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Office of the Registrar

No. JMI/R.O./L&Ord./2012

October 9, 2012

NOTIFICATION 1

This is to notify for information of all concerned that the Executive Meeting held on 10.09,2012 vide Resolution No.EC-Council in its 2012(VIII):3.17 has approved Regulation R-15 (R-XV) [Academic] to deal with the cases of Unfair Means/Misbehaviour in Examinations in terms of Statute 40(3) of Jamia Act, 1988, on the recommendation(s) of the Academic Council [Meeting held on 26.07.2012, Resolution No.AC-2012(III):07].

> (Prof. S. M. Sajid) Registrar

Copy for information to:-

- 1: All Deans of Faculties/DSW/HoDs/Directors/Hony.Directors of the Centres, JMI - [with the request to please get a copy of it displayed on the appropriate Notice Boards for information of students
- 2. The Controller of Examinations, JMI
- 3. The Chairman, Ordinance Committee, JMI
- 4. The Hony. Director, FTK Centre for Information Technology, JMI With the request to incorporate in the appropriate place of the University's Ordinance and also for display on the Jamia's Website.
- 5. The Finance Officer, JMI
- 6. The Dy. Registrars (Admn.), JMI
- 7. The Dy. Registrars (HRD), JMI
- 8. The OSD (Establishment), JMI
- 9. The Development Officer, JMI
- 10. The Media Co-ordinator, JMI
- 11. The Hindi Officer, JMI With the request to pursue uploading on University's website and updating the amendment in the relevant Ordinance.
- 12. The Secretary to the Vice Chancellor, JMI
- 13. The Asstt. Registrar (A&C), JMI
- 14. The P.A. to the Pro-Vice-Chancellor, JMI
- 15. The Asstt. Registrar, Registrar's Secretariat, JMI
- 16. File /Folder

Regulation R-15 (R-XV) (academic)

Use of Unfair Means/Misbehaviour in Examinations

1. Subject to the provisions laid down in the academic Ordinance 15, any candidate detected cheating or making use of any dishonest or unfair means or intending to cheat *shall* be immediately reported to the Superintendent of Examinations.

Ordinarily the following procedure shall be ensured in matters of complaints of unfair means:

- a) The incriminating document (s)/material shall be placed in the safe custody and possession of the Superintendent of Examinations;
- b) The said incriminating document (s)/material shall be marked as an Exhibit (annexed to the answer sheet of the erring candidate) under the seal and signature of the Superintendent of Examinations, along with the signatures of two attesting witnesses. These witnesses can be either the Invigilators or any other functionary of the University deputed to supervise the fair conduct of the examinations;
- 2. It shall be incumbent upon the Superintendent of Examinations to communicate an explanatory Report, along with incriminating document (s)/material, to the Controller of Examinations normally within a period of 24 hours. However, cases of delay, if any, have to be explained in writing for consideration of the Examination Committee which, in appropriate cases, may condone such delays.