

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)
Maulana Mohammed Ali Jauhar Marg
New Delhi-110025

Tel. : 26984075, 26988044
26981717, 26985176
Fax : 26980229, Grams : JAMIA
E-mail : ssajid@jmi.ac.in
Website : http://jmi.nic.in



Office of the Registrar


No. JMI/R.O./L&Ord./2012

September 27, 2012

NOTIFICATION

This is to notify for information of all concerned that the Executive Council in its Meeting held on 10.09.2012 vide its Resolution No.EC-2012(VIII):3.20 has approved re-structuring of Ordinance 15-E (XV-E) [Academic] as a consequence of changing over of all undergraduate courses and Diploma in Engineering courses (Day Programme) from annual mode to semester mode along with the promotion rules from the academic session 2012-13, on the recommendation of the University's Academic Council vide its meeting held on 26.07.2012 [Resolution No.AC-2012(III):12].

The amended Ordinance 15-E (XV-E) [Academic] as approved would now be read as shown in the Annexure.


(Prof. Z.H. Khan)
Offg. Registrar



Copy for information to:-

1. All the Deans of Faculties of JMI
2. The Dean, Students' Welfare, JMI
3. All the Heads of the Departments, JMI
4. The Directors/Hony. Directors of the Centres, JMI
5. The Controller of Examinations, JMI
6. The Chairman, Ordinance Committee, JMI
7. The Hony. Director, FTK Centre for Information Technology, JMI – With the request to incorporate in the appropriate place of the University's Ordinance and also for display on the Jamia's Website.
8. The Finance Officer, JMI
9. The Dy. Registrars (Admn.), JMI
10. The Dy. Registrars (HRD), JMI
11. The OSD (Establishment), JMI
12. The Development Officer, JMI
13. The Media Co-ordinator, JMI
14. The Hindi Officer, JMI – With the request to pursue uploading on University's website and updating the amendment in the relevant Ordinance.
15. The Secretary to the Vice-Chancellor, JMI
16. The Asstt. Registrar (Legal & Ord.), JMI
17. The Asstt. Registrar (A&C), JMI
18. The P.A. to the Pro-Vice-Chancellor, JMI
19. The Asstt. Registrar, Registrar's Secretariat, JMI
20. File /Folder

Revised

Ordinance 15-E (XV-E)

University Examinations in Certificate/Diploma/Advanced Diploma/P.G. Diploma/
Diploma in Engineering (Day & Evening)/ Bachelor of Engineering (Evening)
Programmes

1. General

Unless and otherwise specified, the following sub-paras no. 1.1 – 1.6 will be applicable to all programmes/courses of study covered under this Ordinance.

1.1. Attendance:

No candidate shall be admitted to the examination unless he/she has fulfilled the minimum requirement of attendance as laid down in Ordinance 35 [academic].

For a student of the 1st year/1st semester/ subsequent years/semesters of any programme of study, who is detained due to shortage of attendance, the provisions of Ordinance 5 (V) (academic) Para no. 5.1 and 5.2 shall apply respectively.

1.2. Pass Percentage:

Unless and otherwise specified, a candidate will be declared to have passed the programme/course, provided that he/she has secured the minimum percentage of marks in each of the courses, as specified hereunder:

- (i) 40% Marks in each Theory course;
- (ii) 40% Marks in Internal Assessment/Sessional Work relating to each course, if applicable;
- (iii) 40% Marks in Practical/ Viva-Voce/Internal Assessment/ Dissertation/Field Work/Seminar/Report.

1.3. Compartment Examination:

For Compartment Examinations, the provisions laid down in Para No. 24.4 of Ordinance 15 (XV) (academic) shall apply.

1.4. Division:

A candidate who is declared passed and obtained the required percentage of marks in the aggregate, shall be placed in the following Division:

- (i) 75% marks or more in the aggregate: : First Division with Distinction;
- (ii) 60% marks or more, but less than 75% : First Division;
- (iii) Less than 60% marks, but not less than 50% : Second Division;
- (iv) Less than 50% marks, but not less than 40% : Third Division;

1.5. Grace Marks, Improvement of Division and Retotalling/Re-evaluation of Answer Scripts:

For all Programmes/Courses of Study under the annual mode, there will be provision of Grace Marks, Improvement of Division, Retotalling/ Re-evaluation of Answer Scripts as per the provisions of the academic Ordinance 15 (XV), Para No. 20, 21, 22 and 23, respectively.

1.6. Maximum Time Limit for Passing an Examination:

The maximum time limit for passing an examination in a programme/course of study shall be as per the provision of the academic Ordinance 15 (XV), Para No. 12. No candidate will be allowed to appear in the examination beyond this period in any circumstances.

2. Programmes/Courses under the Annual Mode

2.1. Certificate/Diploma/Advanced Diploma

2.1.1. All Certificate, Diploma and Advanced Diploma Programmes will be offered in Annual Mode, except for the "Advanced Diploma in Counselling Psychology" which will be offered in the Semester Mode.

2.1.2. The duration of the Certificate/Diploma/Advanced Diploma/Postgraduate Diploma programme/course will ordinarily be of one year, which will be as per the provision of the academic Ordinance 7 (VII).

Provided that in case of Certificate courses of specific nature, the duration of the course may be less than one year/one semester as decided by the concerned Board of Studies/Committee of Studies and approved by the Academic Council.

2.1.3. The maximum time limit for passing a Certificate/ Diploma/Advanced Diploma course will be as per the provision of Para No. 12 of the academic Ordinance 15 (XV). However, for short-term Certificate Courses of less than one semester duration, the maximum time limit for passing the course will be one academic year.

2.1.4. Rules concerning award of grace marks and division, retotalling/re-evaluation of answer scripts and other rules as given in the academic Ordinance 15 (XV) and also mentioned in Para No. 1 of this Ordinance will be applicable.

2.2. Bachelor of Library & Information Science

2.2.1. A candidate shall be declared as passed the Examination if he/she obtained at least

- (i) 40% marks in each course;
- (ii) 40% in the Report and Viva-Voce together.

2.2.2. A candidate shall be required to undergo Practical Training for one month at a Library specified for the purpose by the University. The Practical Training shall be arranged ordinarily during the Winter Vacations. On completion of the aforesaid Training, a candidate shall be required to write a Report on the work done by him/her which shall be evaluated and marks awarded.

- 2.2.3. The Viva-Voce Examination shall be conducted at the conclusion the Annual Examination on the aforesaid Report submitted by the candidate. Marks shall be awarded to the candidate separately for the Report and Viva-Voce Examination.
- 2.2.4. If a candidate fails in more than two courses, he/she will be treated as failed. However, he/she will be given the opportunity of appearing as an Ex-Student in the next Annual Examination.
Marks of such candidates obtained in Practical/Viva-Voce/Project, if already passed in it, may be retained for the purpose of preparing the examination result.
- 2.2.5. The candidates who have successfully completed the programme and passed all the courses will be awarded Division as per the provision of Para No. 1.4 of this Ordinance.

2.3. Post Graduate Diploma (P.G. Diploma) in Educational Management

2.3.1. The Programme will comprise of the following:

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|------------------------------|--|
| (i) Theory Courses: | 100 marks for each course; |
| - Written paper: | 75% of marks allocated for each course; |
| - Sessional: | 25 % of marks allocated for each course; |
| (ii) Project Work: | 100 marks; |
| (iii) Viva-Voce Examination: | 100 marks. |

2.3.2. Pass percentage:

To pass the examination, a candidate must obtain at least:

- (i) 33% marks in each Written Course,
- (ii) 33% marks in the Sessional Work relating to each Course,
- (iii) 40% of the total marks in each Course,
- (iv) 45% marks each in Project and Viva-Voce, and
- (v) 48% marks in the aggregate of all the Courses, Project and Viva-Voce Examination.

Note: Candidates who obtain less than 48% of the marks in the aggregate of four courses, project and viva-voce examination, shall be deemed to have failed.

2.3.3. General Rules for Failed Candidates:

- (a) A Candidate who fails in Project only, but obtains not less than 36% marks in the Project may be permitted to resubmit his/her Project after due revision within a period fixed by the Controller of Examinations. During this period, he/she shall keep his/her name on the rolls of the Jamia as an Ex-Student;
- (b) A Candidate who fails in Project only and secures less than 36% marks, may submit a Project on a new topic formally approved by the Head, Department of Educational Studies, provided that he/she keeps his/her name on the rolls of the Jamia as an Ex-Student;
- (c) A candidate who has failed to secure the minimum pass marks in the Written Courses, but has obtained not less than 45% marks in Project shall be exempted from submitting fresh project at the next examination provided that if he/she desires to submit a fresh report on the same topic or a different topic he/she may be permitted to do so.

- (d) If a candidate fails in one Course, he/she may be allowed to re-appear in that course only.
- (e) If a candidate fails in the aggregate, he/she may be allowed to repeat one or more courses.
- (f) If a candidate fails in Sessional Work(s) he/she may be allowed by the concerned Department to repeat it altogether once only in any of the two consecutive academic sessions provided that:
 - (i) He/she is otherwise eligible to appear in the Term-End Examination as an Ex-Student.
 - (ii) He/she seeks permission in writing from the Head of the Department not later than 30 days after the commencement of the academic session in which he/she wants to repeat sessional work or declaration of the result, whichever is later.

2.3.4. Award of Division:

Candidates who have successfully completed the course and passed in all the subjects/courses will be awarded Division as per Para No. 1.4 of this Ordinance. However, there will be no Third Division in the PG Diploma in Educational Management programme.

2.4. P.G. Diploma Programmes of MCRC

2.4.1. The duration of the Post-Graduate/Advance Diploma programme conducted by the MCRC will be one academic year.

2.4.2. The details of the course contents and the marks allotted to each course/ subject will be as prescribed in the respective syllabi as approved by the competent authorities.

2.4.3. Pass Percentage:

A candidate shall be declared 'passed' if he/she secures 50% marks in each of the courses that include both theory and practical (if any).

2.4.4. Passing Criteria:

- (a) In case a student fails in one course in the Annual Examination of P.G. Diploma programme, the candidate will be allowed to appear for re-examination in the same course in the next Annual Examination.
- (b) In case a student fails in the re-examination, he/she shall not be given another chance to repeat the examination and his/her admission will stand cancelled.
- (c) If a student fails in more than one Course, he/she will be declared failed. However, he/she may be allowed only once to appear as an ex-student in the subsequent Annual Examination.
- (d) Marks in sessionals / practicals obtained by the student in the course of his/her works in the preceding academic year, in which he/she has passed, will remain the same.

2.4.5. Division:

The Division will be awarded to a candidate as per the provision of Para No. 1.4 of this Ordinance, except that there will be no Third Division in this programme.

2.4.6. The Maximum time limit of passing the Course will be two years. No candidate will be allowed to appear in the examination beyond this period in any circumstances.

2.5. Diploma in Engineering (Evening) Programme in Civil, Computer, Electrical, Electronics and Mechanical

2.5.1. General:

- (a) The Diploma of Engineering shall be awarded to candidates who have undergone at this University a programme of study for four academic years in the relevant branch of Engineering and have passed the First, Second, Third and Fourth Year examinations of the programme prescribed for the said Diploma.
- (b) A course may be a theory course or a practical course (including project, field work, industrial training etc.).
- (c) **Pass Percentage of Marks:**
A candidate shall be declared to have passed the Examination, if he/she has obtained at least:
 - (i) 40% marks in each Theory Course;
 - (ii) 40% marks in each Sessional Work;
 - (iii) 40% marks in each Practical and Project;
 - (iv) 50% marks in the aggregate of all Theory and Practical courses.

(Note: The condition of 50% marks in the aggregate of all Theory and Practical courses to pass an examination as given above will not be applicable to students promoted to next higher class).
- (d) If a student fails in more than two practical exams, he /she shall be declared to have failed in that examination. However, he may be permitted to appear as an Ex-student in next academic session.

2.5.2. Promotion:

- (a) A student shall be promoted from 1st year to 2nd year if he/she has not failed in more than one-half (1/2) of Theory courses and one-half (1/2) of Practical courses of the first year examination. A student shall be declared failed if he/she has failed in more than one-half (1/2) of the Theory courses and more than one-half (1/2) of Practical courses in the Annual Examination of the first year and will have to appear in all Theory courses and uncleared Practical in the next Annual Examination as Ex-Student.
- (b) A student shall be promoted from the 2nd year to 3rd year provided he/she has not failed in more than 1/3rd of the total Theory courses and more than 1/3rd of the Practical courses of the first year and second year combined. A student shall be declared failed if he/she has failed in more than 1/3rd of the total Theory courses and more than 1/3rd of Practical courses of the first year and second year combined and will have to appear in all the Theory course(s) of the second year and the remaining courses of the first year (if any) and the uncleared Practicals as an Ex-Student in the next Annual Examination.
- (c) A student shall be promoted from 3rd year to 4th year provided he/she does not fail in more than 1/4th of the Theory courses and 1/4th of Practical courses of the 1st to 3rd year examinations combined. A student shall be declared failed if he/she has failed in more than 1/4th of Theory courses and 1/4th of Practical courses of the 1st year, 2nd year and 3rd year combined and will have to appear in all the Theory course(s) of the 3rd year and remaining Theory courses of the 2nd and 1st years (if any) and the uncleared Practical courses as an Ex-Student in the next Annual Examination.

- (d) If a student has passed all the theory/practical courses, but has failed in the aggregate, he/she will be promoted to the next higher class and will be allowed to appear in not more than three courses in the next Annual Examination to improve his/her aggregate in the corresponding years.
- (e) If a candidate has failed in Sessional Work of any Theory or Practical course, he/she will not be allowed to appear in the Annual Examination. However, he/she may be permitted to appear as an Ex-Student in the next academic session after passing the concerned Sessional Work.
- 2.5.3. In case, the result of a student is cancelled due to his/her having used unfair means, his/her sessional/practical component in various courses, including Project Work, shall be taken into account for the result whenever he/she becomes eligible to appear at the University Examination.
- 2.5.4. If a student does not clear 1st Year Examination within two successive years from the admission, his/her admission will be cancelled and he/she will not be re-admitted.
- 2.5.5. The maximum time limit for passing the Diploma in Engineering (Evening) programme will be seven academic years.
- 2.5.6. **Division:**

Division will be awarded to a candidate as per the provision of Para No. 1.4 of this Ordinance, except that there will be no Third Division in this programme.

2.6. Bachelor of Engineering (B.E.) (Evening) Programme in Civil, Computer, Electrical, Electronics & Communication, and Mechanical Engineering

- 2.6.1. The Degree of Bachelor of Engineering. (B.E.) in Civil, Electrical, Electronics & Communication and Mechanical Engineering shall be awarded to candidates who have undergone at this University a regular programme of study for four academic years in the relevant branch of Engineering and have passed the First, Second, Third and Fourth (Final) Year Examinations of the programme prescribed for the said Degree.
- 2.6.2. The 1st Year Examination for the Degree of B.E. (Civil, Electrical, Electronics and Communication and Mechanical Engineering) shall be open to candidates who have undergone a regular programme of study for one academic year at this University and also have fulfilled the requirements of the University Ordinances.
- 2.6.3. The 2nd Year Examination for the Degree of B.E. (Civil, Electrical, Electronics and Communication and Mechanical Engineering) shall be open to candidates who have undergone a regular programme of study for one academic year at this University after having passed the First Year B.E. Examination and also have fulfilled the requirements of the University Ordinances.
- 2.6.4. The 3rd Year examination for the Degree of B.E. (Civil, Electrical, Electronics and Communication and Mechanical Engineering) shall be open to candidates who have undergone a regular programme of study for one academic year at this University, after having passed the second year B. Tech/B.E. Examination and also have fulfilled the requirements of the University Ordinances.
- 2.6.5. The 4th (Final) Year examination of the degree of B.E. (Civil, Electrical, Electronics and Communication and Mechanical Engineering) shall be open to candidates who have undergone a regular programme of study for one academic year at this University, after having passed the 3rd Year B.E. Examination and also have fulfilled the requirements of the University Ordinances.

- 2.6.6. The marks of Theory courses of each programme shall be the combined marks obtained by the candidate in his/her Sessional Work and University Examination. However, the Practical component of a programme shall be tabulated separately. In order to be eligible to appear in the Annual Examinations, a student must obtain certain minimum percentage of marks in the Sessional Work of all the theory courses individually, as recommended by the Board of Studies and Faculty Committee and approved by the Academic Council from time to time.
- 2.6.7. Each of the examination shall comprise of such courses as may be approved by the Faculty of Engineering & Technology, on the recommendation of the concerned Board of Studies, subject to the ratification of the Academic Council. The credits and relative weightage of various components of each examination shall also be approved by the Academic Council on recommendation of the said Faculty and the concerned Board of Studies from time to time.
- 2.6.8. (a) If a student of B.E. fails in more than three courses of any examination, he/she will be declared to have failed in the concerned Examination and will be allowed to reappear at the next Annual Examination.
- (Note: It is clarified that the practical component of a course shall be treated as a separate course).*
- (b) The above restriction of three courses for B.E. will not apply to the candidates failing at the Final Year examination.
- (c) Compartmental Examination will be held for the Final Year students only after the Annual Examination as per the provision of the academic Ordinance 15 (XV), Para No. 24.4.
- 2.6.9. After the Annual Examination, a student may be promoted to next higher class provided that he/she does not have more than a total number of three uncleared courses in B.E. at that instant of time. In this context, each of the practical components of the courses shall be treated as a separate course.
- 2.6.10. (a) A student of 1st year of any programme who does not appear in the Annual Examination or was unable to appear at the examination for reasons other than shortage of attendance, will not be given re-admission. However, he/she may be allowed to appear at the next Annual Examination as an Ex-Student. The department may provide to such students the facility of attending practical classes/sessional tests etc., if needed.
- (b) For a student of the 1st year/subsequent years of any programme, who is detained due to shortage of attendance, the provisions of Para 5.1 and 5.2 of Ordinance 5 (academic) shall apply.
- (c) A student other than of 1st year, who fails in the Annual Examination or was unable to appear in the Annual Examination, for any reason other than shortage of attendance will not be given re-admission. However, he/she will be allowed to re-appear at the next Annual Examination as an Ex-Student. The concerned departments may provide to such students the facility of attending practical classes/sessional tests etc. if needed. These students shall also be required to fulfill other academic requirements that the department may prescribe.
- (d) In case the result of a student is cancelled on account of using unfair means, his/her previous sessional practical record shall be taken into account for the award of marks whenever he/she becomes eligible to appear at the University Examination.

2.6.11. A candidate shall fulfill all the prescribed requirements pertaining to the Degree with four academic years after his/her admission to the first year B.E. programme. However, he/she may be permitted to complete the requirements within next three additional academic years.

2.6.12. Final marks shall be on the basis of the candidate's performance spread over first year, second year, third year and Final year of B.E. Programme. The relative weightage assigned to each of the four years shall be as follows:

- (i) For First Year Examination : 25%
- (ii) For Second Year Examination : 50%
- (iii) For Third Year Examination : 75%
- (iv) For Final Year Examination : 100%

2.6.13. Passing marks for each course shall be 40%. For this purpose, each Practical course will be treated as a separate course.

2.6.14. **Division:**

The Division will be awarded to a candidate as per the provision of Para No. 1.4 of this Ordinance, except that there will be no Third Division in this programme.

3. Programmes of Study under Semester Mode

3.1. Advanced Diploma in Counselling Psychology

The "Advanced Diploma in Counselling Psychology" programme will be of two semesters (one academic year) duration and will be governed under the provisions of the academic Ordinance 15-A (XV-A). Moreover, the courses in this programme will be credit-based and grading system will be adopted for examinations.

3.2. Diploma in Engineering (Day Programme) in Civil/ Electrical/ Mechanical/ Electronics/ Computer

3.2.1. General:

- (a) The degree of Diploma Engineering (Full-time/Day programme) in Civil/ Electrical/ Mechanical/ Electronics/ Computer shall be awarded to candidate who have successfully undergone at this University a regular program of study of minimum six semesters (three academic years) in the relevant branch of Engineering and who satisfy other academic requirements as specified by the Academic Council of the University.
- (b) A course may be a theory course or a practical course (including project, field work, industrial training etc.). A course carries a specified number of credits decided by the Board of Studies of University Polytechnic. Each credit will be equivalent to 25 marks. The students will be evaluated on the basis of 'absolute marks' obtained by them in examinations and Diploma will be awarded to them on the basis of absolute marks only. Grading system will not be used in the preparation of Examination Results.
- (c) In each semester, for each prescribed Theory course, there shall be a Mid-Semester Evaluation and End-Semester Examination.
- (d) The Mid-Semester Evaluation shall have a weightage of 40%, whereas the remaining 60% weightage will be for the End-Semester Examination. The Mid-Semester Evaluation (40%) shall comprise of the following: (i) 30% for two Mid-Semester Tests, both of equal weightage, and (ii) 10% for Internal Assignment as decided by the concerned Board of Studies.

- (e) The marks in respect of the Mid-Semester Tests evaluated by the concerned teacher of a course shall be notified by the respective Heads of the Sections, University Polytechnic, before the commencement of the End-Semester Examination.
- (f) There will be no Mid-Semester Practical Tests. In a Practical course/ Project/ Industrial Training/ Field Work, the End-Semester Examination shall have a weightage of 40%, whereas the Internal Assessment during the semester shall have a weightage of 60%.
- (g) A student shall be declared to have "passed" the examination if he/she has obtained at least:
 - 40% marks in Mid-Semester and End-Semester Evaluation of each Theory/ Practical course, and
 - 50% marks in the aggregate of each Semester.
- (h) No student will be detained on the basis of his/her Internal Assessment or Mid-Semester Evaluation.
- (i) For Attendance, the provisions of the academic Ordinance 35 (XXXV) shall be applicable.

3.2.2. Promotion:

- (a) For a student of the 1st semester/ subsequent semesters of any programme of study, who is detained due to shortage of attendance, the provisions of Ordinance 5 (V) (*academic*) Para No. 5.1 and 5.2 shall apply respectively.
- (b) Every student shall be promoted from an odd semester to the next even semester except those detained due to shortage of attendance.
- (c) A student will be promoted from the 2nd Semester to 3rd Semester if he/she has cleared at least 2/3rd of Theory courses and 2/3rd of Practical courses of the first and second semesters combined.
- (d) A student will be promoted from the fourth Semester to fifth semester if he/she has cleared at least 3/4th of Theory courses and 3/4th of Practical courses of the Semesters I - IV combined.
- (e) At the end of the second and fourth End-Semester Examinations, if a student clears all Theory and Practical courses, but fails to obtain the minimum percentage in the aggregate of each semester, he/she may be allowed for improvement in not more than two Theory courses in the next corresponding odd/even End-Semester Examination.

(Note: If the fraction 1/2 (one-half), 2/3rd (two-third) or 3/4th (three-fourth) of the courses in the above comes out to be a non-integer, it will be rounded off to the nearest integer).

3.2.3. Grace Marks/ Retotalling of Answer Scripts/ Re-evaluation of Answer Scripts:

For Grace Marks, Improvement of Division, Retotalling of Answer Scripts and Re-evaluation of Answer Scripts, the provisions of the academic Ordinance 15 (XV) Para No. 20, 22 and 23 respectively shall be applicable.

3.2.4. Improvement Examinations:

A student may be allowed to appear in the End-Semester Examination for improving his/her results provided that:

- (a) He/she has successfully completed all the requirements for the award of Diploma in Engineering.
- (b) He/she shall be given only one chance for improvement and that too in the

successive examinations following the declaration of his final semester results in a maximum of two theory courses. The higher marks of the two attempts will be considered as final.

3.2.5. Compartment Examination:

There will be a provision for Compartment Examination as per Para No. 1.3 of this Ordinance.

3.2.6. Use of unfair means:

- (a) If the result of a student is cancelled on account of using unfair means, his/her Mid-Semester Examination Marks of Theory courses and Marks obtained in the Mid-Semester/End-Semester Examination of Practical courses and Project Work shall remain valid and will be taken into account for the award of final marks whenever he/she is subsequently permitted to appear in the End-Semester Examination.
- (b) The cases of students resorting to unfair means shall be referred to the Examinations Committee.

3.2.7. Maximum Time Limit for passing the Examination:

No student shall be allowed to appear in the examination after the expiry of six academic years including the one in which he/she was first admitted to the Diploma Engineering (*Day programme*).

3.2.8. Year wise Distribution of Marks:

The final Mark Sheet of a candidate shall be on the basis of his/her performance spread over the first year, second year and the third (final) year of Diploma Engineering Programme. The relative weightage assigned to each of the three years shall be as follows:

- (i) First year : 20% of the sum of the aggregate marks of I and II Semesters;
- (ii) Second year : 30% of the sum of the aggregate marks of III and IV Semesters;
- (iii) Third year : 50% of the sum of the aggregate marks of V and VI Semesters.

3.2.9. Moderation of Examination Results and Redressal of Grievances:

There shall be an Examination Results Moderation-cum-Grievances Committee comprising of following members:

- (i) Principal/ Head of the University Polytechnic,
- (ii) Head of the concerned section of the University Polytechnic,
- (iii) Controller of Examinations or his nominee,
- (iv) One faculty member of the University Polytechnic to be nominated by the Vice-Chancellor.

The Committee shall go through the results of the concerned Examination before its declaration and do sample checking of Answer Scripts.

If the Committee finds that the examination result of an Examinee or of a Class has been affected by an error noticed during retotalling of the marks, the Committee will be empowered to award the correct marks.

However, if the Committee finds that the error in marks has occurred due to malpractice, fraud, improper conduct or any other relevant cause, it will have the power to moderate the result(s), provided that the deviation in marks does not exceed 10% of the allocated marks to a course.

In case the deviation in marks is found to be more than 10%, it will be brought to the notice of the Vice-Chancellor for taking a final decision in the matter.

3.2.10. Division:

Division will be awarded to a candidate as per the provision of Para No. 1.4 of this Ordinance, except that there will be no Third Division in this programme.