



कुलसचिव कार्यालय

Office of the Registrar

F.No. Audi/RO/ADMN/2023

08.11.2023

**OFFICE MEMORANDUM**

The Competent Authority, JMI on the recommendation of the Dean Students' Welfare (DSW) has very kindly approved the revised rates of booking/hiring rates of M.A. Ansari Auditorium/ Safdar Hashmi Amphitheatre & Front Lawn of M.A. Ansari Auditorium with immediate effect:

Particulars	Category	Hiring Charges (Amount in Rs.)	
<b>Dr. M.A. Ansari Auditorium</b>			
Auditorium charges	Official	Nil	Nil
	External with AC	70,000/- for 4 hrs.	1, 00000/- beyond 4 hrs.
	Internal/Departmental		
	With AC	30,000/- for 4 hrs.	50,000/- beyond 4 hours
Additional Hours	External With AC	30,000/hr. for 4 hrs.	
	Without AC	20,000/hr beyond 8 hrs.	
Auditorium Staff Honorarium (On Saturday, Sunday, Holidays & before and after Office hrs.) to be paid by the hirer	Official	3,000/- for 4 hours	5,000/- beyond 4 hrs.
	External	4,000/- for 4 hours	6000/- beyond 4 hrs.
Security Deposit (Refundable)	Official	Nil	Nil
	Internal/Departmental	20,000/-	
	External	40,000/-	
<b>Safdar Hashmi Amphitheatre</b>			
Theatre charges	Official	Nil	
	Internal/Departmental	15000/- for 4 hrs.	25,000/- beyond 4 hrs.
	External	40,000/- for 4 hours	60000/- beyond 4 hrs
Auditorium Staff Honorarium (No. of Staff)	Official	3,000/- for 4 hours	5,000/- beyond 4 hrs.
	External	4,000/- for 4 hours	6000/- beyond 4 hrs.
Security Deposit (Refundable)	Official	Nil	
	Internal	10000/-	
	External	30,000/-	
<b>Front Lawn of the Dr. M.A. Ansari Auditorium</b>			
	Internal/Departmental	20,000/- for 4 hours	30,000/- beyond 4 hours
	External	40,000/- for 4 hrs.	60000/- beyond 8 hrs.
Auditorium Staff Honorarium (No. of Staff)	Official	3,000/- for 4 hours	5,000/- beyond 4 hrs.
	Internal/Departmental	3,000/- for 4 hours	5,000/- beyond 4 hrs.
	External	4,000/- for 4 hours	6000/- beyond 4 hrs.

Note: 18% GST will be charged extra as applicable .

(Mohd. Hadis Lari)  
Deputy Registrar (Admn)

**Copy to:**

- All Deans/HoDs/Finance Officer/Controller of Examinations/Directors of the Centre's /Chief Proctor /Advisor Security/University Librarian/Principals/Provosts Boys & Girls/Administrative Heads/AR's, JMI.
- Dean Students' Welfare (DSW).
- PRO-Media Coordinator/CVO/CPIO, JMI.
- Hony. Director-FTK-CIT, JMI- with a request to put up the O.M on JMI website.
- Secretary to the Vice-Chancellor, JMI.
- Sr. P.A to PVC, JMI.
- Asstt. Registrar (Registrar's Secretariat), JMI.
- Concerned File.