university recognised by the University Act, 1958 under the leadership of Mohommed Mujeeb, “At last Jamia employees were able to draw regular salaries”. By 1963, regular teaching programmes like masters in history and education, and undergraduate programmes in the sciences were started. Thereafter, in 1969 doctoral programmes were started. The emergence of university as a premier institution of learning was recognized in 1988 when it was accorded the status of a Central University. Today, Jamia Millia

Islamia is an ensemble of a multi layered educational system which covers all aspects of schooling, under-graduate and post-graduate education. The university recognises that teaching and research are complementary activities that can advance its long-term interest. It has large Natural Sciences, Social Sciences, Engineering & Technology, Education, Humanities & Languages, Architecture & Ekistics, Fine Arts, Law and Dentistry Faculties; it has well known Centre of Mass Communication. Jamia Millia Islamia has also started several research centres that have given an edge to Jamia in terms of critical research in various areas. Obviously, these initiatives aim to promote new and emerging areas of research and programmes that can offer opportunities to its students and teachers expand their horizons. The Jamia Millia Islamia conducts Undergraduate, Postgraduate, M.Phil. and Ph.D. as well as Diploma and Certificate courses. The number of students in the university is 13,936 of which 6936 are enrolled in undergraduate courses, 2631 in postgraduate, 3369 in M.Phil/Ph.D and various Diploma/Certificate courses. Jamia Millia Islamia, as before, continues to cater to the interests of students from all communities, but also aims to meet the particular needs of the disadvantaged sections of the Muslim society. True to the legacy of its founders, it continues to support measures for affirmative action and foster the goals of building a secular and modern system of integrated education. Thus, Jamia Millia Islamia is constantly learning from its history to negotiate the new and emerging challenges facing a nation of the twenty first century.

3. CENTRE FOR DISTANCE AND OPEN LEARNING

Jamia Millia Islamia with the assistance of Distance Education Council had established the Centre for Distance and Open Learning in September, 2002, with the aim to join the open learning system in providing opportunities for higher education to those who otherwise are not able to draw benefit from the conventional system. The Jamia Millia Islamia, being a Central University, has national jurisdiction.

The Open Learning System allows a learner to determine his pace of learning and provides education at the doorstep of the learner. The mode of transaction is through self-learning print material, supplemented by audio and video programmes. It has further scope of students accessing material through internet and various other media.

The Centre for Distance and Open Learning also runs an **Urdu Proficiency Course**, (former Urdu Correspondence Course) which was introduced in commemoration of the Golden Jubilee of the Jamia Millia Islamia (1970). Its purpose is to teach Urdu by means of different languages (Hindi & English) through distance mode

Candidates, who enroll for the course, will receive books free of cost, one at a time. No fee will be charged for counselling, but the candidates shall remit Rs.100/- through Postal Order as postal charges for the dispatch of books and correspondence.

Students from outside India should send a bank draft of US\$ 20 (for SAARC countries) and US \$ 50 (for other countries). The admission is open throughout the year. The enrollment number allotted by the faculty must be given in all correspondence. The duration of the course is one year, and approximately 4 months are allowed for each stage. However, the students may complete the course before or after the prescribed period though not later than two years. The names of those students, whose performance is not found satisfactory, will be removed from the rolls. In case a book is required second time, another copy will be sent by registered post under receipt of postal stamps of the value of Rs.30/-. For further details, syllabus and admission form write to the **Hony. Director, Urdu Correspondence Course, Centre for Distance & Open Learning, Jamia Millia Islamia, Jamia Nagar, New Delhi - 110 025** by sending a self-addressed envelope having a stamp of Rs.5/-.

For other programmes run by the Centre, the prospectus could be obtained either from the Study/Programme Centre or from the CDOL. The cost of prospectus along with the Application Form for various programmes is given in the following table:

Table -I

S. Programmes No	Application Fee (Rs.) (Including Entrance Test Fee and Cost of prospectus)
1 M.A-English (MEG)	200
2 M.A-Hindi (MHD)	200
3 M.A - Sociology (MAS)	200
4 M.A-History (MAH)	200
5 Bachelor of Education (B.Ed)	500
6 Bachelor of Arts (General)	300
7 Bachelor of Commerce (B.Com)	200
8 Bachelor of Banking and Insurance (BBI)	200
9 Bachelor of International Business & Finance (BIBF)	200
10 Post Graduate Diploma in Guidance & Counselling (PGDGC)	200
11 Post Graduate Diploma in Goinformatics (PGDGI)	200
12 Diploma in Electrical Engineering (DEE)	500
13 Diploma in Power Generation Engineering-(DPGE)	500
14 Diploma in Early Childhood Care and Education-(DECCE)	200
15 Adv. Dip. in Computer Hardware & Network Tech.-(ADCHNT)	200
16 Certificate in Computer & Information Technology-(CCIT)	200

4. OFFICERS OF THE JAMIA

Amir-i-Jamia (Chancellor)	: Shaikh Fakhruddin Shaikh Tahirbhai Khorakiwala
Shaikh-ul-Jamia (Vice-Chancellor)	: Mr. Najeeb Jung, (IAS)
Dean, Faculty of Humanities & Languages	: Prof. S.M.Azizuddin Husain
Dean, Faculty of Social Sciences	: Prof. Anjali Gandhi
Dean, Faculty of Natural Sciences	: Prof. S. M. Rashid
Dean, Faculty of Education	: Prof. Aejaz Masih
Dean, Faculty of Engineering & Technology	: Prof. Khalid Moin
Dean, Faculty of Law	: Prof. Manjula Batra
Dean, Faculty of Architecture & Ekistics	: Prof. S. M. Akhtar
Dean, Faculty of Fine Arts	: Prof. S. Ghazanfar H. Zaidi
Dean, Faculty of Dentistry	: Dr. Ragini
Dean, Students' Welfare	: Prof. Zubair Meenai
Musajjil (Registrar)	: Prof. S.M. Sajid
Finance Officer	: Mr. N. U. Siddiqui

Honorary Director
Prof. Mohammad Shakeel
Centre for Distance and Open Learning,
Jamia Millia Islamia, New Delhi - 1100 25

5. FACULTIES, CENTRES, LIBRARY AND SCHOOLS

Jamia Millia Islamia is a dual mode university. It offers regular courses and programmes through the following Faculties, Centres and Schools administered by it.

5.1 FACULTIES

- i. Faculty of Education
- ii. Faculty of Engineering and Technology
- iii. Faculty of Architecture & Ekistics
- iv. Faculty of Humanities and Languages
- v. Faculty of Law
- vi. Faculty of Natural Sciences
- vii. Faculty of Social Sciences
- viii. Faculty of Fine Arts
- ix. Faculty of Dentistry

5.2 CENTRES

(i) A. J. K. Mass Communication Research Centre

Established in 1982, the Mass Communication Research Centre has given a new thrust to Jamia's contribution to education. This centre is named after its founder and first Director, Shri Anwar Jamal Kidwai. The AJKMCR is an essential catalyst for national development and social change and an important element of popular culture. It is the first centre of its kind to be set up in a University and has well equipped laboratories and studios.

The AJKMCR is making valuable contribution in creating a generation of film makers and media professionals for the growing need of the country. Over the years, it has become a prestigious centre and has produced a number of prominent film and media personalities.

(ii) Maulana Mohamed Ali 'Jauhar' Academy of Third World Studies

The Academy of Third World Studies (ATWS) is one of the twenty Centres started by the University Grants Commission as a part of its Area Studies Programme. These Centres are all a part of some prominent University and are meant to conduct interdisciplinary social science research with a policy focus on the area they have been assigned to. The ATWS, as per the guidelines set out for it by the UGC, concentrates on conducting research, organizing seminars and bringing out publications relating to the countries of Asia and Africa. The research studies conducted at ATWS have emphasized both on comparative analysis in terms of time and space as well as on inter linkages with global developments.

The Academy conducts a diploma and a certificate course in Uzbek language. The historic connections between Central Asia and South Asia as well as the growing political and commercial relation between India and the countries of the Central Asian Region have encouraged the ATWS to conduct these courses.

(iii) Academic Staff College

It was established in 1987, taking into cognizance the beneficial experience of different countries, which initiated "Staff Development Programmes" for promoting quality of higher education. It has 100% funding of all its activities / training programmes by the UGC. The Academic Staff College is expected to develop an understanding among the college and university teachers of the environment they are working in and

also an insight into pedagogy and psychology of learning and educational technology and help them communicate more effectively with their students.

(iv) Barkat Ali Firaq State Resource Centre

The Centre provides tools and technical resource support to Adult Education Programme run under the aegis of the National Literacy Mission. This support includes preparation of curricula, teaching material and environmental modules. The Centre coordinates its efforts with the Directorate of Adult Education and the Ministry of Human Resource Development, Government of India.

(v) Fakhruddin T. Khorikawala Centre for Information Technology

The Computer Centre, now re-named as Centre for Information Technology, was established in Jamia Millia Islamia, in the year 1985-86. The first major achievement was made in 1995 when the Local Area Network (LAN) was successfully commissioned, covering about one half of the campus. The campus wide LAN consists of DEC-Alpha servers (running DEC- UNIX and TCP/IP) and a Fiber Optic Backbone. The network connects 23 departments and offices of Jamia to the Computer Centre through III nodes. Jamia has the distinction of being one of the few Universities in the country with complete network in the entire campus.

(vi) Centre for Management Studies

In order to respond to the ever-increasing demand for a Full-Time quality M.B.A. Programme, the University has established an autonomous Centre for Management Studies. The M.B.A. (Full-Time) Programme, which was launched from the academic session 2003-04, is aimed at preparing management professionals for the global business needs. The course contents, duration, and methodology of the programme are largely based on latest U.G.C. model curriculum for M.B.A. Besides, the programme is designed to be unique in the sense that it seeks to emphasize on global business perspectives.

Capitalizing on its existing strengths, the programme also incorporates thorough training in a chosen foreign language and in economics, politics, culture, custom and traditions of a chosen geographical region.

(vii) Nelson Mandela Centre for Peace & Conflict Resolution

Multiple conflicts that are making human existence increasingly difficult are progressively affecting every-day life in India as elsewhere in the world. The manner in which inter-state and intra-state conflicts inter-lock and are reinforced by cross-cultural constituencies that transcend national boundaries, require proactive intervention from civil society to negate their negative influences. There is an increasing evidence to show that low intensity conflicts, where individuals and groups within a state are pitted against each other, as well as against the sovereign state within which they operate, have multiplied. The issues of displaced persons and refugees, terrorism, environment, energy, governance, and causes and effects of intra-state conflicts have acquired the prominence they deserve.

To live with dignity in such a world, development of an understanding of these issues and skills for peace keeping and conflict resolution, management and transformation are becoming increasingly necessary. They are not only essential for Government and Non-Government developmental functionaries, or for diplomatic staff, political and youth leaders or corporate organizations, but also significantly important for citizens in general. In this regard several questions need theoretical and policy research together with documentation of the processes of peace building and an understanding of the conflict resolution initiatives. The Centre is addressing these questions.

(viii) Centre for Jawaharlal Nehru Studies

The JMI established Jawaharlal Nehru Centre as an autonomous research and study centre concerned with the ideals of Jawaharlal Nehru. The Centre will be open to a broad range of scholars and the public, even while it will be an integral part of the University. The Centre shall act as a think tank and would help the Central Government in formulating and strengthening its policies on economic development, foreign policy and international relations.

(ix) Centre for the Study of Comparative Religions and Civilizations

In order to save the mankind, we have to live together in harmony keeping in view the traditional differences of religion, civilization, nationality, class and race. In order to be in concord successfully, we have to know each other's past, since human life, like the rest of the phenomena in the universe, can be observed only by human minds. For the urgent common purpose of self-preservation, it will be necessary to explore our universal basic human nature. We must learn to recognize, and as far as possible, to understand, the different cultural configuration in which our widespread human nature has expressed itself in different religions, civilizations and nationalities and into which human culture has come to be articulated in the course of its history. Keeping in with the traditions of Indian Nationalist Movement and the legacy, Jamia through this centre, will continue to keep its commitment to promote interfaith dialogue through research and discussions.

(x) Dr. K.R. Narayanan Centre for Dalit and Minorities Studies

The Centre for Dalit and Minorities Studies is conceptualized as a rallying point as well as a source of inspiration for all the inter-related issues concerning Dalits, Minorities and other marginalized and socially excluded sections of the Indian population. This centre by its very nature is an inter-disciplinary institution. It will requisition resources, as well as deal with the personal expertise from the whole range of social sciences and humanities.

(xi) Centre for West Asian Studies

The establishment of the Centre for West Asian Studies is aimed at focusing on contemporary West Asian societies - the Arab World, Turkey, Iran and Afghanistan. Language skills will be an integral part of the courses of study and Jamia Millia Islamia can draw upon its intrinsic strength in this area to develop a new generation of Arabic, Persian and Turkish knowing scholars, who would concentrate on the study of socio-political-economic developments in these countries, using original source material.

(xii) Centre for European and Latin American Studies

The Centre would aim at expanding the scope of whatever programme exists in India on Latin America by trying to view its interactive manifestation with that part of Europe from where the modern societies emerged and the understanding of which is essential. It is necessary to capture the values and orientations that are behind the current intellect.

(xiii) Sarojini Naidu Centre for Women's Studies

The thrust of this Centre is on minorities and marginalized groups of women. Objectives of the Centre are research and documentation for providing database on women's issue. The Centre conducts research to collect first hand information concerning women, their needs and problems. It also examines various university courses from gender perspective; compiles the work done in various departments of JMI on women's issues and works as a resource centre.

A co-ordination with other centres of Jamia such as Dr. Zakir Husain Memorial Welfare Society and Balak Mata Centre to start action projects in the field has been established. The Centre collaborates with counsellors and provides counselling in special cases so as to work as a referral centre for deserving counselling cases and prepare relevant literature in Urdu besides Hindi and English. It also organizes orientation courses, seminars and workshops on gender issues.

(xiv) Centre for Coaching and Career Planning

The Centre provides coaching for the examinations of Group A & B services under the Central and States Government, Public sector undertaking, Banks and NET examination for entry the teaching profession in Universities. Students from Jamia and other institutions are eligible for joining any of the coaching programmes of the Centre on the basis of merit through entrance test / interview organized by the Centre. Free coaching is admissible to the aspirants, belonging to SC/ST/OBC/ Minority as per the project sanctioned by the Government from time to time.

(xv) Dr. Zakir Husain Institute of Islamic Studies

Dr. Zakir Husain Institute of Islamic Studies, Jamia Millia Islamia, New Delhi (ZHIIS) was established in 1971 in memory of Late Dr. Zakir Husain, one of the main promoters and sustainers of the Jamia Millia Islamia, a great educationist and a former President of India, who believed in the creative civilizational Core of Islam. The Institute was set up with a view to promote the rational understanding of Islam with special reference to the points which can help in solving the problems of the modern age. It also aims at the study of movements of liberalization and modernization in Islamic countries. Apart from the “Monthly Jamia”, the institute brings out two quarterly journals; one in English and other in Urdu namely “Islam and the Modern Age” and “Islam Aur Asr-e-Jadeed” respectively. The institute also organizes symposia, seminars and extension lectures on subjects relevant to its objectives.

(xvi) Gandhi Studies Centres

The Gandhi Studies Centre [formerly Centre for Gandhian Studies] was launched in May 2005 and has, since, then set out on an eventful and productive life. The Centre seeks to recover a critical discursive space on the Mahatma in the Indian public sphere as also to re-examine the relevance of his life and message on the global stage. In order to push forth such aims, this Centre organizes public lectures, national and local conferences, symposia and workshops. In pursuit of its objectives, the Centre maintains a liaison with institutions of eminence and organizes collaborative programmes. Its rich library on the life and works of Mahatma Gandhi is an asset.

(xvii) Centre for Interdisciplinary Research in Basic Sciences (CIRBS)

Recently Centre for Interdisciplinary Research in Basic Sciences (CIRBS) has been approved by the U.G.C under the Faculty of Natural Sciences, Jamia Millia Islamia. The objective is to prepare the students with strong theoretical and practical background in different areas of basic sciences that can coordinate with interdisciplinary upcoming thrust areas of research and teaching.

(xviii) Centre for Culture, Media and Governance

The Centre for Culture, Media and Governance provides a corporate shape to the media research in view of the rapidly growing salience, and linkages between culture and media in contemporary societies. Although, these issues have been theorized in social science literature, however, no effort has been made to do so in communication studies. The Centre endeavours to bring both strands together, to develop communication as a social constituency, as communication has acquired a new frame and role pattern that

immensely impacts on 'public life' and 'public good', and the dynamics of body politics, modes of governance, boundaries and of capital.

Modern politics tends to be largely a media oriented, as to what and how the media reports and interprets political events and issues that eventually shape public opinion and policy making condition, and the functioning of democracy in contemporary situations. The phenomenon of private oligopolies replacing public control on broadcasting and commercial conglomerate dominating all media spheres in the wake of globalization and liberalization and the consequent shift in media culture have raised new questions on regulations that spring from two rather separated deployments: form the convergence of media, a techno-industrial dynamics, the Centre strives to work as a think tank in addressing the dilemmas of governance in the new epoch of media culture.

(xix) Centre for Theoretical Physics

The aims and objectives of setting up this centre are to create an atmosphere of scientific awareness, motivation for new ideas and interdisciplinary research by promoting scientific research, advanced teaching and training in different branches of theoretical physics like Nuclear and High Energy Physics, Astrophysics and Cosmology, Quantum Theory and Quantum Information etc. The centre will provide research facilities to individual workers or research groups, especially to those who are deprived of such facilities for extended periods, and also a forum for interaction among scientists, research worker, teachers and students involved in these disciplines with national and international experts in these areas.

The centre shall act as a catalyst to increase contact within theoretical physics community by organizing workshops, conferences and seminars, in addition to visits by individual scientists for extended periods and a number of invited talks and colloquia.

(xx) Centre for Physiotherapy & Rehabilitation Sciences

Physiotherapy is a science that seeks to improve movement and promote optimal health and functions of the human body. Physiotherapy helps in functioning of the body. It involves the assessment, maintenance, and restoration of function and performance of the body. It is strongly recommended for degenerative diseases, the physically challenged, sportspeople and for those suffering from arthritis and neurological disorders.

In view of the growing need of professionally qualified physiotherapist, there was a strong need to open a Centre for Physiotherapy and Rehabilitation Sciences in Jamia Millia Islamia and introduce a Bachelors Course (B.Sc. degree) in physiotherapy as starting point. Many other specialized Bachelors and Masters courses in Physiotherapy including conducting research work may also be introduced at a later stage.

Introducing this course in Jamia Millia Islamia is particularly more relevant in view of the fact that no other Central University in Delhi is offering this course. Jamia Millia Islamia has sufficient infrastructure and academic support units to initiate this course in its campus. Employment opportunities for physiotherapists are tremendous as it is a career where the demand exceeds supply. Students with Science background can opt for a career in Physiotherapy and becomes a practicing physiotherapist or be employed as professionals in a hospital.

(xxi) Centre for Early Childhood Development and Research

The Jamia has established a Centre for Early Childhood Development and Research with the ongoing funding of the Save the Children, India as per the terms and conditions mentioned in the Memorandum of Understanding (MoU) signed between the Jamia Millia Islamia and Save the Children, India.

Globally, the early years (from birth to eight years of age) are acknowledged to be the most critical years for lifelong development. The criticality of the early years has been recognized by international conventions such as the UNCRC, EFA and the MDG. The UNCRC clearly recognizes the centrality of ECD by articulating the rights of survival, protection, growth, development and participation. The EFA recognizes the importance of the early years with the year 2000 Jomtien declaration that ‘Learning begins at birth’ and the MDG recognizes nutrition as a key ECD goal.

Recognizing the above concerns, the Working Group on Early Childhood Care and Education (ECCE) for the 11th Plan had recommended that ECCE should be included in the Fundamental Right amendment of the constitution and if required, a new policy concerning ECCE be formulated. It further placed emphasis on both quality and access, specially addressing concerns such as accreditation, regulatory mechanisms, minimum standards and capacity building for ECCE. Though the current Eleventh Five year plan of the Govt. of India acknowledges ECCE to be a critical investment for inter-generational benefits towards ensuring social inclusion and equity and provides for universalisation of at least one year of preschool education, and for strengthening its quality, it remains silent on making ECCE a fundamental right.

It is within this backdrop that the Centre for Early Childhood Development and Research (CECDR) is envisioned. The work of the CECDR will be informed by the ‘Ecological Theory of Human Development’– which helps in understanding the complexity of the contexts in which young children live and making interventions based on a systems thinking / approach.

(xxii) India-Arab Culture Centre

In the last few years India’s political profile in the Arab world has waned while its economic profile has enhanced. It has been the result of our economic success and the growing recognition by major powers of India as a ‘global economic player. This coupled with the developments in the Arab world provide us an excellent opportunity to rejuvenate our historic exchanges, religion and politics.

Keeping this in mind Jamia Millia Islamia has set up an India-Arab Cultural Centre taking it as its starting point. The fact that culture provides the basis for strengthening political and economic interaction; it will take further the process of engaging with the Arab world to enable a well–rounded projection of India’s diverse interests in the region. The India Arab Cultural (IACC) will address the broad theme of India’s contribution to Arab and Islamic Thought and Culture. It will concentrate on the cultural and civilizational aspects of this relationship by providing a medium to interact with similar national and regional bodies medium to interact with similar national and regional bodies and institutions in the region.

(xxiii) Academy for Professional Development of Urdu Medium Teachers

The Government of India is definitely inclined to uplift the standards of Urdu Medium Schools, which, in turn would improve the achievement level of Urdu speaking students. As a result of this thinking, three Centres / Academy of Professional Development of Urdu Teachers were sanctioned by the MHRD to be established at Jamia Millia Islamia, Maulana Azad National Urdu University and Aligarh Muslim University.

The purpose of establishing the Academy of Professional Development of Urdu Medium Teachers in India is to professionally empower all teachers in Urdu medium schools - in their respective subject areas, skills in transaction and understanding the society and the student. Thus, the Centres need to consider the professional development of teachers at all levels – primary, secondary and senior secondary and for all subjects. Reference to ‘Urdu Teachers’ will mean teachers teaching in Urdu Medium Schools.

(xxiv) Jamia's Prem Chand Archives & Literary Centre

Vice-Chancellor Prof. Mushirul Hasan at the Jamia Convocation in 2004 in the presence of the President of Indian Republic, Mr. A.P.J. Abdul Kalam and the Hon'ble Minister for Human Resource Development, Shri Arjun Singh mooted the idea of Munshi Premchand Archive, recognizing and acknowledging Premchand as the father of Hindi/Urdu novel, and a great writer whose writings have not only influenced social, political and cultural consciousness in India at a popular level but also whose life and work made him the most secular icon and an intellectual spirit behind the anti-colonial struggle of the Indian people. The Centre collects and preserves Manuscripts, photographs, and his writings-published and unpublished-works on him and his work-translations, as a representative institution of Premchand legacy as well as the composite culture of Urdu and Hindi, the Archive houses not just material on Premchand, his contemporaries in the field of both Hindi and Urdu literature but also present-day creative writers and preserve their writings, biographies, critical works and films both the Indian as well as foreign languages.

(xxv) Zakir Husain Studies Centre

The Centre for Zakir Husain studies undertakes research studies and organizes seminars, symposia, and lectures on the philosophy, thought, writings and personality of India's great statesman, educationist and freedom fighter – Dr. Zakir Husain – who personified the glorious values of India's composite culture that developed during the course of long centuries of the medieval period and enriched by the Bhakti movement and Sufi tradition.

The Centre is unique of its kind in the academic world in the sense that it strives to revisit the remarkable synthesis of the norms of modernity and tradition which Dr. Zakir Husain and his colleagues cherished and promoted in their quest to carve and nourish an academic centre of secular and modern learning-Jamia Millia Islamia-committed to the ideals of renaissance at the same time firmly rooted in their religio-cultural heritage.

The brute realities of politics with which the educational system in the country is beset, requires universalization of the ideas of the visionary educationist, Dr. Zakir Husain, and this Centre endeavours towards that end.

(xxvi) University Counseling and Guidance Centre

University Counseling and Guidance Centre was established in the year 2004 with the aim of developing personality of the students, to help them achieve their fullest potential in academic and professional areas, show their potentials to excel in life and to prepare them to meet the challenges of the future.

Since 2007, the center has diversified its activities from just personality development to remediation, rehabilitation, prevention and management of psychological needs and goals. Today the center has enlarged its horizon from basic counseling to more goal oriented and individual need criterions. Center takes pride in conducting occasional or fortnight programs for student like Workshops, Lectures, Placement meetings and orientation programs for students, volunteers and others interested in counseling the people with special needs. So far the Center has been successfully providing counseling to student from Jamia, both school and University, Delhi University and people from community and society. Marriage Counseling and career counseling have been the important targets due to unemployment, sharp rising crises in life due to social change, economic development and problems of adjustment.

Some of the ventures like careers in animation, career opportunities, communication skills, interview facing skills, career and personality development creative writing, self-esteem and personality development besides stress management have been a huge success and popular among students. The exuberating and

overwhelming response, appreciation presence and interest of the students in the activities and services provided by the center motivated us to organize a workshop on stress management and crises intervention very recently which was again an enormous hit among the students and received appreciation from all the corners including media and press.

5.3 SCHOOLS OF JAMIA

Jamia also imparts education from Nursery to Senior Secondary level. It maintains the Nursery School, Middle School, and Senior Secondary School. Separate prospectus is available for admission to Schools.

1. Senior Secondary Schools (Morning Shift and Self-financing Scheme)

- Senior Secondary School Certificate (XI-XII) (Humanities / Sciences / Commerce Streams)
- Secondary School Certificate (Class IX-X)

2. Girls Senior Secondary School (Urdu Medium) (II- Shift)

- Senior Secondary School Certificate (XI-XII) (Humanities / Sciences)
- Secondary School Certificate (Class IX-X)

3. Middle Schools (I/II Shift) (II-Shift under Self-financing Scheme)

- (Class I-VIII)

4. Nursery School

The concept of teaching tiny tots through play-way method and without burdening the tender shoulders of little children with books and bags was the basic concept behind starting the Musheer Fatima Nursery School in 1955.

5. Balak Mata Centres

These centres aim at establishing an educational-cum-professional support system for women and children of the deprived classes. Also nursery and primary education, along with cutting, tailoring, embroidery skills, computer and other skill development courses for women like beautician, textile designing are imparted in the three centres situated in the walled city.

5.4 DR. ZAKIR HUSSAIN LIBRARY

Dr. Zakir Husain Library is the Central Library of the University. The Library has a rich collection of about 3.50 lac books, microforms, periodical volumes, manuscripts and rare books. The library subscribes to 450 print journals and provides access to about 6,000 full-text e-journals on Sciences, Social Sciences, Arts, Humanities, Islamic Studies, Law, Engineering and Technology through 26 major edatabases. Besides, there are specialized subject collections in some Faculty and Centre Libraries. The library has online catalogue of its collections, and provides automated circulation. The library provides interlibrary loan services, and is a member of Delnet, Infilbnet, British Library and American Centre Libraries. The library's Digital Resource Centre provides access to the e-journals, e-thesis (Jamia) and other e-resources. The library facilities are open to all bonafide students of Jamia. The students are advised to enroll for membership and obtain barcoded library cards.

6. DETAILS OF COURSES OFFERED THROUGH REGULAR MODE

6.1 Faculty of Education

- Ph.D.
- M.Phil.
- M.A. (Educational Planning and Administration)
- M.A. (Education)
- M.Ed.
- M.Ed. (Special Education)
- M.Ed. (Elementary Education)
- M.F.A. (Applied Art/ Painting/ Sculpture/ Art Education)
- B.Ed.
- B.Ed. (Nursery Education)
- B.Ed. (Special Education)
- B.F.A. (Applied Art/ Painting/ Sculpture/ Art Education)
- P.G Diploma in Educational Management
- Diploma in Elementary Teachers Education (DETE)

6.2 Faculty of Engineering and Technology

- Ph.D.
- M.Tech. in Electrical Energy System Management
- M.Tech in Mechanical Engineering
- M.Tech. in Environmental Science and Engineering (Part-Time)
- M.Sc. Electronics
- M.B.A. (Evening)
- B. Tech. (Civil, Mechanical, Electrical, Electronics & Communication, and Computer Engg.)
- B.E. (Evening) (Civil, Mechanical, Electrical, Electronics & Communication, and Computer)

Jamia Polytechnic

- Diploma Engineering (Civil, Mechanical, Electrical, Electronics, and Computer)
- Diploma Engineering (Evening) (Civil, Mechanical, Electrical, Electronics, and Computer)

6.3 Faculty of Architecture & Ekistics

- Ph.D.
- M. Arch. (Education)
- M. Ekistics
- Bachelor of Architecture
- B. Arch. (Self-Financing/ Eve.)

6.4 Faculty of Humanities and Languages

- Ph.D.
- M.Phil. (English Literature/English Language Teaching/Urdu/History/Hindi)
- M.A. (Arabic/English/Hindi/History/Islamic Studies/Persian/Urdu)
- B.A. (Hons.) Arabic/English/Hindi/History/Islamic Studies/Persian/Urdu/Mass Media Hindi
- P.G Diploma in Mass Media and Creative Writing (Hindi)/ Urdu Mass Media /T.V Journalism

(Evening/Self-Financing)

- Advance Diploma in Modern Arabic Language and Translation/ French/ Russian/ Modern Persian.
- Diploma in Urdu Language & Proficiency/ Modern Arabic / French/ Russian/ Italian /Modern Persian/
- Certificate in Modern Persian/ Modern Arabic Language/ French/ Russian/ Italian
- Certificate in Tourism & Travel Management: One Year course (Deptt. of History & Culture)
- Certificate in Translation Proficiency : One Year course (Deptt. of English MEL)

6.5 Faculty of Law

- Ph.D.
- LL.M
- B.A, LL.B (Hons.)

6.6 Faculty of Natural Sciences

- Ph.D.(Physics/Chemistry/Mathematics/ Geography)
- M.Sc.Tech. (Industrial Mathematics with Computer Applications) (Self- Financing)
- M.Sc. Bioinformatics
- M.Sc. Physics/ Chemistry/ Bio Science/ Bio-Technology/ Biochemistry
- M.A./ M. Sc. Mathematics with Computer Science
- M.A./ M. Sc. Mathematics (Evening/Self-financing)
- M.A./ M. Sc. Geography
- M.C.A. (Master of Computer Applications)
- M.Tech (Nanotechnology) (Self-financing)
- B.Sc. (Hons.) Physics/ Chemistry/ Geography/ Mathematics
- B.A. (Hons.) Mathematics / Geography
- B.Sc. Bio-Science
- B.Sc.
- B.Sc. with Instrumentation
- B.Sc. Bio-Technology (Voc.)
- P.G Diploma in Computer Applications
- Advanced Diploma in Computer-Assisted Cartography/ Remote Sensing and G.I.S. Application

6.7 Faculty of Social Sciences

- Ph.D.
- M.A. (Economics/ Political Science/ Human Rights and Duties Education/ Public Administration/ Social Work / Human Resource Management/ Sociology/ Applied Psychology)
- M.Com. (Specialization: Business Management)
- M.A/M.Sc in Extension Education
- Master of International Business (M.I.B.) (Self-financing)
- B.A. (Hons.) Economics/ Political Science/ Social Work/ Sociology/ Psychology
- B.A. with Computer Applications (B.A.C.A.)
- B.Com. (Hons.)
- B.B.S. (Bachelor of Business Studies)
- B.I.B.F. (Self-financing)
- B.A. (Pass)
- P.G Diploma in Human Rights and Duties Education/ Counselling Psychology/ Management of Non-governmental Organization (NGO) / Child Rights
- B.Lib and Information Science

6.8 Faculty of Fine Arts

- M.Phil
- Art History
- MFA Painting/Sculpture/Applied Art
- MFA
- Art Education/Graphics Art/ Art History
- BFA Applied Art/Painting/Sculpture/Art Education
- Certificate Course in Applied Art/Commercial Art/Photography
- Calligraphy (Urdu, Hindi, English)
- Certificate Course in Painting/Art Education Pottery/Art Appreciation/Graphic Art
- Certificate & Diploma Course in Sculpture

6.9 Faculty of Dentistry

- Bachelor of Dental Surgery (BDS)

6.10 A. J. Kidwai Mass Communication & Research Centre

- Ph.D.
- M.A. in Mass Communication / Convergent Journalism.
- P.G Diploma in Development Communication (Self Financing)
- P.G. Diploma in Broadcast Syst. Maintenance / Still Photography & Visual Communication / Graphics & Animation

6.10 Centre For Management Studies

- Ph. D
- M. B. A. (Full – Time)

6.12 Nelson Mandela Centre for Peace Studies & Conflict Resolution

- Ph.D. (Peace & Conflict Studies)
- M.A. in Conflict Analysis & Peace Building

6.13 MMAJ-Academy of Third World Studies

- Ph.D
- M.Phil
- Diploma in Uzbek Language
- Certificate in Uzbek Language

6.14 Centre for European and Latin American Studies

- Adv. Diploma in Spanish/Portuguese/French/Russian/Italian
- Diploma in Spanish/Portuguese/French/Russian/Italian
- Certificate in Spanish/Portuguese/French/Russian/Italian

6.15 Centre for Physiotherapy & Rehabilitation Sciences

Bachelor of Physiotherapy

6.16 Centre for Interdisciplinary Research in Basic Sciences

Ph.D.

6.17 Centre for the Study of Comparative Religions & Civilizations

Ph.D.

M.Phil.

M.A. in Comparative Religions

6.18 Dr. K.R. Narayanan Centre for Dalit & Minorities Studies

Ph.D.

M.A. in Social Exclusion & Inclusive Policy

P.G. Diploma in Dalit & Minorities Studies

6.19 Centre for West Asian Studies

Ph.D.

M.Phil

6.20 Centre for Jawahar Lal Nehru Studies

Ph.D.

M.Phil

6.21 Centre for Culture, Media & Governance

Ph.D.

M.A. in Media Governance

6.22 Dr. Zakir Husain Library

- B.Lib. & Information Science (Self-financing/Evening-Course).

6.23 Schools

1. Senior Secondary Schools (Morning Shift and Self financing Scheme)

- Senior Secondary School Certificate (XI–XII) (Humanities/ Sciences / Commerce Streams)
- Secondary School Certificate (Class IX–X)

2. Girls Senior Secondary School (Urdu Medium) (II-Shift)

- Senior Secondary School Certificate (XI–XII) (Humanities/ Science)
- Secondary School Certificate (Class IX–X)

3. Middle Schools (I/ II Shift) (II-Shift under Self-financing Scheme)

- (Class I–VIII)

4. Nursery School

- Dareecha Group (K.G-1) 3 ½ to 4 ½ years, and
- Chaman Group (K.G-2) 4 ½ to 5 ½ years

5. Balak Mata Centres

- Nursery
- Primary Section – I to V
- Cutting & Tailoring
- Embroidery
- Six Month Courses of (i) Computer (ii) Beautician (iii) Textile Designing

7. DETAILS OF PROGRAMMES OFFERED THROUGH DISTANCE MODE

7.1 M.A-English (MEG)

The aim of the Master's Degree Programme in English (MEG) is to give the learners exposure to a wide range of literatures with a sound base in the language. Learners will acquire critical abilities and linguistic competence.

7.1.1 Programme Structure

The programme comprises of the following courses:

1st Year

MEG – 01	British Poetry	
MEG – 02	British Drama	
MEG – 03	British Novel	Compulsory
MEG – 04	Aspects of Language	

2nd Year

MEG – 05	Literary Criticism and Theory	Compulsory
MEG – 06	American Literature	
MEG – 07	Indian English Literature	
MEG – 08	New Literature in English	Optional (any three)
MEG – 09	Australian Literature	
MEG – 11	American Novel	

7.1.2 Minimum Eligibility

All candidates with a Bachelor's Degree (10 + 2 + 3) from a recognized university are eligible for admission even if they did not take elective English at the under graduate level.

7.1.3 Mode of Admission

The admission to this course is based on the merit obtained in the qualifying examination. There will be no admission test / entrance test.

7.1.4 Duration of the Programme

The programme can be completed in a minimum period of 2 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.2 M.A-Hindi (MHD)

bl ikB; Øe dk mīś; fo |kFkZ dks fglñh Hkkík vjŚ | kfgR; ds {ks= eafoLr'r tkudkjh vjŚ fo'ks Kku Ánku djrk gŚ ftI | s os | kfgR; ds vkLoknu vjŚ fo'ysk.k & eW;kadu ea n{rk dk fodkl Hkh dj | dI

7.2.1 Programme Structure

1st Year (थम वर्ष का पाठ्य षम)

1. एम. एच. डी -02 आधुनिक हिन्दी काव्य
2. एम. एच. डी -03 उपन्यास एवं कहानियाँ
3. एम. एच. डी -04 नाटक और अन्य गद्य विद्याएं
4. एम. एच. डी-06 हिन्दी भाषा साहित्य और इतिहास

2nd Year (द्वितीय वर्ष का पाठ्य ऒम)

1. एम. एच. डी-01 हिन्दी काव्य - 1 (आदि काव्य, भक्ति काव्य एवं रीति काव्य)
2. एम. एच. डी-05 साहित्य सिद्धांत और समालोचना
3. एम. एच. डी-07 भाषा विज्ञान और हिन्दी भाषा
4. एम. एच. डी-13 उपन्यास: स्वरूप और विकास
5. एम. एच. डी-14 हिन्दी उपन्यास -1 (प्रेमचन्द का विशेष अध्ययन)
6. एम. एच. डी-15 हिन्दी उपन्यास-2
7. एम. एच. डी-16 भारतीय उपन्यास

7.2.2 Minimum Eligibility

All candidates with a Bachelor's Degree (10 + 2 + 3) from a recognized university are eligible for admission even if they did not take elective Hindi at the under graduate level.

7.2.3 Mode of Admission

The admission to this course is based on the merit obtained in the qualifying examination. There will be no admission test / entrance test.

7.2.4 Duration of the Programme

The programme can be completed in a minimum period of 2 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.3 M.A-Sociology (MAS)

M.A – Sociology programme aims at providing advanced Sociological knowledge, perspectives and skills to a wide cross section of learners. The programme covers scope and development of Sociology, various areas of Sociological Debate and researches in the field, issues of contemporary importance like education, migration, urbanization etc.

7.3.1 Programme Structure

The programme comprises of the following courses:

1st Year (All papers are compulsory)

- | | |
|----------|---------------------------------------|
| MAS – 01 | Sociological Theories and Concepts |
| MAS – 02 | Research Methodologies and Methods |
| MAS – 03 | Sociology of Development |
| MAS – 04 | Sociology in India |
| MAS – 05 | Decentralization and Local Governance |

2nd Year (All papers are compulsory)

- | | |
|----------|--|
| MAS – 06 | Sociology of Education |
| MAS – 07 | Sociology of Religion |
| MAS – 08 | Diaspora and Transnational Communities |
| MAS – 09 | Urban Sociology |
| MAS – 10 | India: Democracy and Development |

7.3.2 Minimum Eligibility

All candidates with a Bachelor's Degree (10 + 2 + 3) from a recognized university are eligible for admission even if they did not take elective Sociology at the under graduate level.

7.3.3 Mode of Admission

The admission to this course is based on the merit obtained in the qualifying examination. There will be no admission test / entrance test.

7.3.4 Duration of the Programme

The programme can be completed in a minimum period of 2 years and upto a maximum period of 6 years (inclusive of the year of admission).

7.4 M.A-History (MAH)

The aim of the Master's degree in History is to acquaint students of their past knowledge and culture. This programme intends to give students a comprehensive view of the evolution of Human Society and their Political Structure since antiquity to present times..

7.4.1 Programme Structure

The programme comprises of the following courses:

1st Year (All papers are compulsory)

MAH – 01	Ancient and Medieval Societies
MAH – 02	Modern World
MAH – 03	Political Structure in India
MAH – 04	History of Indian Economy

2nd Year

MAH – 05	Historiography
MAH – 06	Western Political Thought
MAH – 07	Social and Political Thought in Modern India
MAH – 08	Evolution of Social Structure in India
MAH – 09	History of Ecology and Environment: India

7.2.2 Minimum Eligibility

All candidates with a Bachelor's Degree (10 + 2 + 3) from a recognized university are eligible for admission even if they did not take elective History at the under graduate level.

7.4.3 Mode of Admission

The admission to this course is based on the merit obtained in the qualifying examination. There will be no admission test / entrance test.

7.4.4 Duration of the Programme

The programme can be completed in a minimum period of 2 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.5 Bachelor of Education (B.Ed)

The B.Ed. (Distance Mode) programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi has been designed for working teachers, keeping in mind the job requirement of the school teachers. The B.Ed programme is duly recognized by the National Council for Teacher Education (NCTE) vide their Letter No: *FNRCNCTE/DH-180/5621* dated 9/11/2003. As per the NCTE approval, 500 in-service teachers will be admitted to the B.Ed (Distance Mode) programme.

The broad objectives of this programme, both theory and practical are:

- (i) To develop skills required in selecting, organizing and transmitting learning experiences.
- (ii) To systematize experiences and strengthen their professional competencies.
- (iii) To acquire knowledge and develop understanding of various methods and approaches of organizing the learning experiences of secondary and senior / higher secondary school students.
- (iv) To understand the nature of the learner and of the learning process.
- (v) To develop skills involved in dealing with academic and personal problems of the learners.
- (vi) To acquire knowledge and develop understanding about various procedures and techniques of evaluation and their classroom applications.
- (vii) To develop skills involved in selecting, developing and using evaluation tools.
- (viii) To acquire knowledge and develop understanding about various aspects of school management.
- (ix) To develop competencies for organizing various instructional and student-support activities.
- (x) To develop an appreciation of the role of the teacher in the prevailing socio-cultural and political context, in general and the educational system in particular.

7.5.1 Programme Structure

The programme comprises of the following five groups of courses:

- Group A: Core Courses
- Group B: Content-based Methodology Courses
- Group C: Special Courses
- Group D: Practical Courses
- Group E: Practice Teaching

Group A: Core Courses

The following five core courses are compulsory:

Course Code	Course Title	Marks
1st Year		
ES-331	Curriculum and Instruction	100
ES-332	Psychology of Development and Learning	100
ES-333	Educational Evaluation	100
2nd Year		
ES-334	Education and Society	100
ES-335	Teacher and School	100

Group B: Content-based Methodology Courses: Select any two teaching subjects in the 1st year

Course Code	Course Title	Marks
ES-341	Teaching of Science	100
ES-342	Teaching of Mathematics	100
ES-343	Teaching of Social Studies	100
ES-344	Teaching of English	100
ES-345	Teaching of Hindi	100
ES-346	Teaching of Urdu	100

Group C: Special Courses: Select any one course for the 2nd year

Course Code	Course Title	Marks
ES-361	Educational Technology	100
ES-362	Computers in Education	100
ES-363	Guidance and Counselling	100
ES-364	Distance Education	100

Note: Practical Courses and Practice Teaching are compulsory components for all the B.Ed students. Out of the six content-based methodology courses only **two** are to be selected while out of four special courses only **one** is to be selected by each student for the entire B.Ed programme.

7.5.2 Minimum Eligibility

- (i) At least 55% marks in a Bachelor's Degree (10+2+3) or Bachelor's Degree with 55% marks in the Master's Degree from a recognized university. (or as per NCTE norms).
- (ii) Two years full-time teaching experience on temporary / permanent basis in a primary, secondary / senior secondary school recognized by the central or state government or a union territory.

7.5.3 Mode of Admission

Entrance Test will be held at the Programme Centre you have chosen as your preference whose code has been given in the prospectus and in the application form. **No change of the programme centre will be allowed.**

Note: Candidates may note that all the Entrance Test of Delhi Centre will be held at Jamia Millia Islamia, New Delhi.

The admission will be made on the basis of the merit obtained in the Entrance Test at the respective Programme Centre, provided that a candidate has obtained at least 33% marks in the Admission Test. The merit will be determined by taking both admission test and experience marks into consideration. This cut off is not applicable for SC/ST candidates.

The time allotted for the test will be 1.5 hours (90 minutes). The test will be in **English / Hindi Language** and there will be no negative marking in the test.

7.5.4 Details of Admission Test

The qualifying Entrance Test will consist of 100 multiple-choice items. Each item will be of 01 mark. The test will comprise the following components:

Name of the Programme	Max. Marks	
	Test	Experience
1. General Mental Ability	30 marks	20
2. General Knowledge / Awareness	30 marks	
3. Teaching Aptitude	40 marks	
Total	100 marks	20

Sample Items

Each question is followed by four alternative answers marked A, B, C, D. Select one of the answer, which you consider correct, as given in the illustration below:

1. General Mental Ability:

Question: Which one does not belong to the group?

- (A) Deer (B) Rabbit (C) Dog (D) Goat

Answer: A B C D

4. General Knowledge / Awareness:

Question: President rule in a state can be imposed under article?

- (A) 360 (B) 369 (C) 356 (D) 340

Answer: A B C D

3. Teaching Aptitude:

Question: What types of teachers are likely to be successful?

- (A) Autocratic (B) Democratic
(C) Care free (D) Flexible

Answer: A B C D

The correct method of marking is shown above. If the correct answer is 'C' the corresponding Circle should be completely **filled and darkened** as shown above. At the end of this prospectus, you will also find instructions to the candidates as well as a prototype of the OMR Sheet.

Note: It should be noted that merely allowing candidates to take Entrance Test would not amount to acceptance of their eligibility for admission to Bachelor of Education (B.Ed) programme. The final admission shall be subject to their merit in the Entrance Test and also production of proof of their eligibility along with the original certificates and payment of programme fee.

7.5.5 Duration of the Programme

The minimum period required to complete the B.Ed (Distance Mode) programme is 2 years. However, the maximum period allowed for completion of the programme will be 6 years (inclusive of the year of admission).

7.5.6 Medium of Counselling

The medium of counselling is English / Hindi / Urdu. The Self-learning material is available in English and Hindi only. However, a student can write the assignments and the final examination papers in Urdu too.

7.6 Bachelor of Arts (General) (BAG)

The B.A (General) offered through the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilizing self-instructional material, along with counselling sessions. The programme is essentially a judicious mix of theoretical courses. The number of seats available for the admission in B.A (General) is 200.

Objectives of the Programme:

This programme aims to achieve the following objectives:

- To provide an opportunity to get a B.A (General) Degree to those who find it too difficult or even impossible to pursue regular B.A at a University either due to their job commitment or certain other circumstances.
- To help the learners study at their own pace and from their own chosen place.
- To help the students for development of knowledge, core competencies and skills characteristic.
- The preparation of students to respond innovatively to emerging trends in society.

7.6.1 Programme Structure

The programme comprises the following courses:

Hindi, English, Urdu, Political Science, History, Sociology and Economics

Compulsory Subject

Islamiat / Indian Religion & Culture / Elementary Urdu

Note : Students have to submit only Assignment. No Term-end- examination will be held for compulsory paper.

Foundation Course

General English – Part-I

General English – Part-II

Elective Course

Out of the following the student has to select one course from Group A and two courses from Group B.

Group – A : Urdu, Hindi, English

Group – B : History, Political Science, Sociology, Economics

Elective Course for 1st Year

English – From Language to Literature

Political Science – Political Ideas and Ideology

History – Modern India: 1857 – 1964

Sociology – The Study of Society

Economics – Fundamentals of Economics

Hindi – **fglnh x |**

Urdu – Zuban ka Aagaaz

Elective Course for 2nd Year

English – Understanding Prose
Reading the Novel

Political Science – Government & Politics in India
Comparative Government & Politics

History – India: Earliest time to the 8th Century AD
India from 16th to MID 18th Century

Sociology – Society in India
Society and Religion

Economics	– National Income Accounting Indian Economic Development Since Independence
Hindi	– हिन्दी काव्य एवं साहित्य का इतिहास एवं साहित्य परिचय हिन्दी साहित्य का इतिहास एवं साहित्य परिचय
Urdu	– Jadeed Urdu Nasar

Elective Course for 3rd Year

English	– Understanding Poetry Understanding Drama
Political Science	– International Relation Modern Indian Political Thought
History	– India from 8 th to 15 th Century Modern Europe (MID 18 th to MID 20 th Century)
Sociology	– Social Problems in India Sociological Thought
Economics	– Industrial Development in India Elementary Statistical Methods, Survey Techniques
Hindi	– हिन्दी काव्य हिन्दी साहित्य का इतिहास एवं साहित्य परिचय
Urdu	– will be informed later

7.6.2 Minimum Eligibility

Minimum qualification required for admission is 10 + 2 or equivalent from a recognized Board. The process of admission is carried out as per the Jamia rules

7.6.3 Mode of Admission

Admission to this programme will be made on the basis of merit obtained in the entrance test. The time allotted for the test will be 2 hrs. (120 minutes). The test will be in English / Hindi language and there will be no negative marking.

7.6.4 Duration of the Programme

The programme can be completed in a minimum period of 3 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.6.5 Medium of Counselling

The medium of counselling is English/Hindi/Urdu. The Self-Learning material is available in English and Hindi only. However, the student can write the assignments and the final examination papers in English/Hindi and Urdu also.

7.6.6 Details of Admission Test

The qualifying Entrance Test will consist of 100 multiple choice items. Each item will be of 01 mark. The test will comprise of the following components:

Name of the Programme	No. of Paper	Subjects for Entrance test	Max. Marks
Bachelor of Arts (General)	One	General Mental Ability	25
		General Knowledge and Awareness	25
		General English	25
		General Hindi	25
		Total	100

Sample Items

Each question is followed by four alternative answers marked A,B,C,D. Select one of the answers, which you consider correct, as given in the illustration.

1.General Question

Question

Who is the chairperson of Planning Commission

(A) Prime Minister

(B) Finance Officer

(C) Minister of Commerce & Industries

(D) Education Minister

Answer



A B C D

The correct method of marking is shown above. If the correct answer is 'C' the corresponding Circle should be completely **filled and darkened** as shown above. At the end of this prospectus, you will also find instructions to the candidates as well as a prototype of the OMR Sheet.

Note: It should be noted that merely allowing candidates to take Entrance Test would not amount to acceptance of their eligibility for admission to B.A (General) programme. The final admission shall be subject to their merit in the Entrance Test and also production of proof of their eligibility along with the original certificates and payment of programme fee.

7.7 Bachelor of Commerce (B.Com)

The B.Com programme offered through Distance Mode by the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilizing self-instructional material, along with counselling sessions. The programme is essentially a judicious blend of theoretical and practical courses.

Objectives of the Programme:

- To provide an opportunity to get a B.Com degree to those who find it too difficult or even impossible to pursue regular B.Com course at a University either due to their job commitments or certain other circumstances.
- To help the learners to study at their own pace, and from their own chosen place.
- To develop skills in matters related to commerce.
- To develop Information Technology skills in the students, which nowadays are essential in business and commerce.

7.7.1 Programme Structure

The programme comprises of the following courses:

1st YEAR

B.Com-101	Money & Financial System
B.Com-102	Financial Accounting
B.Com-103	Company Law
B.Com-104	Business Law
B.Com-105	Business Economics
B.Com-106	Principles of Management

2nd YEAR

B.Com-201	Business Communication
B.Com-202	Business Mathematics & Statistics
B.Com-203	Corporate Accounts
B.Com-204	Principles of Marketing
B.Com-205	Information Technology in Business
B.Com-206	Business Environment

3rd YEAR

B.Com-301	Financial Management
B.Com-302	Fundamentals of Entrepreneurship
B.Com-303	Cost & Management Accounting
B.Com-304	Income Tax
B.Com-305	Auditing
B.Com-306	Principles of Insurance

7.7.2 Minimum Eligibility

Minimum qualification required for admission is 10+2 or equivalent from a recognized Board.

7.7.3 Mode of Admission

The admission to the B.Com programme of the short listed candidates will be on the basis of merit obtained in qualifying examination. There will be no entrance test.

7.7.4 Duration of the Programme

The programme can be completed in a minimum period of 3 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.7.5 Medium of Counselling

The medium of counselling is English / Hindi / Urdu. The Self-Learning material is available in English / Hindi only. However, the student can write the assignments and the final examination papers in Urdu also.

7.8 Bachelor of Banking and Insurance (BBI)

The BBI programme offered through Distance Mode by the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilizing self-instructional material, along with counselling sessions. The programme is meant for those aspirants who are desirous to make their career in banking and insurance sector. The programme is essentially a judicious blend of theoretical and practical courses.

Objectives of the Programme:

- To provide an opportunity to get a BBI degree to those who find it too difficult or even impossible to pursue regular BBI course at a University either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop skills in matters related to commerce, banking and insurance.
- To create an additional avenue of self-employment and also to benefit Banks, Insurance companies & industries by providing them with suitable trained persons in the field of Banking and Insurance.
- To prepare students to exploit opportunities, being newly created, in the field of Banking & Insurance due to Globalisation, Privatisation & Liberalisation.

- To provide adequate basic understanding about the Banking, Insurance & other financial services among the students.
- To give an adequate exposure to operational environment in the field of Banking, Insurance & other related financial services.
- To inculcate training & practical approach among the students by using modern technologies in the field of Banking, Insurance etc.

7.8.1 Programme Structure

The programme comprises of the following courses:

1st YEAR

BBI 101	Business Communication
BBI 102	Principles of Management
BBI 103	Financial Accounting
BBI 104	Business Regulatory Frame Work
BBI 105	Business Economics
BBI 106	Money and Financial System

2nd YEAR

BBI 201	Corporate Accounting
BBI 202	Company Law
BBI 203	Business Mathematics and Statistics
BBI 204	Information Technology in Business
BBI 205	Income Tax
BBI 206	Fundamentals of Entrepreneurship

3rd YEAR

BBI 301	Indian Banking System
BBI 302	Fundamentals of Insurance
BBI 303	Merchant Banking and Financial Services
BBI 304	Insurance Management
BBI 305	Commercial Bank Management
BBI 306	Legislative Insurance Frame Work
BBI 307	Training Report & General Viva-Voce (Either in Banking or Insurance Sector)

7.8.2 Minimum Eligibility

Minimum requirement for admission is 10+2 or equivalent from a recognized Board.

7.8.3 Mode of Admission

The admission to the BBI programme of the short listed candidates will be on the basis of merit obtained in the qualifying exam. There will be no admission test.

7.8.4 Duration of the Programme

The programme can be completed in a minimum period of 3 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.8.5 Medium of Counselling

The medium of counselling is English/Hindi/Urdu. The Self-Learning material is available in English only. However, the student can write the assignments and the final examination papers in Hindi and Urdu also.

7.9 Bachelor of International Business & Finance (BIBF)

The BIBF programme offered through the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilizing self-instructional material, along with counselling sessions. The programme is meant for those aspirants who are desirous to make their career in the field of international business and finance. The programme is essentially a judicious blend of theoretical and practical courses.

Objectives of the Programme:

- To provide an opportunity to get a BIBF degree to those who find it too difficult or even impossible to pursue regular BIBF course at a University either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop skills in matters related to commerce, international business, marketing and finance.
- To create an additional avenue of self-employment and also to benefit Multinationals and other small enterprises.
- To prepare students to exploit opportunities, being newly created, in the field of international marketing due to Globalisation, Privatisation & Liberalisation.
- To provide adequate basic understanding about the international finance and marketing.
- To inculcate training & practical approach among the students by using modern technologies in the field of international finance and marketing.

7.9.1 Programme Structure

The programme comprises of the following courses:

1st YEAR

BIBF 101	Business Communication
BIBF 102	Principles of Management
BIBF 103	Financial Accounting
BIBF 104	Business Regulatory Frame Work
BIBF 105	Business Economics
BIBF 106	Business Environment

2nd YEAR

BIBF 201	Introduction to Business Finance
BIBF 202	Company Law
BIBF 203	Business Mathematics and Statistics
BIBF 204	Information Technology in Business
BIBF 205	Cost Accounting
BIBF 206	Fundamentals of Entrepreneurship

3rd YEAR

BIBF 301	Principles of Marketing
BIBF 302	International Marketing
BIBF 303	International Business Environment

BIBF 304	India's Foreign Trade Policy
BIBF 305	Export- Import Procedures and Documentation
BIBF 306	International Finance
BIBF 307	Training Report & General Viva-Voce

7.9.2 Minimum Eligibility

Minimum requirement for admission is 10+2 or equivalent from a recognized Board.

7.9.3 Mode of Admission

The admission to the BIBF programme of the short listed candidates will be on the basis of merit obtained in the qualifying exam. There will be no admission test.

7.9.4 Duration of the Programme

The programme can be completed in a minimum period of 3 years and up to a maximum period of 6 years (inclusive of the year of admission).

7.9.5 Medium of Counselling

The medium of counselling is English/Hindi/Urdu. The Self-Learning material is available in English only. However, the student can write the assignments and the final examination papers in Hindi and Urdu also.

7.10 Post Graduate Diploma in Guidance & Counselling (PGDGC)

The Post Graduate Diploma in Guidance and Counselling (Distance Mode) programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia, aims to counsel and guide the young generation for defining their career path ahead. It also helps to develop understanding and competencies required to counsel students especially in their adolescence. The programme is of special relevance to school teachers, counsellors, NGO workers, parents etc. to make the individuals aware of his /her inherent potential, interests, talent and capabilities.

Objectives of the Programme:

- To assess and diagnose the nature and intensity of day to day problems of the masses.
- To enable them to integrate psychological principles and therapeutic techniques as required during counselling process.
- To develop the skills to establish congenial "On relationship" with the client/sufferers.
- To enable them to relate the circumstantial, environmental, social/organisational factors with ongoing problems.
- Have an understanding of and capacity to engage with issues relating to wider organizational & social contexts.
- To enable them to recognize the effectiveness of different practicing techniques in sorting out the ongoing problems.

7.10.1 Programme Structure

The programme comprises of the following courses:

GC-I	Psychological basis of Guidance and Counselling
GC-II	Essentials of Guidance and Counselling
GC-III	Mental Health and Adjustment
GC-IV	Career Development
GC-V	Assessment and Appraisal in Guidance and Counselling
GC-VI	Project Work

7.10.2 Minimum Eligibility

Bachelor's Degree (10+2+3) with not less than 50% marks.

or

Bachelor's Degree (10+2+3) with not less than 45% marks with at least 50% marks in Master's Degree Examination.

or

Bachelor's Degree (10+2+3) with two year full time teaching experience on temporary / permanent basis in a Primary / Secondary / Sr. Secondary School recognized by Central / State Govt. / Union Territory.

7.10.3 Mode of Admission

Admission to this programme will be made on the basis of Merit. There will be no entrance test.

7.10.4 Duration of the Programme

Keeping in view the number of courses to be covered and the operational feasibility related to the organization of practical experiences, the minimum period required to complete the programme is 1 year. However, the maximum period for completion of Post Graduate Diploma in Guidance and Counselling programme will be 4 years.

7.10.5 Medium of Counselling

The medium of counselling is English/Hindi. However, the Self-Learning material will be available in English only.

7.11 Post Graduate Diploma in Geoinformatics (PGDGI)

The Post Graduate Diploma in Geoinformatics -PGDGI (Distance Mode) programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi has been designed to upgrade the theoretical knowledge and practical skills in the field of Remote Sensing and GIS/GPS applications. Today the application of such technologies offer tremendous job opportunities in India and abroad.

The programme aims to achieve the following objectives:

- To derive and analyze the space information which is easily and correctly available through these techniques.
- To determine the availability of natural resources, their volume and the extent of their distribution.
- To analyze the spatio-temporal data for change detection and for their future projection.
- To form different thematic layers for in-depth studies of socio-economic data for planning purposes.
- To prepare both digital and analog maps of spatial phenomena.
- To promote Research and Development in Remote Sensing (RS), Geographic Information System (GIS) and Global Positioning System (GPS) application for natural resource management and disaster management.

7.11.1 Programme Structure

The Programme comprises of the following courses:

Theory Courses

DGI 101	Photogrammetry and Photo Interpretation
DGI 102	Fundamentals of Remote Sensing

DGI 103	Digital Image Processing
DGI 104	Fundamentals of Geographical Information System
DGI 105	Fundamentals of Global Positioning System & Its Applications

Practical Courses

DGI 106	Remote Sensing & Image Interpretation
DGI 107	Geographic Information System & Global Positioning
DGI 108	Digital Image Processing
DGI 109	Project

Project Work

Project Guide/Counsellor will assign the project work to the students in groups. The programme centre will notify the schedule. Students will have to contact their project guide for the project topic and subsequently start their work on the project. Report on the project is to be submitted by the students before the commencement of viva-voce to their respective project guide/counsellor. Assessment of the project will be based on the report and viva-voce.

7.11.2 Minimum Eligibility

All candidates with a Bachelor's Degree (10+2+3) in any discipline or higher from a recognized university with a minimum of 45% marks at Graduation level will be eligible for the programme.

7.11.3 Mode of Admission

The admission in this programme of the short listed candidates will be on the basis of merit obtained in qualifying examination. There will be no entrance test.

7.11.4 Duration of the Programme

The minimum period required to complete the Post Graduate Diploma in Geoinformatics (Distance Mode) programme is one year. However, the maximum period allowed for completion of the programme will be 4 years (inclusive of the year of admission).

7.11.5 Medium of Counselling

The medium of counselling is English. The Self-Learning material is available in English only.

7.12 Advanced Diploma in Computer Hardware and Network Technology (ADCHNT)

The Advanced Diploma in Computer Hardware & Network Technology aims to provide technical skills and expertise in the fast growing field of computer hardware and network engineering. This programme consists of eight courses with extensive laboratory work followed by industry-based project. Its main thrust is in the field of hardware development and state of the art network environment. It is for both working professionals who want to upgrade their knowledge in self paced manner and fresh graduates/diploma holders pursuing their career in computer hardware, thus equipping them to handle normal operations as well as emergencies in installation, configuration and maintenance of latest computer hardware in networked environment.

Industry oriented project work carried out in final semester of the programme, is exclusively devoted to practical training in an industry, which is its unique feature. Students are required to work on assembling, configuration and

troubleshooting of computer hardware and networking installations in a multi-user and multi-OS environment. Advanced network technologies viz ISDN, ATM, FDDI, SONET etc are also covered.

Objectives of the Programme

The programme aims to achieve the following objectives:

- To strengthen the professional competency in the industry.
- To give necessary exposure in the core topics of Information Technology.
- To develop skill set, currently required in computer Hardware and Network Technology.
- To understand key features and administrative tasks of Network Operating System and discuss techniques and algorithms employed in the design of network.
- To establish local and network resource security.
- To understand the Internet/Intranet architecture.
- To design and configure a secure window/Linux Operating System Infrastructure.
- To apply the knowledge drawn from academic into real-world setting by taking a live project from the industry

7.12.1 Programme Structure

The programme comprises of the following courses:

SEMESTER – I

DCH-101: Electronic Devices & Application

DCH-102: Digital Systems

DCH-103: Computer Organization & Operating System

DCH-104: Fundamentals of Computer & Networking

DCH-111: Electronic Devices & Application Lab

DCH-112: Computer Hardware Lab

DCH-113: Operating System Lab

SEMESTER – II

DCH-201: Computer Network

DCH-202: Network Operating Systems

DCH-203: Troubleshooting

DCH-204: Emerging Technologies

DCH-211: Computer Network Lab

DCH-212: System Administration Lab

DCH-213: Trouble Shooting Lab

SEMESTER – III

DCH-300: Project

7.12.2 Minimum Eligibility

Senior Secondary School Certificate (10+2) or equivalent from a recognized Board.

7.12.3 Mode of Admission

Admission to this programme will be made on the basis of merit. There will be no entrance test.

7.12.4 Medium of Counselling

The medium of counselling is English. The Self-Learning material is available in English only.

7.13 Diploma in Electrical Engineering (DEE)

The Centre for Distance & Open Learning offers a four year programme leading to Diploma in Electrical Engineering-DEE through Distance Mode. In engineering, distance / off campus study is an essential element of access to education for those in remote locations and / or seeking to upgrade their qualifications via the life long learning route whilst employed. The course aims to provide the necessary knowledge and skills to students to become professionals in the following fields: electrical machines and drives, electrical system and equipment etc.

The programme aims to achieve the following objectives:

- To develop knowledge and skills required for a career in Electrical Engineering
- To develop an understanding of and an ability to apply basic sciences, mathematics and electrical information sciences to the practice of Electrical Engineering.
- To provide an environment that prepares students for diverse careers and life long learning.
- To enable students to understand the interactions of Electrical Engineering with the society, business, technical and environmental spheres.
- To enable students to contribute to national development and global economy.

7.13.1 Programme Structure

The programme comprises of the following courses:

1st Year

Theory Course

DEE-101	English
DEE-102	Applied Physics
DEE-103	Applied Chemistry
DEE-104	Applied Mathematics
DEE-105	Basic Electrical Engineering
DEE-106	Engineering Drawing
DEE-107	Mechanical Engineering

Practical

DEE-112	Applied Physics
DEE-113	Applied Chemistry
DEE-115	Basic Electrical Engineering
DEE-116	Engineering Drawing
DEE-117	Workshop Practices

2nd Year

Theory Course

DEE-201	Basic Civil Engineering
DHE-202	Electrical and Magnetic Circuits
DEE-203	Thermo Fluids and Fluid Machines
DEE-204	Basic Electronics
DEE-205	Generation of Electrical Energy

DEE-206	Utilization of Electrical Energy
DEE-207	Electrical Engineering Material

Practical

DEE-211	Basic Civil Engineering Lab
DEE-212	Electrical and Magnetic Circuits Lab
DEE-213	Thermo Fluid and Fluid Machines Lab
DEE-214	Basic Electronics Lab
DEE-216	Electrical Workshop

3rd Year

Theory Course

DEE-301	Power Electronics
DEE-302	Electrical Machines - I
DEE-303	Measurement and Instrumentation
DEE-304	Digital Electronics & Microprocessor
DEE-305	Electrical Design, Drawing & Estimating
DEE-306	Substation Auxiliaries
DEE-307	Power System – I

Practical

DEE-311	Power Electronics Lab
DEE-312	Electrical Machines-I Lab
DEE-313	Measurement and Instrumentation Lab
DEE-314	Digital Electronics & Microprocessor
DEE-315	Industrial Training

4th year

Theory Course

DEE-401	Switch Gear and Protection
DEE-402	Electrical Machines - II
DEE-403	Power System - II
DEE-404	Computer Organization & its Application
DEE-405	High Voltage Engineering
DEE-406	Control System

Practical

DEE-411	Switch Gear and Protection Lab
DEE-412	Electrical Machines – II Lab.
DEE-414	Computer Organization & its Application Lab
DEE-416	Control System Lab.
DEE-417	Project

7.13.2 Minimum Eligibility

At least 45% marks in Secondary School Certificate Class (X) from a recognized Board.

or

Secondary School Certificate (Class X) with Science and Maths with 2 years Certificate Course of Electrical Technician from a recognized Board.

or

ITI or equivalent Certificate Course from an institute recognized by State/Central Govt.

or

Minimum 2 years working experience in the relevant field after passing Sec. School Certificate Exam with Science and Maths.

or

At least 40% marks in Sr. Secondary School Certificate(10+2) or 12th Class of Analogous Vocational Stream.

Note : Candidates who have passed the qualifying exam with Elementary Mathematics & Elementary Science shall not be eligible for admission.

7.13.3 Mode of Admission

The Entrance Test will be held at the Programme Centre you have chosen as your preference whose code has been given in the prospectus and in the application form. **No change of the programme centre will be allowed.**

The entrance test shall be 2 hrs. (120 minutes) duration with a weightage of 100 marks. The medium of test will be English. Syllabus for the entrance test for this course is given in the prospectus.

7.13.4 Details of Admission Test and Experience

The qualifying entrance test will comprise of one objective type paper of 100 marks. The weightage of marks for each subject is given below:

Name of the Programme	No. of Paper	Subjects for Entrance test	Max. Marks	
			Test	Experience
Diploma in Electrical Engineering (DEE)	One	English	15	20
		Physics	25	
		Chemistry	25	
		Mathematics	35	
		Total	100	20

7.13.5 Duration of the Programme

The minimum period required to complete the Diploma in Electrical Engineering - DEE is **04** years. However, the maximum period allowed for completion of the programme will be **08** years.

7.13.6 Medium of Counselling

The medium of counselling is English / Hindi / Urdu. However, the Self-Learning material is available in English only. A student can write the assignments and final examination papers in any of the three languages.

7.14 Diploma in Power Generation Engineering (DPGE)

The Diploma in Power Generation Engineering (DPGE) Programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi aims to upgrade the theoretical knowledge and practical skills of personnel employed in Power industries, thus equipping them to handle normal operations as well as emergencies in a more efficient manner. It will also help in developing understanding and competencies required in the field of Advance Power Engineering and Technology.

This programme will be of special relevance for personnel employed in Thermal, Hydro and Nuclear Power Generation units.

The programme aims to achieve the following objectives:

- To strengthen the professional competency in power generation.
- To develop the right attitude and perspective towards power generation.
- To develop generic manual and machining skills in the students.
- To develop safety at workplace and team working environment.
- To develop knowledge and skills in the learners to handle various jobs like operation, maintenance of equipments, lines and fault location, planning, designing of schemes, executive and supervisory control in power generation.
- To provide knowledge and develop strategies to manage programme operation effectively.

7.14.1 Programme Structure

The programme comprises of the following courses:

I year

DPG -101	Communication Techniques (English)
DPG -102	Applied Physics
DPG -103	Applied Chemistry
DPG -104	Applied Mathematics
DPG -105	Basic Electrical Engineering
DPG -106	Power Plant Schematics
DPG -107	Workshop Technology

II year

DPG- 201	Electrical & Magnetic Circuits
DPG -202	Electrical Machines –I
DPG -203	Measurement & Instrumentation
DPG -204	Fluid and Fluid Machines
DPG -205	Thermal Engineering – I
DPG -206	Generation of Electrical Energy
DPG -207	Computers and Microprocessors

III year

DPG -301	Switchgear and Protection
DPG -302	Electrical Machines – II
DPG -303	Electrical Transmission and Distribution
DPG -304	Installation and Commissioning of Power Plant Equipments
DPG -305	Utilization of Electrical Energy
DPG -306	Thermal Engineering – II
DPG -307	Control Systems

7.14.2 Minimum Eligibility

- (i) Secondary School Certificate Class (X) and I.T.I. or equivalent certificate course from an institute recognized by State / Central Govt. / Union Territory.
- (ii) Minimum 2 years working experience in the relevant field.

or

- (i) Secondary School Certificate Class (X) of a recognized Board with Science and Maths or PCM, as the case may be.
- (ii) Minimum 2 years working experience in the relevant field.

or

Senior Secondary School Certificate / Intermediate / Equivalent examination from a recognized Board with not less than 40% marks in aggregate of PCM.

or

12th Class of Analogous Vocational Stream.

7.14.3 Mode of Admission

The Entrance Test will be held at the Programme Centre you have chosen as your preference whose code has been given in the prospectus and in the application form. **No change of the programme centre will be allowed.**

The admission will be made on the basis of the merit obtained in the Entrance Test at the respective Programme Centre, provided that a candidate has obtained at least 33% marks in the Admission Test. The merit will be determined by taking both admission test and experience marks into consideration. This cut off is not applicable for SC/ST candidates.

The time allotted for the test will be 2 hours (120 minutes). The test will be in English and there will be no negative marking in the test.

7.14.4 Details of Admission Test and Experience

The qualifying entrance test will comprise of one objective type paper of 100 marks. The weightage of marks for each subject and experience is given below:

Name of the Programme	No. of Paper	Subjects for Entrance test	Max. Marks	
			Test	Experience
Diploma in Power Generation Engineering (DPGE)	One	English	15	20
		Physics	25	
		Chemistry	25	
		Mathematics	35	
		Total	100	

Note: The general standard of the test will be of high school level. The syllabi for various components of the test are given at the end of this prospectus.

Sample Items

Each question is followed by four alternative answers marked A, B, C, D. Select one of the answers, which you consider correct, as given in the illustration below:

7.15.1 Programme Structure

The Programme comprises of the following courses:

DECCE – 01	Understanding the Child
DECCE – 02	Organizing the Child Care Institutions
DECCE – 03	ECCE Programmes & Activities
DECCE – 04	Project Work

7.15.2 Minimum Eligibility

10+2 or equivalent Examination from a recognized Board / University. Preference will be given to those who have experience as a Childhood Care Practitioner.

7.15.3 Mode of Admission

The admission to this course will be made on the basis of merit. The merit will be determined on the basis of the percentage obtained at the school level and experience in years (if any).

1. High School	-	10 marks
2. Sr. Secondary	-	10 marks
3. Experience	-	05 marks
Total	-	25 marks

7.15.4 Duration of the Programme

Minimum period required to complete the programme is 1 year whereas the maximum period allowed will be 4 years (inclusive of the year of admission).

7.15.5 Medium of Counselling

The medium of counselling is English / Hindi / Urdu. The Self-Learning material is available in English and Hindi only. However, the student can write the assignments and the final examination papers in Urdu too.

7.16 Certificate in Computer Information Technology (CCIT)

Computer knowledge and skills are critical for maximizing efficiency in the modern workplace. The networked computer is both an integral component of a programmes business and an empowering tool for an individual. This programme provides a foundation in understanding the technology, architecture, and applications of information technology. It surveys the evolution of the networked computer system, PC and networking hardware and support issues, operating systems, and database management systems, as well as fundamentals of wide and local area networks. Also covered are the fundamentals of procedural programming languages. This Personal Computer Training Course teaches how to deal with the business applications commonly used in the workplace today.

Objectives of the Programme

The programme aims to achieve the following objectives:

- To understand terms and concepts used in IT.
- To understand design of computer and how it works.
- To distinguish between different types of operating systems.
- To learn effective use of Office tools.

- To explain why databases are important in user productivity.
- To explain the need for local and wide area networks.
- To understand the usage of Internet / WWW / E-mail.

7.16.1 Programme Structure

The programme comprises of the following courses:

CIT-1: Fundamental of Computing

CIT-2: Computer System

CIT-3: PC Software

CIT-4: Emerging Technologies

7.16.2 Mode of Admission

The admission to this course will be made on the basis of merit. Merit will be determined on the basis of the percentage and experience:

1. High School	-	10 marks
2. Sr. Secondary	-	10 marks
3. Experience	-	05 marks
Total	-	25 marks

7.16.3 Minimum Eligibility

(i) Senior Secondary School Certificate (10+2) / Intermediate.

or

(ii) Secondary School Certificate (Class X) or equivalent with 2 years experience in relevant field.

7.16.4 Duration of the Programme

The programme can be completed in a minimum period of 6 months (01 semester) and up to a maximum period of 2 years (inclusive of the year of admission)

7.16.5 Medium of Counselling

Medium of counselling is English. The Self-Learning material is available in English only.

8. INSTRUCTIONAL SYSTEM

The Distance Education Programme delivery system includes the multi-media approach, i.e., self-learning print material, audio/video components, assignments, counselling sessions, practical work and workshops.

8.1 Printed Material

The print materials are in the form of self-instructional materials for both theory and practical components of the programme. It is supplied to each student in the form of blocks. Each block contains 3-5 units, and normally each course consists of two-four blocks of Print Material.

8.2 Audio and Video Programmes

The Audio and Video programmes are supplementary, meant for clarification and enhancement of understanding in various courses of the programme. These are used during counselling and workshop sessions at the programme centre.

8.3 Assignments

Assignments are an integral and compulsory component of the instructional system. There are tutor-marked assignments for each theory course. The students will have to work on specified number of assignments per course. These assignments are to be submitted at the programme centre in accordance with the submission schedule provided by the Programme Coordinators / Incharge of the respective centres.

8.4 Counselling Sessions

Generally the counselling sessions will be held at the programme centres during Sundays and long holidays. Within the general schedule of the programme, the coordinators at the programme centres will decide on the coverage of these sessions. The programme centre coordinator will also provide the counselling schedule. The counselling sessions will include clarifications required in the print material and other related difficulties through active interaction with students. Attending counselling sessions is optional.

8.5 Distribution of Study Material

Study Material, Assignments, Schedule of Examination, Programme Guide, Details of Courses (Theory and Practical) shall be provided by the Study Centres.

8.6 Address for Correspondence

Your address must be complete in all respects. The university will correspond with you at this address only. If you change your address, you should inform **The Centre for Distance and Open Learning, Jamia Millia Islamia, Jamia Nagar, New Delhi-1100 25** about your new contact address at once. Please write down the Roll No. for every correspondence with the centre.

8.7 Submission of Documents at the time of admission

It may be noted that no documents are to be submitted along with the application form. If selected for admission, the candidate shall have to produce the following documents in original as well as attested copies of the same at the time of completing the admission formalities:

- Proof of passing the qualifying examination mentioned in the prospectus together with the marks sheet/ degree of the said examination in accordance with the eligibility requirements for admission.
- Proof of age (based on High School / Secondary School Certificate or an equivalent certificate.)
- Category and social status certificate, (if applicable) should be submitted duly bona fide by:
 - (a) The SC/ST candidates who must provide the Certificate from the Competent Authority, Tehsildar / Commissioner / S.D.M.
 - (b) The physically handicapped candidates who must provide Handicapped Category certificate from the competent authority / chief medical officer.

Important: It is essential that in both the above cases the signatory is duly recognized by the Directorate of Social Welfare Department of the Government.

- Migration / Transfer Certificate in original from the institution last attended will have to be submitted within one month of admission.
- Character Certificate from the Head of the Institution last attended / present employer. In case an intervening period/gap is involved, a certificate from a class-I Gazetted Officer / Notary Public for the entire intervening period / gap showing candidate's occupation after leaving the Institution last attended, will be required.

- Experience certificate of a recognized school, as given in Annexure–A. (**applicable to B.Ed only**).
- Certificate to provide facilities for conducting B.Ed. Practicals from Middle/Secondary/Higher/ Sr. Secondary School in the format given in Annexure-B. (**applicable to B.Ed only**).
- No Objection Certificate from the present employer for continuation of studies in Jamia (in original) (**applicable to B.Ed, DECCE and DPGE programmes only**).
- Experience Certificate in support of his/ her employment or authentic evidence in support of self-employment (**applicable to DECCE and DPGE programmes only**).

9. ADMISSION

- 9.1** Admission to the Distance Education Programmes is open to all who fulfill the prescribed qualifications without any distinction of race, caste, creed, language, age, religion or sex.
- 9.2** The cost of Prospectus along with the Application Form for each programme includes the Entrance Test Fee. No other fee is required to be submitted at the time of submission of the Application Form.
- 9.3** Students who are found eligible / qualify for admission to a programme will be advised to pay Programme Fee within a prescribed date. Only those who pay the fees within the stipulated date are treated as admitted. Mere receipt of offer letter does not entitle any right to any student to claim his / her admission.
- 9.4** The student who has paid his programme fee will be informed of his/her roll number, which will also be mentioned on the Identity Card. This roll number will continue for the maximum period allotted for a particular programme or until the course-work is over whichever is earlier. The number will change only if one registers afresh for the same programme .The roll number does not change if one seeks deferment.

10. RULES FOR FEES AND ACCOUNTS

- 10.1** The programme fee is payable in **advance** on or before the date fixed by the University. Otherwise fine of Rs. 2000/- will be charged for two month.
- 10.2** Candidates seeking admission to a programme **are advised not to pay the programme fee along with the application form**. The fee has to be paid at the time of admission after the display of Entrance Test List / Merit List.
- 10.3** The programme fee should be paid only through a **Demand Draft / Pay Order** in favour of ‘**Jamia Millia Islamia**’, payable at ‘**New Delhi**’. Please write in capital letters your name and the programme to which admission is sought at the back of the Demand Draft / Pay Order.
- 10.4** If the last date of payment of fees is a holiday, the fee shall be paid on the next working day.
- 10.5** Part- payment is not allowed.
- 10.6** No refund of fees is allowed in any case.
- 10.7** The student who has paid his programme fee will be given a roll number, which will also be mentioned in the Identity Card. The enrollment number and the roll number thus allotted will continue for the maximum period allotted for the programme or until the course-work is over whichever is earlier. The number will change only if one registers afresh for the same programme .The enrollment number does not change if one seeks deferment.

11. GUIDELINES FOR ADMISSION

11.1 How to obtain Application forms

- (i) Candidates seeking admission to any course at CDOL during the academic session 2010-2011 may obtain the prescribed Application Form along with the Prospectus from the Maktaba Jamia Ltd. at Jamia Millia Islamia on cash payment (Inclusive of Entrance Test fee) as shown in Table-I
- (ii) The application form may also be downloaded from the Jamia's website at <http://www.jmi.nic.in> and submitted along with the prescribed fee as mentioned above.
- (iii) The Application Form and Prospectus may also be obtained through post by sending a crossed Demand Draft as shown in Table-I (under the cost of Application Fee) drawn in favour of "Jamia Millia Islamia" payable at Delhi / New Delhi, adding Rs.100/- towards postal charges clearly indicating the name of the course for which the Application Form is required. The request for sending a set of Application Form and prospectus should be addressed to the Hony. Director, Centre for Distance and Open Learning, Jamia Millia Islamia, Jamia Nagar, New Delhi - 110025.
- (iv) The fee of Entrance Test, if applicable, is included in the cost of Prospectus. No other fee is required to be submitted at the time of submission of the Application Form.

11.2 SUBMISSION OF APPLICATION FORMS

Application on prescribed forms, filled in by the applicant in his/her own handwriting and signed by him/her and complete in all respect along with the ATTESTED (by Gazetted officer or a person holding equivalent rank) XEROX COPIES of certificates / degrees, mark sheets should reach the office of the **Hony. Director, Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi – 110025**, on or before the last date of submission, prescribed for a particular programme, as per the advertisement.

11.3 Three recent (Passport size) photographs duly attested by a Gazetted Officer or by a Principal of School/ College should be affixed on the application form. Application forms with different photographs are liable to be rejected. These photographs are to be pasted with gum and should not be stapled or pinned. Xerox copies of photographs are not acceptable.

11.4 Candidates are advised to enclose a Demand Draft / Pay Order in favour of "**Jamia Millia Islamia**" payable at "**New Delhi**". It should be of the appropriate amount as given in the advertisement. The Bank Draft / Pay order should be enclosed along with the application form. The candidate must write his/her name and number of his/her application form at the back of the Draft / Pay Order.

11.5 Application given on any form other than the one prescribed for the course is liable to be rejected. Incomplete application form or not supported by the requisite Draft/Pay order will be summarily rejected.

- A Self addressed envelope of 10 x 23cm. size having a postage stamp of Rs.25/- should be enclosed along with the application form.
- The eligibility of the candidate for the Programme will be checked at the time of admission. However, it shall be the sole responsibility of the candidate to ensure the eligibility before applying for admission to the programme. No claim of any sort in this matter shall be entertained at any stage. Any document sent separately, after submission of the application will not be considered.

11.6 RESERVATION OF SEATS

- (i) Same as otherwise provided, seats in the courses in which number of seats are specified shall be reserved or special provisions be made for certain categories of candidates, and procedure to be adopted for purpose of admission as per details given below or as may be decided from time to time by the Majlis-i-Talimi (Academic Council).
- (ii) Candidates seeking admission under the reserved categories shall be required to fulfil the prescribed admission requirement of the course.
- (iii) The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a course shall be permissible only in one of the categories.
- (iv) If a candidate in the reserved category qualifies for admission in the general category he/she shall be transferred to the general category.

11.6.1 Scheduled Castes and Scheduled Tribes

22.5 % of seats in all courses will be reserved for Scheduled Castes and Scheduled Tribes candidates in the following order:

- (i) 15% of seats will be reserved for Scheduled Castes and 7.5 % for Scheduled Tribes.
- (ii) The reservation, as mentioned in sub-para 11.6.1 (i) above, is interchangeable i.e., if sufficient number of candidates are not available to fill up the seats reserved for Scheduled Tribes, they may be filled up by suitable candidates from Scheduled Castes and Vice-versa.
- (iii) Candidates belonging to Scheduled Castes and Scheduled Tribes will be given relaxation to the extent of 5% in the aggregate of marks obtained in the qualifying examination.
- (iv) The applicant in this category must submit at the time of the submission of admission form a certificate of verification from one of the following authorities :
 - (a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/City Magistrate (not below the rank of First Class Stipendiary Magistrate)/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner.
 - (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/Presidency Magistrate/ Revenue Officer not below the rank of Tehsildar.
 - (c) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
 - (d) Administrator/Secretary to Administrator/ Development Officer (Laccadiv and Minicoy Islands).
- (v) An Application Form received without the certificate of verification of the claimed category is liable to be rejected.
- (vi) The vacant seats of SC/ST which can not be filled, due to non-availability of either Scheduled Caste or Scheduled Tribe candidates or both, with the pass marks in the entrance exam, if any, may be thrown open to the general category in that year after notification and obtaining concurrence of the Special Commission for Scheduled Castes/Tribes of the University Grants Commission and Ministry of Human Resource Development.

11.6.2 Persons with Disabilities

3 % seats in the courses in which number of seats are specified will be reserved for physically challenged persons in accordance with the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation Act 1995). Person suffering from not less than forty percent (40%) of any disability as certified by a competent medical authority, would be considered for admission under this category.

11.6.3 Internal (Jamia) Students

25% seats in the courses in which number of seats are specified will be filled by internal students of Jamia who have passed their qualifying examination from the Jamia provided they fulfil the minimum requirements for the course and qualify the prescribed Entrance Exam, unless otherwise specified.

N.C.C. Cadets

Relaxation to the extent of 5% of marks in the aggregate or in subject concerned, as the case may be, will be given to N.C.C. cadets having the following N.C.C. Certificates for admission to all Courses: “A” or “B” Certificate for admission to undergraduate courses. “C” Certificate for admission to Postgraduate Courses.

The relaxation of marks on the basis of N.C.C. Certificate shall be permissible only on the production of a certificate duly verified by the N.C.C. Officer of the Jamia.

11.7 ADMISSION PROCEDURE

- Candidates found eligible / qualify for admission should bring their original documents for verification at the time of admission. The selected candidate will be considered “provisionally admitted” only after the payment of the prescribed fee and verification of documents on or before the last date given in the admission schedule.
- Filled-in application form may be sent to **The Hony. Director, Centre for Distance & Open Learning, Jamia Millia Islamia, New Delhi – 110025** by Registered Post / Speed Post / Courier Services on or before the date given in the admission schedule.

11.8 IDENTITY CARD

The admission of a selected candidate will not be complete unless he / she have an identity card issued by the Hony. Director, Centre for Distance & Open Learning, Jamia Millia Islamia. The admission is liable to be cancelled, if a student does not have an identity card issued by the Centre within a month of admission. The selected candidate should provide two-passport size photographs alongwith the prescribed form for the issue of Identity Card.

In case of loss of Identity Card the student has to submit a copy of the FIR and a demand draft of Rs. 50/- in favour of Jamia Millia Islamia.

11.9 TERM END EXAMINATION

The University conducts Term-end-Examination once in a year. You should take the examination at the end of each Year. The Examination will be held either at programme Centre or any convenient place.

12. ADMISSION SCHEDULE OF PROGRAMMES OFFERED BY CDOL SESSION 2010-2011

S. No	Course	Last date for submission of Application Forms	Date and Time of Entrance Test	Display of Selected/wait list candidates (4:00 pm)	Last date for completing admissions (01:00 pm)	Display of available vacant seats (04:00 pm)	Registration of wait list candidates (10:30 am)	Display of list of candidates from wait list (04:00 pm)	Last date for admission for Wait List candidates (01:00 pm)	Tentative Date of induction meeting
1	M.A.-English	24 September (Friday)	---	01 October (Friday)	20 October (Wednesday)	---	---	---	---	31 October (Sunday)
2	M.A.-Hindi				21 October (Thursday)					
3	M.A.- Sociology				15 October (Friday)					
4	M.A.- History									
5	B.Ed	03 September (Friday)	18 September (Saturday) 10:00 – 11:30	24 September (Friday)	15 October (Friday)	18 October (Monday)	19 October (Tuesday)	20 October (Wednesday)	21 October (Thursday)	31 October (Sunday)
6	B. A (General)	08 September (Wednesday)	18 September (Saturday) 03:00 – 5:00	24 September (Friday)	15 October (Friday)	18 October (Tuesday)	19 October (Tuesday)	20 October (Wednesday)	21 October (Thursday)	31 October (Sunday)
7	Dip. Electrical Engg.	09 September (Thursday)	19 September (Sunday) 11:00 – 01:00	24 September (Friday)	18 October (Monday)	18 October (Tuesday)	19 October (Tuesday)	20 October (Wednesday)	21 October (Thursday)	24 October (Sunday)
8	Dip. Power Generation Engineering									
9	Bachelor of Commerce	27 September (Monday)	---	08 October (Friday)	25 October (Monday)	---	---	---	---	31 October (Sunday)
10	Bachelor of Banking & Insurance	28 September (Tuesday)			26 October (Tuesday)					
11	Bachelor of International Business & Finance	30 September (Thursday)			28 October (Thursday)					
12	P. G. Dip. Guidance & Counselling	30 September (Thursday)	---	07 October (Thursday)	26 October (Tuesday)	---	---	---	---	07 November (Sunday)
13	P.G. Dip. Geoinformatics									
14	Dip. Early Childcare Education	30 September (Thursday)	---	07 October (Thursday)	26 October (Tuesday)	---	---	---	---	07 November (Sunday)
15	Avd. Dip. Computer Hardware Network Tech. Certificate in Computer Information Technology									
16										

- Note:**
1. Date of commencement of counselling will be decided by the programme centre.
 2. Self-Learning Material and Assignments will be given at the time of completion of admission formalities.
 3. All dates of admission schedule are subject to change if needed.
 4. For admission from wait list, the candidates are advised to be present personally at the time of registration.
 5. Induction meetings will be held at the respective centres.
 6. Admission Tests wherever applicable will be held at the respective Programme / Study Centres. However, the Entrance Test of those Study Centres that are located in NCR and Delhi will be held at Jamia Millia Islamia.

13. FEE STRUCTURE OF ALL PROGRAMMES

The candidates selected for admission will have to pay the following fees at the time of admission.

S. No	Particulars	M.A **	B.Com B.A **	B.Ed*	BIB/ BBI**	PGDGC*	PGDGI*	ADCHNT *	DEE**	DPGE**	DECCE*	CCIT *
1	Programme Fee	900	900	900	900	700	2300	600	1450	1450	650	650
2	Study Centre /Contingency Maintenance Fee	100	100	100	100	100	100	100	100	100	100	100
3	Admission Fee	100	100	100	100	100	100	100	100	100	100	100
4	Enrolment Fee	50	50	50	50	50	50	50	50	50	50	50
5	Identity Card Fee	50	50	50	50	50	50	50	50	50	50	50
6	Syllabus/Study Material/Assignments & Counselling etc.	3800	3500	7500	4650	7550	21000	5250	10000	8500	2000	2000
7	Practical/Workshop/ Lab Charges	--	---	4050	500	2700	11000	3000	4000	5500	---	1400
8	Course Development Fund	1250	1050	5000	900	3500	10400	2100	4000	2000	1900	500
9	Examination Fee	750	750	750	750	750	1000	750	750	750	750	750
	Total	7000	6500	18500	8000	15500	46000	12000	20500	18500	5600	5600

Note : * Entire programme fees payable at the time of admission.

** Fees per year.

14. PROGRAMME/STUDY CENTRES WITH THEIR CODES

A candidate will have to choose any one Programme / Study Centre where the programme is being offered and write the code number of that Programme / Study Centre on the application form. **Programme / Study Centre once opted shall not be changed in any case. Programme / Study Centre Code mentioned in front of the name of the study / programme centre.**

M.A – Hindi / English / Sociology

Deptt. of Economics , Jamia Millia Islamia, New Delhi	JSC -06A(P)
Maulana Azad Degree College, Baital-Quadirabad, Siddharth Nagar, UP – 272189	JSC -18(P)
Computer Zone, 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC -19(P)
Aysha Education Society, 82/2 Bhawani Nagar, Near City Hospital, Meerut	JSC -30(P)
Islamia College of Commerce Buxipur, Gorakhpur, UP	JSC -22(P)
Bilal Education and Technical Institute, Town & P.O-Ujhari, District – JP Nagar, UP	JSC-31(P)

M.A – History

Deptt. of Economics, Jamia Millia Islamia, New Delhi	JSC-06A(P)
--	------------

Bachelor of Education - B.Ed

Deptt. of Educational Studies, F/o Education, Jamia Millia Islamia, Jamia Nagar, New Delhi-25	JSC-01(P)
Kalka Institute for Research & Advanced Studies, Alkananda, Kalkaji, New Delhi –19	JSC-02(P)
Khalsa College of Education, Amritsar (Punjab)	JSC-03(P)
Rakshpal Bahadur Teachers Training Institute, Budaun Road, Bukhara More, Bareilly (UP)	JSC-04(P)
GSRM Memorial Degree College, D-6, Industrial Estate, Sarojni Nagar, Lucknow (UP)	JSC-05(P)

Bachelor of Arts (General)

F/o Social Science, Jamia Millia Islamia, New Delhi	JSC-37(P)
---	-----------

B.Com / Bachelor of Banking and Insurance-BBI / Bachelor of International Business and Finance-BIBF

Deptt. of Economics, Jamia Millia Islamia, New Delhi	JSC -06A(P)
Computer Zone, 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC -19(P)
Aysha Education Society, 82/2 Bhawani Nagar, Near City Hospital, Meerut	JSC -30(P)
Islamia College of Commerce Buxipur, Gorakhpur, UP (only for BBI & BIBF)	JSC -22(P)
Bilal Education and Technical Institute, Town & P.O-Ujhari, District – JP Nagar, UP	JSC-31(P)

Post Graduate Diploma in Guidance & Counselling

Computer Zone, 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC -19(P)
Vision Institute of Advance Studies, Polt No. 4, Pocket –A -1, Near Diplai Chowk, Sector-8, Rohini, New Delhi –85	JSC -23(P)
Bilal Education and Technical Institute, Town & P.O-Ujhari, District – JP Nagar, UP	JSC-31(P)

Post Graduate Diploma in Geoinformatics - PGDGI

Institute of Geoinformatics & Technology, 2 nd Floor, SCO-82, Sector-10A, Gurgaon, Haryana	JSC-09(P)
Computer Zone , 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC-19(P)

Advanced Diploma in Computer Hardware & Network Technology-ADCHNT

University Polytechnic / Faculty of Engineering & Tech, Jamia Millia Islamia, New Delhi	JSC-06(P)
Computer Zone , 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC-19(P)

Indian Institute of Computer Technology, Chadha Complex, GMD Road, Moradabad-244001	JSC-28(P)
Bilal Education and Technical Institute, Town & P.O-Ujhari, District – JP Nagar UP	JSC-31(P)
Mohyal Education & Research Institute of Technology, A-9, Qutub Institutional Area, USO Road, Shaheed Jeet Singh Marg, New Delhi-110067	JSC-39(P)

Diploma in Electrical Engineering - DEE

University Polytechnic / Faculty of Engineering & Tech , Jamia Millia Islamia, New Delhi	JSC-06(P)
Computer Zone , 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC-19(P)

Diploma in Power Generation Engineering-DPGE

NTPC – Tanda, Tanda Thermal Power Station, P.O.- Vidyutnagar, Distt.- Ambedkarnagar	JSC-07(P)
NTPC – Korba Super Thermal Power Station, Jamniali – 495450, Korba (Chhattisgarh)	JSC-13(P)
NTPC – Khalgaon Super Thermal Power Project, P.O. Shaktinagar, Distt.-Sonebhadra	JSC-11(P)
NTPC – Sipat, Super Thermal Power Project, PO-Ujwal Nagar, Distt- Bilaspur (Chhattisgarh)	JSC-32(P)
NSPCL – Bhilai, P.O. Bhilai(East) 490021, Distt. Durg (Chhattisgarh)	JSC-33(P)
NTPC – Jhanour, Ghandar Gas Power Project , Urja Nagar, Distt- Bharooj , Gujarat	JSC-34(P)
TTMDC – Hindalco Industries Ltd. ,Renu Sagar Power Division, Renu Sagar-2312181	JSC-35(P)
NTPC – Vindhyachal Super Thermal Power Station, P.O. Vindhyanagar, Distt. Singrauli	JSC-38(P)

Diploma in Early Childhood Care & Education-DECCE

Great Mission Teacher’s Training Institute, Sector-5, Dwarka , New Delhi 110025	JSC-14 (P)
Computer Zone, 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC-19 (P)
Variations Women and Children Welfare Trust, No N-38, Sailing Club, Lane No. 2, Near Khalilullah Masjid, Batla House, Jamia Nagar, New Delhi – 110025	JSC -21(P)
Shivani Public School, Kamruddin Nagar Mor, Nangloi, Delhi	JSC -24(P)
Aysha Education Society, 82/2 Bhawani Nagar, Near City Hospital Meerut	JSC -30(P)
Bilal Education and Technical Institute, Town & P.O-Ujhari, District – JP Nagar UP	JSC-31(P)
Salam Education & other Welfare Society, Anwari House, Azizpura, BEED-431122 Maharashtra	JSC-36(P)

Certificate in Computer and Information Technology – CCIT

University Polytechnic / Faculty of Engineering & Tech. , Jamia Millia Islamia, New Delhi	JSC-06(P)
Computer Zone, 2 nd Floor Near Apsara Cinema Hall, Exhibition Road, Patna	JSC -19(P)
Variations Women and Children Welfare Trust , No N-38, Sailing Club, Lane No. 2, Near Khalilullah Masjid, Batla House, Jamia Nagar, New Delhi – 110025	JSC -21(P)
Shivani Public School, Kamruddin Nagar Mor, Nangloi, Delhi	JSC -24(P)
Ittehad Welfare Society, Arar More, Near Kamla Roy College, Ward No. 26, Gopal Ganj, Bihar	JSC -25(P)
Institute of Open & Distance Learning, K-103, 2 nd Floor, Lajpat Nagar-II, New Delhi	JSC -26(P)
Delhi College of Management, B-1/348, Sec-17, Rohini 85	JSC -27(P)
Indian Institute of Computer Technology, Chadha Complex, GMD Road, Moradabad-244001	JSC -28(P)
Aysha Education Society, 82/2 Bhawani Nagar, Near City Hospital, Meerut	JSC -30(P)
Bilal Education and Technical Institute, Town & P.O-Ujhari, District – JP Nagar, UP	JSC-31(P)
Salam Education & other Welfare Society, Anwari House, Azizpura, BEED-431122, Maharashtra	JSC-36(P)
Mohyal Education & Research Institute of Technology, A-9, Qutub Institutional Area, USO Road, Shaheed Jeet Singh Marg, New Delhi-110067	JSC-39(P)

NOTE : At the programme centres a learner can attend the counselling sessions, submit assignments, and interact with the counsellors and other fellow students. Distribution of study material, assignments, schedule of examinations will be the other functions of a Programme Centre. Each learner will be provided with a programme guide, which shall give details of the courses of study and practicals, distribution of marks for term end examination and internal assessment and rules relating to examination.

The students would be admitted at a new study centre if there are at least 20 admission seekers in a programme.

15. ANNEXURES (For B.Ed. Only)

(A) EXPERIENCE CERTIFICATE

(To be provided by the Principal/Headmaster/Headmistress)

This is to certify that Mr./Ms. is teaching in this school since.....to date as Post Graduate/Graduate/Primary /Assistant Teacher and he/she is a full time teacher of this school. He/she has yearsmonths of teaching experience. This school is Govt./Govt. aided/unaided and is duly recognized by the central/state government/ union territory.

Signature of Principal/Headmaster/Headmistress Name and Address

..... of the School:

Name:.....

Designation:..... Place:..... Date:.....

(Seal/Stamp)

(B) CERTIFICATE FOR CONDUCTING B.ED. PRACTICALS

(This certificate duly filled-in and signed is to be submitted along with other specified documents after receiving the letter of offer for admission to B.Ed.)

I hereby undertake that the school will provide facilities to Mr./Ms..... needed for carrying Practice Teaching / Practical work for the B.Ed. programme.

Signature of Principal/Headmaster/Headmistress

Name and Address of the School:

Name:.....

.....

Designation:.....

.....

Place:.....Date:.....

(Seal/Stamp)

16. SYLLABI FOR ENTRANCE TEST

16.1 Diploma in Power Generation Engineering –DPGE and Diploma in Electrical Engineering-DEE

English

Use of non-finites, sentence connector: as, since, while, then, just because, just, until. Clauses with what, where and how. Past tense. Modals: can, could, may, must, might. Use of articles and prepositions. Active and passive voice. Direct speech and indirect speech. Use of idioms. Transformation.

Physics

Distance and displacement, Vectors, their addition, subtraction and resolution: speed and velocity. Uniform and circular motion, acceleration, mass and weight, momentum, impulse: first, second and third law of motion, conservation of momentum, principle of moments, couples, Centre of gravity, work, K.E., P.E. Conservation of energy. Characteristics of a wave $V=n\lambda$ relation, longitudinal and transverse wave. Sound waves and ultrasonic waves, Spherical mirror, $F=2R$, relation formulae of Refraction, refractive index, refraction through a glass slab and prism, total internal reflection. Lenses and the power formulae of lenses, microscope and telescope. Concept of temperature and its measurement: different types of thermometers (Gas thermometer, Celsius thermometer and Fahrenheit thermometer). Heat and motion thermal equilibrium; Concept of thermal energy (qualitative idea only), unit of heat; specific heat and some simple calculations using specific heat. Electricity as a source of energy; conductors and resistors; potential due to a charge electric current; measurement of current; series and parallel connection. Use of Voltmeter, Ammeter and Galvanometer; Ohm's law and resistance; heating effect of electric current; quantitative relationship between heat, electric current resistance and time of flow (i.e. $W = I^2 R t$); electrical heating devices, electrical power. Law of resistance in series and in parallel. Magnetic effects of electric current; magnetic field due to current carrying a coil and a solenoid. Electric meter; Construction and principle. (Simple idea); electromagnetic induction; electric generator; D.C. and A.C. (elementary idea); domestic electric circuit.

Chemistry

Chemical combination, behaviour of gases, diffusion, relative density of gases, Gay-Lussac's and Avogadro's Law, Avogadro's number, the mole concept, atomic and molecular weight. Structure of atom, cathode rays, positive rays, protons and neutrons, isotopes and isobars, electronic configuration; and chemical bond, electrovalent, covalent coordinate bond, periodic law, gradation of the properties, Oxidation and reduction, Halogens (Cl_2 , Br_2 , I_2) bleaching action of chlorine, hydrogen sulphide, allotropy, SO_2 and H_2SO_4 Nitrogen and Phosphorous, ammonia, fixation of nitrogen and nitrogen cycle.

Metallurgical process and metals, chemical properties of the following metals and their reaction with O_2 (Na, Mg, Fe, Cu); Cl_2 , Br_2 , I_2 – (Na, Mg, Zn, Fe, Cu); S(Zn, Cu, Fe); Acids – (Sn, Fe, Cu); Hard water, Soft water, Distilled water, solutions colloids and suspension, types of solution, dissolution, effect of temperature and pressure on the solubility of gases, liquids and solids in water, ionization, ionic reaction, strong and weak acids, pH scale, rates of reaction and chemical equilibrium, factors affecting reaction rates, Le-Chatelier's Principle, Law of Mass action. Carbon, structure of carbon atom, allotropic forms of carbon. Hydrocarbon, Saturated and Unsaturated, homologous series, petro-chemicals and petro-chemical, combustion and its type, fire extinguishers, Fuels (solids, liquid and gaseous), characteristics of a good fuel, calorific value.

Mathematics

Set, language and notation, the number system, numbers and fractions, functions, their values and graphs, mapping, system of equations, inequations and their graphical representation, consistent, inconsistent and dependent equations, simultaneous equations and their solution, quadratic polynomials, logarithm to the base 10, properties of logarithm, computation using log tables (percentage, profit and loss, discount, simple and compound interest), Areas of Triangles, parallelogram, trapezium and circles, surface area and volume of a cuboid, cube, cone and sphere, field book, lines, angles and triangles, theorems and problems based upon vertically opposite angles, congruence of triangles (SAS, ASA, SSS and RHS), properties and problems proportion, Pythagoras theorem are problem, quadrilateral, theorems of parallelograms and Rhombus and their problems, circle through three points, Equal chords are equidistant from the centre and converse. Theorems on alternate segment, theorem on parallelograms and triangles on the same base and between the same parallel, construction of triangle, quadrilateral, circumcircle, incircle and excircle of a triangle, trigonometric ratios of angles, sin, cos, tan for 0° , 30° , 45° , 60° and 90° . Simple identities height and distance, problems with the use of trigonometric tables, collection and presentation of data, frequency distributions, bar chart, frequency polygons, histograms and cumulative frequency graphs, pie-charts and pictographs, mean, raw and grouped data.

17. INSTRUCTIONS FOR FILLING UP THE ENTRANCE TEST OMR SHEET

The OMR sheet of the Entrance Test shall be along with the test booklet. The instructions for filling it up will be as follows:

1. Use black or blue ball pen for marking the box. For filling the circle, use a black or blue ball pen or an HB pencil.
2. Write your Entrance Test Roll Number, Name and Question Booklet Serial No. in the appropriate boxes provided in the OMR Answer Sheet. Take care that the characters do not touch the boundary of the boxes.
3. No answer should be written on the Question Booklet.
5. Blank pages in the booklet may be used for rough work.
6. **The use of calculator and mobile is not allowed inside the examination room.**
7. The Question Booklet and the OMR sheet must be handed over to the Invigilator before leaving the Examination Hall. No page should be torn off the booklet.
8. Violation of any of these instructions or use of unfair means will entail cancellation of the whole Admission Test of the candidate.
9. There will be no rechecking / re-evaluation of the OMR sheets. No request in this regard shall be entertained.
10. Do not write anything on the Question Booklet and OMR sheet except marking the answer in the corresponding Circle. Any writing or identification mark on the Question Booklet and OMR sheet will disqualify the candidate.

OMR ANSWER SHEET

Filling Instructions (for more detailed instructions see overleaf)

1. Fill in your Roll No. Booklet Serial No. and Course Code in the appropriate boxes using **Blue or Black Ball Pen Only**. Take care that the characters do not touch the boundary of the boxes.
2. Put signature in the appropriate rectangular box.
3. Completely darken the circles for answers using Blue/Black Ball Pen or HB Pencil.

Roll Number	Q. Booklet Serial No.	Study Centre Code	Course Code	Category Code
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> ① ① ① ① ② ② ② ② ③ ③ ③ ③ ④ ④ ④ ④ ⑤ ⑤ ⑤ ⑤ ⑥ ⑥ ⑥ ⑥ ⑦ ⑦ ⑦ ⑦ ⑧ ⑧ ⑧ ⑧ ⑨ ⑨ ⑨ ⑨ ⑩ ⑩ ⑩ ⑩	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> ① ① ① ① ② ② ② ② ③ ③ ③ ③ ④ ④ ④ ④ ⑤ ⑤ ⑤ ⑤ ⑥ ⑥ ⑥ ⑥ ⑦ ⑦ ⑦ ⑦ ⑧ ⑧ ⑧ ⑧ ⑨ ⑨ ⑨ ⑨ ⑩ ⑩ ⑩ ⑩	<input type="text"/> <input type="text"/> ① ① ② ② ③ ③ ④ ④ ⑤ ⑤ ⑥ ⑥ ⑦ ⑦ ⑧ ⑧ ⑨ ⑨ ⑩ ⑩	<input type="text"/> B. Ed. ① DEE (Dip. in Electrical Engg.) ② DPGE (Dip. in Power Generation) ③ BA (General) ④	<input type="text"/> General ⑥ Jamia ⑦ Scheduled Caste ⑧ Scheduled Tribe ⑨ Handicapped ⑩

ANSWERS

1	A B C D	25	A B C D	49	A B C D	72	A B C D	97	A B C D
2	A B C D	26	A B C D	50	A B C D	74	A B C D	98	A B C D
3	A B C D	27	A B C D	51	A B C D	75	A B C D	99	A B C D
4	A B C D	28	A B C D	52	A B C D	76	A B C D	100	A B C D
5	A B C D	29	A B C D	53	A B C D	77	A B C D	101	A B C D
6	A B C D	30	A B C D	54	A B C D	78	A B C D	102	A B C D
7	A B C D	31	A B C D	55	A B C D	79	A B C D	103	A B C D
8	A B C D	32	A B C D	56	A B C D	80	A B C D	104	A B C D
9	A B C D	33	A B C D	57	A B C D	81	A B C D	105	A B C D
10	A B C D	34	A B C D	58	A B C D	82	A B C D	106	A B C D
11	A B C D	35	A B C D	59	A B C D	83	A B C D	107	A B C D
12	A B C D	36	A B C D	60	A B C D	84	A B C D	108	A B C D
13	A B C D	37	A B C D	61	A B C D	85	A B C D	109	A B C D
14	A B C D	38	A B C D	62	A B C D	86	A B C D	110	A B C D
15	A B C D	39	A B C D	63	A B C D	87	A B C D	111	A B C D
16	A B C D	40	A B C D	64	A B C D	88	A B C D	112	A B C D
17	A B C D	41	A B C D	65	A B C D	89	A B C D	113	A B C D
18	A B C D	42	A B C D	66	A B C D	90	A B C D	114	A B C D
19	A B C D	43	A B C D	67	A B C D	91	A B C D	115	A B C D
20	A B C D	44	A B C D	68	A B C D	92	A B C D	116	A B C D
21	A B C D	45	A B C D	69	A B C D	92	A B C D	117	A B C D
22	A B C D	46	A B C D	70	A B C D	94	A B C D	118	A B C D
23	A B C D	47	A B C D	71	A B C D	95	A B C D	119	A B C D
24	A B C D	48	A B C D	72	A B C D	96	A B C D	120	A B C D

Candidate's Signature

Invigilator's Signature

Invigilator's Name

INSTRUCTIONS FOR FILLING UP THE OMR ANSWER SHEET

The following instructions are for filling up this **OMR** Answer Sheet. Use a black or blue ball pen for marking the boxes. For marking the circles, use a black or blue ball pen or a **HB** pencil. The following instructions need to be followed strictly for filling up the OMR Answer Sheet:

1. Write your Question Booklet Serial No. in the rectangular boxes provided in the OMR Answer Sheet.
2. Put your **Signature & Thumb Impression** in the appropriate box. Ensure that the invigilator has signed your OMR Answer Sheet.
3. **Course Code** can be selected in the manner shown below and the corresponding circle should be Darkened.

Course Code	Name of Course
1	B. Ed.
2	DEE (Diploma in Electrical Engineering)
3	DPGE (Diploma in Power Generation)
4	B.A. (General)

4. Write down your **Category Code** in the box provided as applicable in the table given below and **Completely fill and darken** the corresponding circle.

Category Code	Category
G	General
J	Jamia
S	Scheduled Caste
T	Scheduled Tribe
P	Physically Handicapped

5. Write down your **Roll Number** in the appropriate rectangular boxes in the OMR Answer Sheet and **darken** the corresponding circles.
6. For you choice of answer, mark the appropriate circles by **Completely Filling And Marking The Circles Correctly** :

The correct method of marking is shown below. If the correct answer is 'C', the corresponding circle should be **Completely Filled And Darkened** as shown below.

CORRECT METHOD



WRONG METHOD

