

**Minutes of the Meeting of IQAC held on 26.10.2016 at 11:00 am
at Yasser Arafat Hall, JMI**

A meeting of the IQAC was held on 26th October, 2016 at 11:00 am at Yasser Arafat Hall, JMI to discuss the NIRF Ranking/Data Submission process and awareness under the Chairmanship of the Vice-Chancellor, JMI. Following were present:

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| 1. | Prof. Talat Ahmad | Vice-Chancellor |
| 2. | Prof. Shahid Ashraf | Pro-Vice-Chancellor |
| 3. | Mr. A.P. Siddiqui | Registrar |
| 4. | Prof. Shafeeque Ahmad Ansari | Hony. Director, IQAC |
| 5. | Mr. Sanjay Kumar | Finance Officer |
| 6. | Prof. Sharfuddin Ahmad | OSD to Vice-Chancellor |
| 7. | Dr. S.M. Akhtar | Dean, F/o Architecture & Ekistics |
| 8. | Dr. Saranjit Singh Bhasin | Dean, F/o Dentistry |
| 9. | Dr. Ilyas Husain | Dean, F/o Education |
| 10. | Prof. Mehtab Alam | Dean, F/o Engineering & Technology |
| 11. | Prof. Sadre Alam | Dean, F/o Fine Arts |
| 12. | Prof. S.M. Khalid Ali Hamidi | Offtg. Dean, F/o Humanities & Languages |
| 13. | Dr. Nuzhat Parveen Khan | Dean, F/o Law |
| 14. | Dr. Sharif Ahmad | Dean, F/o Natural Sciences |
| 15. | Prof. Mohammad Shafiq | Dean, F/o Social Sciences |
| 16. | Prof. Tabrez Alam Khan | Hony. Director (Academics) |
| 17. | Prof. Sushant Ghosh | Director (Research) |
| 18. | Dr. Abdul Malik | Joint Registrar |
| 19. | Prof. Mukesh Ranjan | Coordinator, International Relations |
| 20. | Dr. Mansaf Alam | Hony. Dy. Director, IQAC |
| 21. | Prof. Saima Saeed | Deputy Media Coordinator |
| 22. | Prof. Naved Iqbal | Deputy DSW |
| 23. | Dr. Ahtesham-ul-Haq | Asstt. Controller of Examinations |
| 24. | Iqbal A. Hakim | Convener |

Prof. M.N. Doja, Hony. Director, FTK-CIT and Prof. Zishan H. Khan, Hony. Dy. Director, IQAC could not attend the meeting due to pre-occupation.

At the outset, the Vice-Chancellor welcomed the Registrar who had joined JMI on the same day and also all the members. He further addressed with the Deans of Faculties and other dignitaries of JMI that the submission of data/information to NIRF should be taken very carefully. He also re-iterated that whatever information is sought in the format of NIRF, it should be adopted as regular practice to evolve methodology for updating the data on the basis of it. It was also

directed that the Deans of the Faculties shall involve the IQAC Nodal Officers of the departments under their control to look after the similar assignments with utmost care and furnish the information to IQAC/O&M Branch well in time and also hold their meetings time to time to update the information including the placement of their students and indulgent of them in Higher Studies. Further the Deans should advice the faculty members of their faculties to upload their information on google form individually. He also stressed that a similar meeting of all the Directors of Centres may be called soon under the Chairmanship of the PVC. Thereafter, the Vice-Chancellor had requested the Hony. Director, IQAC to take up the agenda of the meeting.

Following agenda was taken up and discussed:

NIRF Data Submission Presentation:

The Hony. Director, IQAC made a power point presentation about NIRF data submission wherein, in the beginning, he apprised that the date of registration for NIRF was 30.09.2016 and the date for online Data Capturing System (DCS) is 17.10.2016 whereas the last date for data upload is 19.11.2016. Thereafter result announcement shall be by April 2017. He pointed out the registration category wherein three categories are found i.e. 1. Overall (University Ranking), 2. Engineering (Discipline Specific) and 3. Law (Discipline Specific).

The NIRF Ranking Parameters and Weightages-2016 consisting on five scales parameters i.e. (i). Teaching, Learning & Resources, (ii). Research and Professional Practice, (iii). Graduation Outcomes, (iv). Outreach and Inclusivity and (v). Perception.

(i) Teaching, Learning & Resources (TLR):

It was apprised that the first scale is consisting of 4 items which have to be complied i.e.

- A. Student Strength including Doctoral Students(SS): 20 Marks
- B. Faculty-student ratio with emphasis on permanent faculty (FSR): 30 marks
- C. Combined metric for Faculty with Ph.D. (or equivalent) and Experience (FQE): 30 marks
- D. Financial Resources and their Utilization (FRU): 30 marks

Every item was displayed and discussed with overall assessment metric.

(ii) Research and Professional Practice (RP)

He pointed out that this scale is consisting of 4 items and discussed with their ranking weight. Those are

- A. Combined metric for Publications (PU): 30 marks
- B. Combined metric for Quality of Publications (QP): 40 marks
- C. IPR and Patents: Filed, Published, Granted and Licensed (IPR): 15 marks
- D. Footprint of Projects, Professional Practice and Executive Development Programmes (FPPP): 15 marks

In this regard, every item was displayed and discussed with overall assessment metric/criteria.

The Hony. Director, IQAC had informed that the publication data shall be extracted from the WoS and SCOPUS by NIRF and institution will not provide any data. He also apprised the committee that the affiliation index problem of SCOPUS has been corrected by the SCOPUS. He presented the summary of publications and citations of last year. He also apprised the concern about the number of Patents which is quite low as we don't have patents that are granted/licenced. Although, he further apprised that the *h*-Index have been increased about 69 as of now.

The Hony. Director further apprised that there is a strong data in respect of projects and consultancies.

(iii) Graduation Outcome (GO)

He pointed out that this scale is consisting of 5 items and discussed with their ranking weight. Those are

- A. Combined metric for Placement, Higher Studies and Entrepreneurship (GPHE): 40 marks
- B. Metric for University Examinations (GUE): 15 marks
- C. Median Salary (GMS): 20 marks
- D. Metric for Graduating Students Admitted into Top Universities (GTOP): 15 marks
- E. Metric for Number of Ph.D. Students Graduated (GPHD): 10 marks

In this regard, every item was displayed and discussed with overall assessment metric/criteria.

(iv) Outreach and Inclusivity (OI)

He pointed out that this scale is consisting of 4 items and discussed with their ranking weight. Those are

- A. Percent Students from other states/countries (Region Diversity RD): 30 marks
- B. Percentage of Women (Women Diversity WD): 25 marks
- C. Economically and Socially Challenged Students (ESCS): 25 marks
- D. Facilities for Physically Challenged Students (PCS): 20 marks

In this regard, every item was displayed and discussed with overall assessment metric/criteria.

(v) Perception (PR)

He pointed out that this scale is consisting of 4 items and discussed with their ranking weight. Those are

- A. Peer Perception: Employers and Research Investors (PREMP): 25 marks
- B. Peer Perception: Academic Peers (PRACD): 25 marks
- C. Public Perception (PRPUB): 25 marks

D. Competitiveness (PRCMP): 25 marks

He also clarified that the data of regular programmes running in the University to be given excluding Part-Time and Self-Financing courses as well as Certificates and Diploma courses including enrollments therein to inculcate the required teacher-student ratio.

In the end, the Vice Chancellor asked to conduct the next meeting on 28.10.2016 for all the Centres of JMI under the Chairmanship of the PVC.

The Meeting ended with a vote of thanks to the Chair at 1:00 pm



(Prof. Shafeeque Ahmad Ansari)
Hony. Director - IQAC