

STUDENT ASSIGNMENTS

M.A Public Administration (Distance Mode)

(Second Semester)

(Academic Session 2019-20)

INSTRUCTIONS

The students are required to read carefully and follow the instructions given below;

- Submission of one complete Assignment in each course of the programme every year is compulsory.
- Completed Assignments on A4 sheet papers / Assignment booklets are to be submitted by hand/post to the Programme Coordinator CDOL, JMI and also send soft copy of hand written assignments response in pdf to iparveen@jmi.ac.in
- The last date of Submission of the Soft copy of the Assignment is 31 may 2020.
- Write your name, roll number and other details as required on the cover page of **Assignment Booklet**.
- **For your record you may keep a photocopy of your Assignments.**
- Contact your Programme Coordinator to collect evaluated Assignments.
- **Please go through your Programme Guide carefully for further details.**

M.A Public Administration (Distance Mode)

(Second Semester)

Course Title: Indian Political
System: Constitution and
Institutions
Session: 2019-20

Course Code: DMPAS 201

Max Marks: 25

NOTE: Attempt any five questions. All question carry equal marks.

- (1) Discuss the relationship between Fundamental Rights & Directive Principles of State Policies.
- (2) What are the essential features of a federation? Analyze the nature of Indian federation.
- (3) What is the position of Supreme Court of India under the Constitution of India? How does it play a role as the guardian of the Constitution?
- (4) Explain the Panchayati Raj System in Indian Political System. Discuss the features of 73rd Constitutional Amendment Act.
- (5) Explain the features of 'Parliamentary Government in India' and discuss how Indian Parliamentary system is different from British system.
- (6) Discuss in detail the 'Centre-State Relations' in India Political System.
- (7) Write note on any **two** of the following.
 - i. Secular features of Indian Constitution
 - ii. Election Procedure of President of India
 - iii. Judicial Review
 - iv. Civil-Military Relations

**Course Title: Personnel Administration
with Special Reference to India**

**Course Code: DMPAS-202
Max Marks: 25**

Session: 2019-20

Note: Attempt any five questions. All question carry equal marks.

- (1) Examine the functions and significance of public personnel administration.
- (2) Critically analyze the role of ethics in personnel administration with special reference to India.
- (3) Writes an essay on the changing complexion of public services in India
- (4) "Motivation and morale are the complex of psychological forces". Discuss.
- (5) Discuss the significance and use of training of Civil Servants in public administration.
- (6) Discuss the advantages and limitations of administrative tribunals in India
- (7) Write note on any **two** of the following.
 - i. Concept of Manpower Planning
 - ii. Principles of Remuneration of Civil Servants
 - iii. Grievance Redressal Mechanism
 - iv. Job Evaluation

Course Title: Administrative Thinkers –II
Session: 2019-20

Course Code: DMPAS-203
Max Marks: 25

Note: Attempt any five questions. All question carry equal marks.

- (1) Discuss Douglas Mc Gregor's contribution to the Human Relations Theory.
- (2) Peter F. Drucker's 'Management by Objectives' had a profound influence in public administration theory and practice across the globe. Comment.
- (3) Analyze the Policy Science approach of Yehezkel Dror.
- (4) Explain the goals of 'Enterprising Government' as propounded by Ted Gaebler and David Osborne?
- (5) Critically analyze the 'Hygiene Motivation Theory' propounded by Frederick Herzberg.
- (6) "New Public Service approach is an improvement over its predecessor, New Public Management." Discuss.
- (7) Write note on any **two** of the following.
 - i. Need Hierarchy Theory
 - ii. William Ouchi's Theory 'Z'
 - iii. Public Choice Approach
 - iv. 'Theory Y'

Course Title: Organizational Behaviour
Session: 2019-20

Course Code: DMPAS-204
Max Marks: 25

Note: Attempt any five questions. All question carry equal marks.

- (1) Evaluate the meaning and concept of organizational behaviour and highlight the goals of organizational behaviour.
- (2) What do you mean by attitude? Highlight the factors in attitude formation.
- (3) Critically examine two main theories of motivation. Do you think there is a relationship between motivation and behavior?
- (4) Elucidate the reasons and management of organizational politics.
- (5) What do you mean by the concept stress management? Highlight the causes and effects.
- (6) Discuss the genesis of organizational behavior. Elucidate the major challenges to organizational behavior.
- (7) Write note on any **two** of the following.
 - i. Typologies of organization.
 - ii. Personality and behaviour
 - iii. Stress coping strategies.
 - iv. Resistance to change.

Course Title: Comparative Public Administration

Course Code: DMPAX-201(CBCS)

Session: 2019-20

Max Marks: 25

Note: Attempt any five questions. All question carry equal marks.

- (1) Discuss the meaning and importance of Comparative Public Administration in developing countries.
- (2) Critically examine the Contribution of F.W. Riggs in the study of Comparative Public Administration.
- (3) Compare and contrast the important pillars of US Administrative System with Britain.
- (4) Explain the important features of French Civil Service.
- (5) Write a detailed note on the Chinese administrative system.
- (6) Discuss the structure and functions Bangladesh Public Service Commission.
- (7) Write note on any **two** of the following.
 - i. Behavioral Approach
 - ii. French Civil Service
 - iii. Concept of Field Administration in Bangladesh
 - iv. The 'École nationale' administration (France)