

जामिया मिल्लिया इस्लामिया

(केन्द्रीय विश्वविद्यालय) (नैक प्रत्यायित 'A++' ग्रेड)
मौलाना मोहम्मद अली जौहर मार्ग, जामिया नगर, नई दिल्ली-११००२५

JAMIA MILLIA ISLAMIA

(A Central University) (NAAC Accredited 'A++' Grade)

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कुलसचिव कार्यालय

Office of the Registrar

دفتر مسجل

C&O-5(7)/RO/2026

21st July, 2026

NOTIFICATION

The Executive Council, JMI, in its meeting held on 30.06.2026, on the recommendations of the *Majlis-i-Talimi* (Academic Council) in its meeting held on 23.06.2026, has approved the merger of the existing Ordinances on Admissions, namely Ordinance-5 (V) (Academic) 'Admission and enrollment of students' and Ordinance-12 (XII) (Academic) 'Admission Committees', into a newly drafted Ordinance titled, *Ordinance-5 (V) (Academic): Admissions & Student Enrollment*.

Subsequently, the existing Ordinance-12 (XII) *Admission Committees* (Academic) shall stand repealed.

The amended *Ordinance-5 (V): Admissions & Student Enrollment* [Academic] is annexed with this notification and shall come into force in the University with immediate effect.


(Prof. Md. Mahtab Alam Rizvi)
Registrar

Encl: As above.

Copy forwarded to the following for information:

1. All Deans of Faculties/DSW/HoDs/Directors of Centres, JMI
2. The Controller of Examinations, JMI
3. The Offg. Director, FTK CIT, JMI - With the request to kindly arrange for the above Notification to be uploaded on the University's website, and for the revised Ordinances to be duly incorporated into the relevant Ordinances (Academic) already available on the University's website.
4. The Secretary to the Vice-Chancellor, JMI
5. The Secretary to the Registrar, JMI
6. Concerned File/folder


(Dr. Shivendra Prasad)
Deputy Registrar (C&O)

Ordinance – 5 (V) (Academic)

Admission and Enrollment of Students

1. Admission/Entrance Test Types:

The Controller of Examinations (CoE) shall be responsible for conducting the following categories of admission tests at Jamia Millia Islamia (JMI):

- All programs of the University
- All programs of JMI School
- All programs of Centre for Distance and Online Education (CDOE)
- Entrance test RCA/CCCP of JMI
- Any other entrance test as per the instruction of the competent authority.
- Entrance/Recruitment Test of any University/Institutions/Agency etc. from outside JMI at the JMI Campus.
- Any regular exam (Not entrance) of University outside JMI- Competent Authority shall appoint the Coordinator(s) for conduction of these regular exam.

2. Procedure of Admission in all Programs of the University:

- The University offers the following categories of academic programs:
 - a) Ph.D.
 - b) Post Graduate (P.G.)
 - c) Under Graduate (U.G.)
 - d) Post Graduate Diploma (P.G. Diploma)
 - e) Advanced Diploma
 - f) Diploma
 - g) Certificate
- The University shall take admissions in different programs through an entrance test for each academic session. The admission shall be done following the admission policies approved by Academic Council and Executive Council of JMI from time to time. The admission in Certificate programs may be done through interview only after the approval of the Competent Authority & Academic Council.
- The admission process in each academic session will commence with the constitution of the Prospectus Committee.

2.1 Prospectus Committee:

Constitution of the Prospectus Committee:

The Controller of Examinations will notify the constitution of the Prospectus Committee with the approval of the Competent Authority. The following shall be the composition of Prospectus Committee:

(i)	The Vice-Chancellor	- Chairperson
(ii)	The Pro Vice-Chancellor	- Member
(iii)	The Registrar	- Member
(iv)	Controller of Examinations	- Member
(v)	Finance Officer	- Member
(vi)	Dean, Faculty of Engineering & Technology	- Member
(vii)	Dean, Faculty of Social Sciences	- Member
(viii)	Dean, Faculty of Architecture & Ekistics	- Member
(ix)	Dean, Faculty of Humanities & Languages	- Member
(x)	Dean, Faculty of Sciences	- Member
(xi)	Dean, Faculty of Life Sciences	- Member
(xii)	Dean, Faculty of Law	- Member
(xiii)	Dean, Faculty of Fine Arts	- Member
(xiv)	Dean, Faculty of Education	- Member
(xv)	Dean, Faculty of Dentistry	- Member
(xvi)	Dean, Faculty of Management Studies	- Member
(xvii)	Dean Students' Welfare	- Member
(xviii)	The Chief Proctor	- Member
(xix)	The Director, IQAC	- Member
(xx)	Director, FTK-Centre for Information Technology	- Member
(xxi)	Foreign Students' Advisor	- Member
(xxii)	Assistant Registrar (Exams)	- Convenor

The following University Officials shall be invited to attend the meetings of the Prospectus Committee as *Special Invitees*:

- (i) Dean, Research & Innovation
- (ii) Dean, Academic Affairs
- (iii) Dean, Centre for Distance and Online Education
- (iv) Dean, International Relations

The Vice-Chancellor shall be empowered to nominate additional members to the Prospectus Committee, either as regular members or as special invitees, as deemed necessary.

2.2 Powers and Functions of the Prospectus Committee:

- (a) The term for Prospectus Committee shall be for one academic session till the admission process is closed of that academic year.
- (b) The Prospectus Committee shall decide all matters related to admissions and other academic policy matters or any other matter related to functioning of University subject to the approval of the Competent Authority.
- (c) The Prospectus Committee shall recommend introduction of new programs, closure of existing programs and change in seat numbers, transfer of program from one Faculty/Department/Centre to other Faculty/Department/Centre of JMI with proper reason and justification. The recommendations of the Prospectus Committee shall be placed before the Academic Council for its approval. Upon approval, it will be published in a booklet form.
- (d) The Prospectus Committee shall finalize the dates of admission test, multicity test, tentative result dates, eligibility criteria (eligibility criteria shall be submitted by the concern department/centre/faculty) etc.
- (e) The Prospectus Committee shall decide the fee structures for all the programmes of the University on the recommendations of the Faculty Committee/BoS/CoS of the Faculty/Department/Centre concerned and considering other financial constraints of the University.
- (f) The Prospectus Committee shall also publish 'Ph.D Admission Bulletin' as a separate book along with the Prospectus having all the information related to Ph.D. Admissions.
- (g) The Competent Authority may approve the Prospectus in anticipation of the approval of Academic Council, if required.

3. Central Admission Committee:

Constitution of Central Admission Committee

The Vice Chancellor, on the recommendations of Controller of Examination, shall constitute a Central Admission Committee. The following shall be the composition of the Central Admission Committee:

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|--------|---|---------------|
| (i) | The Vice-Chancellor | - Chairperson |
| (ii) | The Pro Vice-Chancellor | - Member |
| (iii) | The Registrar | - Member |
| (iv) | Controller of Examinations | - Member |
| (v) | Finance Officer | - Member |
| (vi) | Dean, Faculty of Engineering & Technology | - Member |
| (vii) | Dean, Faculty of Social Sciences | - Member |
| (viii) | Dean, Faculty of Architecture & Ekistics | - Member |

(ix)	Dean, Faculty of Humanities & Languages	- Member
(x)	Dean, Faculty of Sciences	- Member
(xi)	Dean, Faculty of Life Sciences	- Member
(xii)	Dean, Faculty of Law	- Member
(xiii)	Dean, Faculty of Fine Arts	- Member
(xiv)	Dean, Faculty of Education	- Member
(xv)	Dean, Faculty of Dentistry	- Member
(xvi)	Dean, Faculty of Management Studies	- Member
(xvii)	Dean Students' Welfare	- Member
(xviii)	The Chief Proctor	- Member
(xix)	The Director, IQAC	- Member
(xx)	Director, FTK-Centre for Information Technology	- Member
(xxi)	Foreign Students' Advisor	- Member
(xxii)	Assistant Registrar (Exams)	- Convenor

The following University Officials shall be invited to attend the meetings of the Central Admission Committee as *Special Invitees*:

- (i) Dean, Research & Innovation
- (ii) Dean, Academic Affairs
- (iii) Dean, Centre for Distance and Online Education
- (iv) Dean, International Relations

The Vice-Chancellor shall be empowered to nominate additional members to the Central Admission Committee, either as regular members or as special invitees, as deemed necessary.

3.1 Powers and functions of the Central Admission Committee:

- (a) The tenure of the Central Admission Committee shall commence with the initiation of admissions to various programmes of the University and shall remain in force until the closure of admissions for that academic session.
- (b) The Central Admission Committee shall address all matters related to admissions once the process commences, including non-submission of required documents, candidates reporting after the prescribed date of admission, spot registrations, and any other issues referred by the Controller of Examinations with the approval of the Competent Authority. The Central Admission Committee shall also take decisions on the security issues, if arises during the admission test/process.
- (c) The Competent Authority may invite Deans/HoDs/Directors, if required to resolve the admission related matters arises during the admission process.

4. Application Forms for Admission

- (a) The Controller of Examination shall ensure the availability of online application form for admission on the dates as approved by the Prospectus Committee.
- (b) The fees of the application form shall be recommended by the Prospectus Committee and approved by the Academic Council from time to time.
- (c) The admission application forms shall have all the options as per the Ordinances of Jamia Millia Islamia, to be filled by the applicant.
- (d) Online admit cards shall be issued to applicants who have filled the application form and paid the requisite fees.
- (e) A detailed guideline in this regard shall be published in the Prospectus.

5. Entrance Test Syllabus

Each Faculty, Department, or Centre shall submit the syllabus of the entrance test of the concern programs, duly approved by the respective Board of Studies (BoS)/ Committee of Studies (CoS), to the Office of the Controller of Examinations every year, no later than mid-February and the same will be uploaded on the admission portal of the University.

6. Entrance Test Question Paper

- (a) The Controller of Examinations shall be fully responsible for preparing the entrance test paper strictly in accordance with the prescribed syllabus of the respective program and the time duration specified in the Prospectus.
- (b) The Controller of Examinations shall be authorized to prepare the entrance test paper either from a question bank established by the CoE or by obtaining a complete set of questions from a paper setter within JMI or from outside with the approval of the Competent Authority. The paper shall thereafter be moderated by the Moderation Committee, comprising the following:

1. Dean of the Concern Faculty	- Chairperson
2. Head of the Department/Director of the Centre	- Member
3. Head's/Director's Nominee	- Member

The moderation of the entrance test paper shall be done in the Office of Controller of Examinations (Except Ph.D.).

7. Admission Test Centre

7.1 Conduct of Entrance Test (within JMI Campus)

- (a) The Controller of Examination shall identify and recommend the admission test centres and name of Centre Superintendent within JMI campus and plan to conduct entrance tests on these centres as per their seating capacity with the approval of the Competent Authority.
- (b) The Centre Superintendent shall make his/her team like Assistant Centre Superintendents, Invigilators etc. as per the rule of JMI.
- (c) The Controller of Examinations shall issue a SOP to all Centre Superintendents, Security advisor, Chief Proctor, in which, detailed guidelines will be provided to conduct the entrance test smoothly.
- (d) The Security advisor and his/her team shall ensure the safety and security of admission test centre and campus on the day of entrance test. The security guards shall be deputed on the entrance and exit of each admission test centre.
- (e) The Proctorial team shall visit admission test centre and work as flying squad to check impersonation cases, cheating of any kind etc.

7.2 Conduct of Entrance Test (outside JMI Campus)

In order to give opportunity to the aspirants from all regions of the country to take admission at JMI, admission tests are being conducted in Multicity.

- (a) For admission tests conducted outside Jamia Millia Islamia, the designated test centres shall be either Kendriya Vidyalayas or Central Universities. In the event that both are unavailable, test centres may be established in CBSE or Government schools possessing the requisite infrastructure to meet the standards prescribed by Jamia Millia Islamia. If the above centres are not available then controller of examination may choose other private Universities/School campus without compromising the standards of entrance test, with the approval of the competent authority.
- (b) For all Multicity admission test, JMI shall send Observers who shall monitor the conduction of admission test.
- (c) On the recommendations of CoE, the Competent Authority shall approve the list of Observers among permanent faculty members.
- (d) The CoE shall issue a separate SOP for Observers and for Centre superintendents.

7.3 Admission Cell at Office of Controller of Examinations

- (a) The Controller of Examinations shall be In-charge of the admission cell established at office of CoE.
- (b) The admission cell shall have a control room from where the admission test materials will be issued and received on the day of test within JMI.
- (c) After the admission test is over, the sealed boxes of OMR and copies shall be kept under tight surveillance of Controller of Examinations.

- (d) A team for different task related to admission shall be proposed by the Controller of Examinations with the approval of the Competent Authority (Control room team, OMR Scanning Team, Coding Decoding team, result preparation team etc).
- (e) The Controller of Examinations shall prepare the results as per the Ordinance of JMI.
- (f) The Controller of Examinations shall publish the list of selected and waitlisted candidates with proper instructions written on the cover page of the results. These results shall be published on JMI's admission portal i.e. <https://admission.jmi.ac.in>.
- (g) The Controller of Examinations shall notify the admission related information on the admission portal of JMI.
- (h) The Admission Cell of JMI shall maintain all admission records for the minimum duration as prescribed under the JMI Ordinances.

8. General Guidelines for Applicants

- (i) Admission to a programme shall not guarantee hostel accommodation, as the University has limited residential facilities for students. All residents of the University Hostels are required to strictly adhere to the hostel rules, including prescribed entry timings and other regulations. The allotment of hostel accommodation shall be cancelled if a student fails to comply with these rules.
- (ii) Verification of details of the candidates like address, mobile no. etc. shall be done with Aadhaar Card at the time of admission.
- (iii) Admission of eligible candidates to all Programs offered by various faculties and centres of Jamia Millia Islamia shall be done through merit determined on the basis of an Entrance Test conducted by JMI (*Except B.Tech, B.Arch., BDS, ITEP B.Sc. - B.Ed, ITEP B.A. B.Ed, and courses whose admission is done through CUET), and wherever applicable, followed by an interview and/or other components. For B.Tech., admission is offered to eligible candidates as per merit on the basis of the final ranks of candidates in JEE Main, for B.Arch., admission is offered to eligible candidates as per merit on the basis of the rank of candidates in NATA after first cut-off conducted by Council of Architecture.
- (iv) Admission to BDS program shall be on the basis of merit in NEET and conducted by Medical Counselling Cell (MCC) of D.G.H.S. GoI. In case of any vacancies transferred to JMI by MCC, the University shall publicize them on its website.
- (v) Candidates obtaining less than 30% marks in the descriptive part of the Entrance Test, wherever applicable, will not be shortlisted for interview/ admission.
- (vi) There will be negative marking of 0.25 marks for each wrong answer in the Objective Type/ Multiple Choice questions in all programs of the University (Except Ph.D).
- (vii) No documents to be uploaded with online application form except photograph and signature of the candidate. However, all original documents (Certificate. Marksheet, Score card etc.) shall be verified on the day of admission (on the day of interview in the programs, where interview components are part of admission process). The result of the candidate should be complete/valid in all respects on the day of admission.

- (viii) The absence of a candidate in any component of the Entrance Test including Written Test, Group Discussion, Interview, as the case may be, shall forfeit his/her claim for admission to that Program.
- (ix) No application/request from candidates for rechecking/re-evaluation of Answer Scripts of an Entrance Test shall be entertained.
- (x) The number of seats mentioned in various Undergraduate and Postgraduate Programs is only indicative of the maximum intake capacity of each Program and does not bind the University to admit the number of students specified. The number of students finally admitted shall depend on the minimum benchmark of Program in the Entrance Test/Interview etc.
- (xi) No candidate shall be entitled to claim admission as a matter of right.
- (xii) University has discretion to offer or not to offer admission to any self-financed program where number of shortlisted/selected/admitted students is less than 50% of the total seats.
- (xiii) Admission of candidate to any programs shall be subject to clearance from the office of the Chief Proctor.
- (xiv) The verification of documents of the students admitted in various UG & Ph.D. programs of the university shall be done by the office of the Dean of the concerned Faculty/Centre, and for PG and other programs, it shall be done at the office of the Head/Director of the concerned Department/Centre.
- (xv) There is no provision of nomination on any seat by any authority of Jamia and no application/ request shall be entertained in this regard.
- (xvi) The candidates are restricted for admission on following grounds:
 - a) No student shall be admitted in two regular courses.
 - b) Unless otherwise provided:
 - (i) A student may be allowed to pursue two degrees simultaneously provided one is a regular/self-finance program in physical mode and the second one must be a distance program.
 - (ii) A student may be allowed to pursue two degrees simultaneously provided one is a regular/ self-finance program in physical mode and the second one must be an Online program. The class timings of two program should not clash.
 - (iii) A student can pursue two academic programs one in full time physical mode and another in online mode simultaneously, provided He/She adheres to the attendance and other course requirements in the regular/online course of JMI. The class timings of two programs should not clash.
 - (iv) In case of professional courses, like B.Tech., B.Arch, B.D.S., LAW, B.Ed., M. Ed. etc., the guidelines of regulatory bodies governing these courses shall be followed.
 - c) No candidate shall be allowed admission in two or more degree-level programs in the University concurrently. Provided that a candidate pursuing a degree program in the University may be permitted to take admission in a

- part-time Certificate/ Diploma/ Advanced Diploma course OR in a programs/ course under the 'distance learning mode' approved by the UGC. Provided further that the candidate shall have to obtain prior permission of the University for taking admission in the additional program under the 'distance mode' or should fulfill criteria 'b'
- d) A candidate who has completed a Postgraduate/ Undergraduate/ Diploma/ Certificate program/course shall not be allowed to be admitted again in the same program/course in the same discipline.
 - e) Anyone who has been rusticated, debarred, expelled etc. by a competent authority of the University shall be prohibited from claiming admission in any course whatsoever.
 - f) Admission to any course of the Jamia can be cancelled, at any time, if any information furnished by the candidate is found to be false / incorrect.
 - g) A candidate who has taken admission to any course as a full-time regular student will forfeit his/her right as an ex-student in the Jamia and will not be allowed to appear at any Examination of the Jamia as an ex-student, except in the case of improvement.
- xvii) The University have recognized courses of Arabic Madaris/Institutions for purposes of admission to B.A./B.A. (Hons) 1st year courses, whose list is published in the Prospectus with English of Senior School Certificate (10+2)/ Intermediate. It may vary every year subject to the approval of the Prospectus committee and Academic council.
- xviii) The University have accepted the graduate of Madarsas, having passed the Examinations in English of Senior School Certificate/ Intermediate standard from Jamia Millia Islamia or any recognized University or Board separately for admission in B.A./B.A. (Hons) 1st year, whose list is published in the Prospectus and may vary every year subject to the approval of the Prospectus committee and Academic council.
- xix) As per clause 2.7 of Ordinance 14 (XXIV) (Academic) of Jamia Millia Islamia
- "If a student is found to be continuously absent from classes without information for a period of 15 days within a semester or for a period of 30 days in a program/course of study in the annual mode, his/her name shall be struck off the rolls."*
- "A student whose admission is cancelled due to his/her inability to pay the late payment fee within the prescribed time limit due to his/her absence from classes as per the above provision, he/she may only be re-admitted after getting permission from the Vice-Chancellor."*
- xx) **No smoking warnings:** Possession of cigarettes, lighter, and any type of tobacco, weed and alcoholic products on the campus is strictly prohibited. In case of violation, strict disciplinary action will be taken as per Rules & Regulations of Jamia Millia Islamia.

xxi) **Impersonation in Entrance Test**

- Aspirants should note that asking anyone to give an Entrance Test in his/her place (impersonation) is a criminal offence. In case anyone is found appearing in the Entrance Test in place of the original aspirant, action will be taken against the original aspirant, the impersonator and the facilitator under the Public Examination (Prevention of Unfair Means) Act, 2024. Besides, the candidature of the original aspirant will be straightway cancelled for admission in the course(s) for which he/she has applied. Additionally, disciplinary action will also be taken as per Rules & Regulations of Jamia Millia Islamia.
- The Entrance Test to be conducted by the Jamia Millia Islamia shall be foolproof, and technology enabled, which includes Aadhaar integrated biometric verification. Hence, Aadhaar Card shall be mandatory for applying online for admission in all the courses.

9. Rejection of Application Form

Jamia Millia Islamia reserves the right to reject the application form(s), if a candidate submits more than one application form for the same Program and for any other reason.

9.1 Cancellation of Admission

- (i) If a candidate fails to submit his/her result/certificate of the qualifying examination(s) or any other certificate/document required to complete the admission formalities by the last date as notified by the University for the Concerned Program in the Prospectus or on the University website admission portal.
- (ii) At any stage, if any information furnished by the candidate is found to be incorrect or if a candidate has been wrongly admitted due to any reason.
- (iii) Candidates shall be required to produce the academic records specified in their online application form at the time of admission to the concerned Faculty, Department, or Centre. Failure to do so shall result in denial of admission. Submission of the online admission form and issuance of the admit card shall not, by themselves, constitute a guarantee of admission.

10. Reservation of Seats

The reservation policy of the University shall be governed in accordance with Ordinance – 6 (VI) Reservation of Seats and other Special Provision for Admission

- Candidates seeking admission under reserved category can apply for reservation under ONE category only and shall be required to fulfill the prescribed eligibility conditions of the Program.
- Relaxation in minimum prescribed percentage of marks in the qualifying examination for admission to a Program shall be permissible only under one relaxation criteria.
- If a reserved category candidate qualifies the Entrance Test for admission under the General category, he/she shall be considered under the General category as well as

the claimed reserved category. However, the admission to such candidate shall be given under one category only based on his/her standing in the merit list. The reservation rule is applicable program wise only, in case several programs are clubbed in one program code.

- **For PWD candidates, the details of the UDID card has to be submitted at the time of admission (if selected) which shall be verified from UDID portal of the Department of Empowerment of Persons with disabilities. Those who do not have the UDID card should bring disability certificate in proper format and same will be verified at Ansari Health Centre JMI and also shall be verified from the issuing authority.**

10.1 Foreign Candidates under General Category

The admission under this category shall be notified in the Prospectus every year on the recommendations of Foreign Students' Advisor.

Jamia Millia Islamia offers admission to **FOREIGN STUDENTS** under the following categories:

- (i) ICCR
- (ii) Supernumerary seats
- (iii) General Foreign Students

ICCR APPLICANTS	SUPERNUMERARY SEATS*	GENERAL FOREIGN STUDENT'
5% seats shall be offered to ICCR applicants, nominated/sponsored by Government of India under various Scholarship Schemes of the Indian Council for Cultural Relations (ICCR) (subject to sufficient infrastructural facilities) - Candidates are advised to contact the nearest Indian Diplomatic Mission for necessary information about these scholarships as ICCR scholarships are highly competitive. - For application in this category, applicants need to apply through A2A portal of ICCR (https://a2ascholarships.iccr.gov.in)	25% Supernumerary seats shall be earmarked for those Foreign Students who fulfill the eligibility criteria of the programme of their choice but do not choose to appear in the entrance test. Such students may be considered for admission under this category. Admission to such candidates shall be given according to the merit list prepared on the basis of marks obtained by them in the last qualifying examination. The fee structure and related rules are given in the relevant sections. - Candidate may apply on https://admission.jmi.ac.in - Candidates may also apply through Study in India (SII) Programme through (https://studyinindia.gov.in)	- Candidates of foreign origin may apply as regular candidates under 'General Category' apart from applying against Supernumerary seats. Admission of such candidates shall be subject to the laid down eligibility conditions of the concerned programme and their position in the merit list of the entrance test (and other components of the entrance test, wherever applicable). The number of such candidates <u>shall not exceed 10% of the regular seats.</u> - Candidate may apply on https://admission.jmi.ac.in - The application procedure and admission schedule for foreign candidates under this category shall be the same as of Indian Students.

*25% Supernumerary seats shall be exclusively meant for the International Students both in the Undergraduate and Postgraduate programmes. The unfilled seats in the supernumerary seats/category shall not be allocated to anyone other than an International Student. These 25% supernumerary seats will also not include the International Students under exchange programmes or/and MoUs signed between institutions or between Government of India and other countries.

(a) International Student

International students for the purpose of admission to JMI shall be defined as 'the one who possesses a foreign national passport'.

Foreign Passport Holder (FPH)- An applicant shall be considered a **"Foreigner"** on satisfying the following terms and conditions: -

- i. Possesses a valid foreign passport
- ii. Possesses a valid visa issued by a competent authority of the Indian Government clarifying the reasons of his/her stay in the country.

5% Supernumerary Seats (over and above) shall also be earmarked for NRI ward (Non-Resident Indian), their spouses, dependent sons/daughters inclusive of legally adopted children. Admission to these candidates (except in B.Tech. & B.Arch.) shall be given according to the merit list prepared on the basis of the marks obtained in the last qualifying examination.

Such candidates should apply on Admission portal of Jamia Millia Islamia (<https://admission.jmi.ac.in>) and should mention the application number of JEE (in case of B.Tech.) and any other concerned testing agency (whichever is applicable for the programme).

The Rank list will be published based on the final rank of JEE Main 2026 strictly as per merit and JMI Admission policy. A separate merit list shall be prepared for these candidates among NRI Wards only.

(b) NRI Ward Applicant

Non-Resident Indian (NRI) - The term *"Non-Resident Indian"* shall be as per the Income Tax Law of India. However, notwithstanding any amendment in such laws, all rights, obligations and duties flowing from the law and subsisting at the time of submission of application shall be respected and mandated till finalization of the program applied for.

Save as provided, aforesaid NRI sponsored (popularly termed as **"NRI SPONSORED CANDIDATES"**) is **NOT PERMISSIBLE in JMI.**

- (i) Candidates of foreign origin may apply as Regular candidates under General category apart from applying against supernumerary seats. Admission of such candidates shall be subject to the laid down eligibility conditions of the concerned program and their position in the merit list of the entrance test (and other components of the entrance test, wherever applicable). The number of such candidates shall not exceed 10% of the regular seats. For B.Arch. there are no supernumerary seats. For BDS two seats are allotted for admission of Foreign/NRI students for which the admission will be done on the basis NEET score as per merit.
- (ii) The process of admission for foreign candidates applying under General Category shall be same as of general category candidates. However, the program fee shall be as mentioned in the prospectus.

11. Entrance Test Result

- (i) The University shall prepare the rank list strictly as per merit on the basis of candidates' entrance test scores for various programs, in accordance with the provisions of the University Ordinances and subject to applicable admission policy.
- (ii) Entrance Test results shall be subject to clearance from "**Not to be Admitted List**" issued by the Office of the Proctor, Jamia Millia Islamia.
- (iii) The lists of provisionally selected candidates for admission will be displayed on the Jamia's website <https://admission/jmi.ac.in>; as given in the schedule in the prospectus or as notified on the University website. No intimation to the candidates will be sent by post.
- (iv) The list of candidates selected for interview, wherever applicable, shall be displayed in ascending order of their Entrance Test Roll No. and will be displayed on Jamia's website www.jmicoe.in on the date given in the admission schedule.
- (v) JMI may display additional lists of candidates selected from the waiting list in order of merit as per the University procedure. Candidates are advised to check the University website regularly.
- (vi) If required, JMI may consider for spot registration for admission from the list of selected and waitlisted candidates strictly in order of merit provided that they fulfill the eligibility criteria. The details about spot registration may be notified for which the candidates are advised to check the University website <https://admission.jmi.ac.in>; www.jmi.ac.in; regularly. The candidates will be allowed to take part in spot round in programs (Only) in which he/she has filled the complete admission form.
- (vii) The candidates will be offered admission in programs (Only) in which he/she has filled the complete admission form strictly as per merit and JMI's admission rules.
- (viii) In case where many courses/branch are in one program, the candidate will be allotted as per the preference filled in the application form, strictly as per merit and JMI admission rules.
- (ix) For Upgradation of course/branch - the candidate has to take admission and fill a form at the time of admission if he/she wants to retain the allotted course/branch or want to upgrade. Upgradation will be done strictly as per merit and JMI admission rules. In no case, down gradation shall be allowed. The candidate is not allowed to change the preference after the form edit date is over.
- (x) For Programs in which interview is a component of entrance test following rule is applied:

As per JMI Reservation policy, candidates in each reservation category will be called for interview. The number of candidates called for interview will be Four/Five times the number of seats of that category. The category in which candidates will be called for interview will be displayed on the webpage. The

candidates called for interview in category will be selected in that category or in lower priority category only.

For Example, if a candidate of Muslim reservation Category is called for Interview in General Category, then the candidate will get an offer for admission in either General or Muslim Category, strictly as per merit. If a Candidate is called for interview in Muslim Category, the candidate will get an offer for admission in Muslim Category only, strictly as per merit. Same rule is valid for other category reservation candidates.

- (xi) In the event that two candidates obtain the same score in the entrance test, the following tie-breaking rule shall apply: For all programs (except B.Tech., B.Arch., BDS, program whose admissions are done based on CUET score and all other programs whose entrance test not conducted by JMI and admissions are done on the rank of other Govt test agencies- their tie is already broken by Govt test agencies and rank is allotted, same will be considered by JMI), the candidate older in age, as determined by date of birth, shall be assigned the higher rank.
- (xii) For interview programs, the candidate securing high marks in written component of entrance test, is given higher rank. If the marks in written component are also same, then date of birth criterion is used i.e. the candidate older in age, as determined by date of birth, shall be assigned the higher rank.
- (xiii) For B.Tech, B.Arch., BDS & for programs whose admission will be done based on the CUET score the rank is allotted by the agency conducting the test as per merit.
- (xiv) **Answer Key Uploading of Entrance Test**

The answer key of Entrance test question paper (Of Multiple Choice Questions Only) will be uploaded on admission result page at <https://admission.jmi.ac.in; www.jmi.ac.in>; within 5 working days after the entrance test is over. The applicant has to submit their grievance/challenge online for change in key, within 48 hours after the key upload. The candidate has to pay minimum fee per question (as notified in the Prospectus) to challenge the uploaded key. No grievance will be entertained without fee payment. No grievance related to answer key will be entertained after the above-mentioned time for a program.

12. Venue of Admission

- After publication of the list of selected candidates, the venue of admission shall be specified as below on the cover page of the admission list issued by the Controller of Examinations.

Nature of the Program	Venue of Admission
All UG Program of Departments	Concern Dean's Office
All Ph.D. Programs of the Departments/Centres	Concern Dean's Office
All other programs of the Department	Concern Head's Office
All Programs of the Centre	Concern Director's Office

13. Admission Committees at Faculty/ Department / Centre Level:

Each Faculty, Department, or Centre shall constitute Admission Committees to oversee admission formalities, including document verification, fee slip generation, and constitution of interview board etc. The composition of the Committees shall be as follows:

For programs requiring interviews as part of the admission process, the composition shall be as under:

A) If the Interview is at Faculty Level:

The Dean of the Faculty	- Chairperson
One Vice-Chancellor's Nominee	- Member
One Professor (on yearly rotation basis according to seniority)	- Member
One Associate Professor (on yearly rotation basis according to seniority)	- Member
One Assistant Professor (on yearly rotation basis according to seniority)	- Member

B) If the Interview is at Department / Centre Level:

The Head/Director of the Department/Centre	- Chairperson
One Dean's Nominee	- Member
One Professor (on yearly rotation basis according to seniority)	- Member
One Associate Professor (on yearly rotation basis according to seniority)	- Member
One Assistant Professor (on yearly rotation basis according to seniority)	- Member

Admission Committee for Document Verification etc.

a) For UG Program:

The Dean of the Faculty: Chairperson
One Faculty member (per 50 candidates) from concerned department
Two Non-teaching staff for each 50 students

b) For PG Program:

The Head of the Department: Chairperson
One Faculty member (per 25 candidates) from department concerned
One Non-teaching staff for each 50 students

c) For Programs of Centre:

The Director of the Centre: Chairperson
One Faculty member (per 50 candidates) from Centre concerned
One Non-teaching staff for each 50 students

14. Payment of Admission Fees

- Fees shall be accepted by Jamia Millia Islamia through the following modes: cash (at designated banks only), online payment, or UPI.
- The fees shall be paid for one academic session at the time of admission. However, on the request basis, the concern Dean may allow to the fee deposit in two installments for first year and all the remaining years of the programs.

14.1 Cash Mode

- (i) Fees in Cash may be deposited at JMI branches of either Indian Bank or Bank of India. For such payments, students are required to collect the “Pay-in Slip” from the concerned Department / Faculty / Centre’s office.
- (ii) Fees in cash may also be deposited in other branches of “Indian Bank” or “Bank of India” by generating a “Fees Payment Challan” online on JMI’s website (<http://jmi.ac.in/feepayment>).

14.2 Online Mode

- (i) JMI accepts fees through Net Banking, Credit Cards, Debit Cards & UPI.
- (ii) For paying fees online the students may visit JMI website URL <http://jmi.ac.in/feepayment>

14.3 Rules Regarding Fee

- (i) The fee of an admitted student of First Semester on being admitted to another program of JMI shall be adjusted accordingly if the fee and the fee structures of the two programs are same. However, if the fee and the fee structures of the two programs differ, the students shall pay full fee for the new program by the prescribed date. In such a case, the full fee of old program shall be refunded as per the University’s prescribed procedure.
- (ii) In case of cancellation of admission within a month, all charges except admission fee will be refunded. However, in case of self-financed programs, only 80% of the fees will be refunded.
- (iii) In case of cancellation of admission after one-month period, only Caution Money will be refunded. No correspondence in this regard will be entertained.
- (iv) In case a provisionally admitted student is unable to submit documentary evidences in support of the eligibility for the program by **the last notified date** all fee deposited by him/her shall be forfeited.
- (v) If a student does not claim a refund of his/her credit balance within one year of leaving the Jamia, the amount standing to his/her credit shall be transferred to the Central Scholarship Fund.

- (vi) The Caution Money will be refunded only after examination results are announced. If it remains unclaimed for more than one year from the date of announcement of the result, it shall not be refunded and shall be credited to the Central Scholarship Fund.
- (vii) Dependents of staff members of Jamia shall not be required to pay Caution Money, if a staff member gives undertaking in writing to the effect that the caution money, whenever required to be paid may be deducted from his/her salary.
- (viii) The employees of Jamia and their sons/ daughters/ spouse are exempted from the payment of tuition fee and medical fee except in self-financed programs where tuition fee is not exempted and in the programs with differential fee.
- (ix) The employees of Jamia shall not be required to pay the course fee, library fee and caution money.
- (x) The quantum of damages in case of loss/damage to the equipment with respect to laboratories /studios etc., the student will bear the cost of the damages/loss. Further, the quantum of damages in case of loss/damage to the books etc., the student will bear the cost of the damages/loss with respect to library caution money.
- (xi) If the last date for payment of fees falls on a holiday, the fees may be paid on the next working day without fine.
- (xii) Students admitted to the Part-time/ Evening Programs of Advanced Diploma, Diploma and Certificate in addition to full-time program of the Jamia shall be charged the following fees:

a) Tuition Fee	b) Admission Fee	c) Sessional/Syllabus Fee
d) Examination Fee	e) Subject Association Fee	f) Caution Money

- (xiii) Financial assistance for educational tour/ camps would be only available where educational tour is a part of syllabus, and its marks are counted for determining the division.
- (xiv) The fee of an old student who was admitted in such program, which does not exist presently, shall be governed by the rules/ regulations which were applicable at the time of admission of the student in such program.
- (xv) Fee deposited through prescribed fee slip within due date (given on fee-slip) shall be accepted for the purpose of admission. No correspondence shall be entertained for refund/ adjustment etc., if payment was not made on proper fee slip issued/ uploaded on website by the authorized office and/ or without due date.

(xvi) Re admission Fee

Students of 2nd/3rd/4th year programs are required to deposit the readmission fee within 15-days from the date of commencement of the academic session or by the prescribed date, whichever is later.

In case of failure to deposit the fee in time students may submit the fee with **late fine** as per the following applicable options:

- a) **With a Late Fee of Rs. 500/-**, in case the fee is paid within 15-days from the last date given on the initial 'fee-slip',

- b) **With a Late Fee of Rs.1000/-**, in case the fee is paid within **one month** from the last date given on the initial 'fee-slip',
- c) If the fee is not deposited within the time limit as mentioned in clauses (a) & (b), the name of student will be struck off from the rolls. However, he / she may be re-admitted after getting permission from the Vice-Chancellor with late fee of Rs. 1000/-
- d) **For Ph.D Scholars** – The concern Department/Centre should maintain the record of fee deposit at the time of submission of 6 monthly PhD progress report.

NOTE All fees and charges, wherever given in the Prospectus, are subject to revision even during the academic session.

Fee Refund in case of Cancellation of Admission

The University adheres to the *Fee Refund Policy* issued by the University Grants Commission (UGC) from time to time. The policy is subject to revision each year, in accordance with notifications issued by the UGC from time to time.

As per the UGC notification 27 Oct 2025, following shall be followed:

Category	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission.

15. Admission through Sports Category

Seats in various programs shall be reserved, or special provisions be made for outstanding sportspersons. The procedure for admission under this category shall be as per details given below, or as may be determined from time to time by the *Majlis-i-Talimi* (Academic Council).

A) Eligibility Criteria for admission under Sports Category is as follows (NO Trials required):

Category	Level of Game / Sport Competition(s)	Certificate Issuing Authority
A	Represented Indian in Olympic Games / World Championship / World Cup / Commonwealth Games / Asian Games / Asian Senior Championship / South Asian Games/ Paralympic Games	IOC/ISF/CGF/OCA/SAOC/IPC recognized and funded by Ministry of Youth Affairs & Sports (MYAS)

B. Eligibility Criteria for admission under Sports Category is as follows: (Trials required)

Category	Level of Game / Sport Competition(s)	Certificate Issuing Authority	Score after verification of Original Sports Certificates			
			Ist Position	IInd Position	IIIrd Position	Participation
A	Position and / or Participation in Asian Junior / Youth / Championships/Competitions/ National Games / Federation /Cup /Senior National / National / Inter-Zonal National / National School Games Under 17/19/Khelo India / School/Youth Games Under 17 / 21 / Youth/Junior National / Sub-Junior / Zonal National Competitions.	ISF/IOA/NSF recognized and funded by Ministry of Youth Affairs & Sports (MYAS) /School Games Federation of India (SGFI)	40	35	30	25
B	Position in State Competition / Inter-Zonal/Inter-District/CBSE National/KVS National/ IPSC National / DAV National/NVS National/Vidya Bharti National Competitions	State Sports Association / State Directorate of Education/State School Boards	25	20	15	-
C	Position in District /Zonal Competition/CBSE Cluster/Zonal, KVS/NVS Regional, DAV / Vidya Bharti Zonal, Subroto Cup/School Sports Boards Competitions	District Sports Association / District /Zonal/Regional Directorate of Education / District School Boards	15	10	5	-

- (i) Certificate of Invitational / Memorial /Open/Prize money league/Ranking tournaments will **NOT** be considered eligible for admissions.
- (ii) The candidates shall be required to produce a **“Proof of Identity” (Aadhaar, Passport, Driving License, Election I-Card)** at the time of Sports trial in their respective game.
- (iii) Relaxation to the extent of **5%** of minimum eligibility marks in aggregate or in the subject concerned, as the case may be, will be given to such candidate.
- (iv) Such candidates shall be considered for admission by the Shaikhul Jamia (Vice-Chancellor) over and above the seats allotted to each programs on the recommendation of the duly constituted and approved Admission cum sports Trail Committee.
- (v) There shall be no such provision of admission for outstanding sports persons in any program in the ***Faculties of Engineering and Technology, Architecture and Ekistics, Dentistry, Centre for Physiotherapy & Rehabilitation Sciences, AJK-MCRC, Law, Faculty of Management, BA (Hons) Mass Media Hindi, B.Ed (Special Education), M.Ed (Special Education) & Advance Diploma in Advanced Diploma in Child Guidance &***

Counselling and in other Programs as decided by the Academic Council from time to time.

- (vi) Candidates selected under Sports Category shall have to give a self-attested undertaking for their conduct/participation in practice/representing the university team at the time of admission.
- (vii) All the original sports certificates shall be kept in the custody of Office of the Games and Sports for at least one year. The Office of the Director, Games & Sports shall get the certificate of at least **30%** of the admitted candidates under sports category verified from the authority issuing the certificate.
- (viii) They should also register their preference of courses for **Maximum of five courses in order of their preference** / where they desire admission. These preferences would be utilized later in the allotment of courses. Admission shall not be granted in programs which is not selected by the applicant in the admission form.
- (ix) A screening committee will check the hardcopy sports certificates and shortlist candidates for trial.
- (x) The final selection shall be based strictly on merit based on the score (given in the above table) after verifying original sports certificates by the screening committee plus score in the trial before the sports trial committee.
- (xi) The general guidelines mentioned in the University Prospectus related to rules are valid for candidates admitted under sports category.
- (xii) **Sports Certificate dates shall be mentioned in the Prospectus.**
- (xiii) Admission under the Sports Category is limited to the following games (**MEN & WOMEN**): **Athletics, Badminton, Basketball, Boxing, Cricket, Football, Hockey, Shooting (Air Rifle), Shooting (Air Pistol), Shooting (Shotgun), Table Tennis, Lawn Tennis, Volleyball, Wrestling, Archery, Taekwondo, Kabaddi and Squash.**
- There will be an Admission- cum- screening & Trial committee for the shortlisting of candidates which shall be constituted with the approval of the Competent Authority. The following shall be the composition of the Screening Committee:

Chairman, Game & Sports	- Chairperson
One Vice-Chancellor's Nominee	- Member
Two external experts (National Player/NIS Coach)	- Member
President of concern Game	- Member
Director, Games & Sports	- Convenor
- The screening committee will verify the original certificate of the applicant.
- The list of eligible candidates for sports trials along with the schedule for trial will be published on the website.

16. Admission in CCCP- RCA (Residential Coaching Academy)

The Admission in RCA will be scheduled each year by the CoE in consultation with Professor-In-Charge, CCCP-RCA with the approval of the Competent Authority. The same shall be notified on the official website of JMI.

Note: The guidelines mentioned in the Prospectus shall be applicable to admitted students.

17. Enrollment of Students

Once the students are selected and admitted after fulfilling eligibility criteria and completing other admission formalities, the students will be enrolled in the University roll list. A student ID will be issued immediately after submission of admission fees. The students are bound to follow all the rules and regulations of the University mentioned in the ordinances during their stay as a student in JMI, failing which strict disciplinary action will be initiated as per rules. An enrolment number and Roll number shall also be issued to the students just before the first semester/year exam. The enrolment number issued to the student will remain same throughout for the student even if he gets admission in the second program after completion of the first program.