JAMIA MILLIA ISLAMIA OFFICE OF THE REGISTRAR ESTABLISHMENT SECTION (TEACHING)

File No: Gen-04/JMI/RO/Estt-T/2025

03.11.2025

CIRCULAR

This is to inform to all that the Valedictory Ceremony function of 105th Foundation day of the University is being organized on 03.11.2025 at 4.30 pm in the Dr. M.A. Ansari Auditorium. Shri Vinai Kumar Saxena, Hon'ble Lieutenant Governor of Delhi, is the Chief Guest of this function, therefore, the Hon'ble Vice-Chancellor, has desired that this program shall be attended by faculty members/teachers, non-teaching staff as well as Research Scholars of the University.

In view of above, all the Deans/Heads/Directors/Principals/Heads of administrative units are hereby requested to instruct their respective staff and Research Scholars to attend the said function. Further, all are requested to take their seat at 4:15 pm positively and not leave before the function get over.

Prof. (Dr.) Md. Mahtab Alam Rizvi

Registrar Www

To:

- 1. All Deans of Faculties/DSW/HoDs/Directors of Centres/Heads of Institutions /Acting Principal, University Polytechnic/Principals of the Schools/Headmistress of Schools/University Librarian/ Chief Proctor/Security Advisor/ All Provosts/Heads of Administrative Units/Offices/CPIO/PRO, JMI
- 2. The Offg. Finance Officer, JMI
- 3. The Controller of Examinations, JMI
- 4. The Hony. Dy. Controller of Examinations, JMI
- 5. The Offg. Director, FTK-CIT for updation on Jamia website
- 6. Professor Incharge, Building & Construction Department, JMI
- 7. All Deputy Registrars/Asstt. Registrars, JMI
- 8. Asstt. Finance Officers, Budget/Salaries/Payments/Accounts, JMI
- 9. Internal Audit Officer, JMI
- 10. The PA to Vice-Chancellor, JMI
- 11. SO/PA to Registrar, JMI
- 12. The concerned file/folder

Assistant Registrar (E-T)