

# JAMIA MILLIA ISLAMIA

Accredited by NAAC in 'A' Grade  
(A Central University by an Act of Parliament)  
Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

## जामिया मिल्लिया इस्लामिया

(संसदीय अधिनियमानुसार केन्द्रीय विश्वविद्यालय)  
मौलाना मोहम्मद अली जौहर मार्ग, नई दिल्ली-110025

Tel. : 26984075, 26988044

26981717, 26985176

Fax. : 011-26980229

Grams : JAMIA

E-mail : registrar@jmi.ac.in

Website: http://jmi.ac.in



Office of the Registrar

कुलसचिव कार्यालय

دفتر مسجل


No.03/L&O/RO/JMI/2017

May 8, 2017

### NOTIFICATION


This is to notify for information of all concerned that the Executive Council in its Meeting held on 10.03.2017 vide its Resolution No.EC-2017(I):23 has approved the amendment in Paras 1, 2, 3 & 4 of Ordinance 11 [Administrative/General] captioned "University Building Committee" pertaining to the Constitution and responsibility of the Building Committee in the light of UGC's letter dated 17.9.2016, 25.11.2016 and 2.3.2017.

The amended Ordinance 11 [Administrative/General] as approved would now be read as shown in the Annexure.

  
(A.P. Siddiqui), IPS  
Registrar

#### Copy for information to:-

1. All Deans of Faculties/DSW/Directors/Hony. Directors of the Centres/HoDs, JMI
2. The Secretary to the Vice-Chancellor / Pro-Vice-Chancellor, JMI
3. The Finance Officer, JMI
4. The Controller of Examinations, JMI
5. The Superintending Engineer, JMI
6. The Chairman, Standing Committee-ASO, JMI
7. The Hony. Director, FTK-CIT, JMI – With the request to display on Jamia's Website.
8. The O.S.D. (Establishment) / A.R.(A&C) / A.R. (Registrar's Secretariat), JMI
9. The Media Co-ordinator, JMI
10. The Hindi Officer, JMI – With the request to pursue uploading on University's website and updating the amendment in the relevant Ordinance.
11. File /Folder

  
Section Officer  
(Legal & Ordinance)

Amendment in Paras 1, 2, 3, & 4 of Ordinance 11 (XI) [Administrative/General] captioned "University Building Committee" vide E.C. Resolution No.EC-2017(I):Reso-23 dated 10.3.2017

**Ordinance 11 (XI) {Administrative/General}**  
**UNIVERSITY BUILDING COMMITTEE**

Existing Ordinance	Amended
<p>1. There shall be a Building Committee consisting of the following members, namely:</p> <p>(1) The Shaikhul Jamia (Vice-Chancellor) -Chairman;</p> <p>(2) The Naib Shaikhul Jamia (Pro-Vice-Chancellor);</p> <p>(3) The Finance Officer;</p> <p>(4) The Development Officer;</p> <p>(5) The University Superintending Engineer;</p> <p>(6) The Consultant Architect of the University';</p> <p>(7) A member of the Planning Board, nominated by the Shaikhul Jamia (Vice-Chancellor) for a period of two years;</p> <p>(8) One person from the Faculty of Engineering and Technology to be nominated by the Shaikhul Jamia (Vice-Chancellor) for a period of two years;</p> <p>(9) The Superintending Engineer of the CPWD; and</p>	<p>1. There shall be a Building Committee consisting of the following members, namely:-</p> <p>(i) Vice--Chancellor - Chairperson</p> <p>(ii) A representative of the Planning Board of the University.</p> <p>(iii) A representative of the user Department</p> <p>(iv) Two Professors/Associate Professors of the University nominated by the Vice-Chancellor</p> <p>(v) Finance Officer of the University</p> <p>(vi) Principal of the Engineering College of the University or Head of Civil Engineering Department (where it exists), otherwise a person of equal status from a neighbouring University/College.</p> <p>(vii) Chief Engineer (Civil) of CPWD or State PWD or his representative not below the rank of Superintending Engineer.</p> <p>(viii) A retired Chief Engineer/Superintending Engineer (Civil) of CPWD/State PWD/Public Sector Undertaking.</p> <p>(ix) Superintending/Executive Engineer (Electrical) of CPWD or State PWD.</p> <p>(x) Superintending/Executive Engineer (Public Health) of CPWD or State PWD.</p>

(10) The Musajil (Registrar) -  
Members Secretary

NOTE: The Dean of the Faculty/the Head of the Department/the Head of the Institution, who shall be the main utilizer of the proposed Building Project be invited to attend the meeting, in which the said Project comes up for consideration.

2. The Committee shall:

- (1) be responsible for finalising the Plans and Estimates of the various Building Projects approved by the UGC, the Ministry of Human Resource Development of the Government of India or other Grant giving Agencies, in accordance with the accepted Plans and Estimates and for proper utilisation of the Grants received from the UGC etc.;
  - (2) be responsible for the maintenance and upkeep of the University Buildings;
  - (3) assess the cost of repairs, additions, alterations and demolition of the University Buildings annually and prepare the Budget for the same to be submitted for approval of the Majlis-i-Muntazimah (Executive Council);
  - (4) exercise all such powers, as delegated to it by the Majlis-i-Muntazimah (Executive Council) from time to time; and
  - (5) constitute one or more Sub-Committees to look after any of the functions and responsibilities assigned to it.
3. The Committee shall meet atleast twice in a year, or as and when

- (xi) University Engineer
- (xii) Senior most Architect of the University (where it exists), otherwise a Chief Architect or person of equal status from a neighbouring University/College
- (xiii) Chief Architect/Deputy Chief Architect or a person of equivalent status from a Central or State Department.
- (xiv) Senior most Landscaping Expert of the University (where it exists), otherwise from some neighbouring Institution/Government Department/Public Sector Undertaking or to be hired as a consultant by the University for a limited period.
- (xv) Registrar of the University - Member Secretary

University may consider paying reasonable remuneration to the hired experts so that they devote the required time and make valuable contributions.

2. The Building Committee shall be responsible for finalizing the plans and estimates of the various building project proposals and for ensuring the completion of the building in accordance with the approved plans and estimates and proper utilization of the funds.
3. The Building Committee shall also ensure the following:
- (i) ½ of the members of the Building Committee shall form the quorum for holding meeting of the Building Committee. However, presence of atleast two Engineers and one Architect is must.
  - (ii) Proposals for construction/

necessary.

4. One-third members shall form the quorum.

renovation/repair costing more than Rs.75.00 lakhs will be sent to UGC for examination by the Standing Committee.

- (iii) Value Architecture and Value Engineering: That the Architects involved suggest value architecture with a view to economize the project by avoiding unnecessary high cost options, without compromising on quality. The Value Engineering also aims to achieve the same goal.
- (iv) That the master plan not only takes care of the immediate requirements but also takes into account future expansion scopes for varied and unforeseeable needs.
- (v) That the implementation of the project is properly prioritized so as to take up only essential works in the first/earlier phases e.g. teaching learning infrastructures like class rooms, hostels, faculty residences etc. It may also consider certain modular designs, which can be expanded gradually in future as per requirements.
- (vi) That the Faculty residences should only as per immediate needs.
- (vii) That the Guest House should not be too big which remains underutilized.
- (viii) That a 'Plantation Master Plan' for the whole campus, involving experts in landscaping, horticulture, forestry etc, is prepared to plant maximum number of trees and plants, wherever possible e.g. along boundary walls/roads/tracks, in empty spaces which are not to be used for any other purpose.
- (ix) That the green building concept is adopted so that proposed buildings are less power consuming. Use of solar energy should be promoted.
- (x) The Planting should include rain water harvesting and waste water recycling.
- (xi) That no wasteful expenditure is incurred on any component.

4. After Building Committee's recommendation, the University may place the proposal for these specific building projects before Finance Committee for its approval. After FC's approval, the University may place the same before Executive Council for its approval. These proposals then may be forwarded to UGC for examination by its Standing Committee and for funding. One or more members of the UGC Standing Committee may make site visits for on-site inspection of the projects before sanctioning funds.

