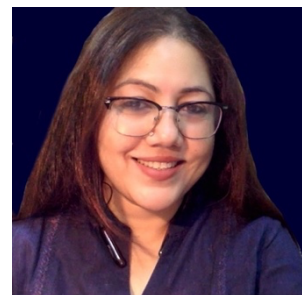


# Jamia Millia Islamia: Performa for CV of Faculty/ Staff Members

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## Dr. Ghazala Siddiqi



### Bionote-

**Dr Ghazala Siddiqi** has done her Ph. D in Education and has contributed to Materials Development, content writing , authoring academic books and reviewing at various organizations like NCERT, Cambridge University Press, Burlington Publications, and Jamia Millia Islamia University. She is currently teaching English at Jamia Millia Islamia, New Delhi. She is associated with World Learning, School of International Training (TESOL) as their Trainer and Program Coordinator for International projects and has successfully conducted English Language Teaching Training sessions for Madrasa background teachers pan India. So far more than 1000 Madrasa teachers have been trained as trainers in the field of English Language Teaching for Classrooms and Professional knowledge for Teachers. She has coordinated international projects with teachers from Afghanistan in collaboration with the expert faculty from World Learning. She has taught ESL at the primary, secondary, and university level and has led many professional development and training programs for teachers in government , public schools and colleges. She has also authored academic books for Cambridge University Press. Her books include English Literature Readers and Teachers Handbooks for Teaching. She is also associated with IDP Australia/British council and is a freelance teacher trainer for Materials Development, Communication skills, Classroom Management and Creative writing. Some of her translation works include stories of Munshi Premchand from Hindi to English and Shamim Hanif's essay on Criticism from Urdu to English besides a collection of his ghazals.

### 1. Profile:

- Name: Dr. Ghazala Siddiqi
- Designation: PGT English
- Mobile: 9910266362
- Email (Primary) : [ghazalsiddiqi@gmail.com](mailto:ghazalsiddiqi@gmail.com)
- Email (Secondary) [ghazalsarosh@jmi.ac.in](mailto:ghazalsarosh@jmi.ac.in)
- Fields of specialization : English Language Teaching, Literature, Communication Skills, Teacher Training and Materials Development for ELT
- Ph.D. in Education on the theme of Materials Development in English Language Teaching for effective Communication Skills.

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### 2. Employment Profile

Job Title	Employer	From	To
PGT English	JMI	2007	Till date
Guest Faculty	JMI (English for Media Communication for post graduate students at MCRC,JMI)	2011	2012
Guest Faculty	JMI (Dept of English)-Certificate Course in Translation Proficiency for undergrad students	2012	2014
TGT English	Father Agnel School	2005	2007
TGT English	NTIS, Uttaranchal	2000	2005
Access Micro Scholarship program teacher	Deepalaya Institute, New Delhi	2009	2010
Academic Coordinator and Teacher for Access Micro Scholarship program	Jamia Millia Islamia, New Delhi	2018	2022

### 3. Academic Qualifications (From Highest Degree to High School):

Examination	Board / University	Year	Division/ Grade	Subjects
Ph.D.	JMI, New Delhi	2016	Awarded	Education
M.A English	HNB, Uttaranchal	2002	First (Topper)	English
M.A Sociology	JMI, New Delhi	1994	Second	Sociology
Online Certificate course in ELT	University of Oregon, USA	2013	Certificate awarded	EFL Assessment
UGC NET	-	2011	Cleared	Education
M.ED	MDU, Rohtak	2010	Second	Education
Online Certificate Course in teaching English Language	University of Maryland, Baltimore, USA	2010	Awarded	TET(Teaching English to Teenagers)
Online Certificate Course on Critical Thinking	University of Oregon, USA	2009	awarded	CT Skills in the academic scenario
Certificate Course in Urdu	JMI, New Delhi	2009	Awarded	Elementary Urdu
B.ED	JMI, New Delhi	2005	First	Education
B.A	AMU, Aligarh	1991	First	English, History, Fine Arts

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Intermediate	CBSE/Mater Dei Convent, New Delhi	1988	First	Humanities
High School	CBSE/Mater Dei Convent, New Delhi	1986	First	Language, Literature, Science, Social Sciences, Math, SUPW

### 4. Academic/Administrative Responsibilities within the University:

Position-

1. Assistant Proctor
2. Academic Coordinator for English
3. Cultural Coordinator
4. Assembly In Charge
5. NIE (Newspaper in Education) Coordinator at School
6. School Magazine Editorial Board
7. Academic Coordinator at Access Program sponsored by the US Department of State
8. Resource Person for training students at the Department of Education

### 5. Academic/Administrative Responsibilities outside the University

Position	Institution
Teacher Trainer	World Learning, Cambridge University Press
Local Program Coordinator	World Learning
ELT Consultant	Cambridge University Press
Reviewer /Editor	Cambridge University Press

### 6. Professional Development Engagements

Conducting workshops and Training sessions for students and teachers of Govt. schools, Public schools, Colleges and Universities and other educational organizations on:-

- Basic Skills in English: Listening, Speaking, Reading and Writing with special emphasis on Critical Thinking skills and Creativity.
- The Pedagogy of teaching English Language for Communication
- Developing Materials to supplement the course text books.
- Use of multimedia in ELT
- Developing Grammar and Vocabulary
- Classroom Management.
- Use of resources viz. puppets, flash cards, picture stories, Magazines, Newspapers, Digital Stories and advertisements etc.
- Enhancing Critical Thinking Skills
- Forms of Communication
- Using Pedagogical variations through narratives to develop communication expertise
- Strategies of Teaching English Language through Landscaping and Portraitization

### 7. Published works:

- Article on *Materials Development in ELT* published in Global Education Society and Development, an International Journal of Academicians, July-Sept 2010.Vol.2. ISSN no.0975-1319.pg 1-8
- Article on *Collaborative Autonomous Learning* published in English Teaching Professional, the leading Practical Magazine for English Language Teachers Worldwide, British Council, Macmillan Publications. Issue 7,August 2010.ISSN 1362- 5276Published by British Council, Subscriptions: Macmillan Publishers India limited.Pg 30-31
- *Poems* in Muse India e-journal.
- Review of Abdul Naseeb's book '*Rip not the Sore* 'published in FORTELL in September 2011.Issue 22.ISSN 2229-6557.
- Editor of a book of fiction-*Half Moon* by Pritpal Kaur.( published by Bahrison's) 978-81- 909771-6-6.May,2012.
- Editor of Eruj Mubarak's book, *Midnight Mantras*.
- Article on *Critical Thinking* published in The Mirror(Kashmir)
- Article on *Assessment Practices in Education* published in Research Journal of Jamia Millia Islamia, Department of Education. Paper presentation on the same topic in International education conference March,2014.[education as a Right across the Levels:Challenges,Opportunities,Strategies.ISBN:978-81-309-2742-8.Pages 1146-1155
- Article on *Critical thinking-Historical Perspective and its significance in Teaching and Learning* published in Jamia Journal of Education, an International biannual Publication, Volume 1, Number 2 November 2014.ISSN:2348-3490 pages 131-138.
- Research article on Language Acquisition through collaborative and Interactive teaching and learning. [International Education Conference 2015 Learning Technologies in Education. ISBN 978-93-84869-29-8.February 2015.Pages:10-18
- Cambridge Literature Series by Cambridge University Press.
- Cambridge Teachers' Handbook by Cambridge University Press.
- Authored chapters in NCERT-*Interactions*
- Translations of Munshi Premchand's stories

#### Under Publication-

- Beyond Text Books-Materials Development
- Woman at the Traffic Signal –a collection of poems (Writers Workshop, Kolkata).
- Translations of Ghazals of Shamim Hanfi and his essay on Criticism.

### 8. Seminars/conferences/workshops attended/conducted:

- Attended a workshop organised by SSC, for preparing Question Bank for recruitment of government employees.
- Successfully completed the Global Classroom Training Programme held at DPS RK Puram hosted by the United Nations Association of the United States of America in 2006.
- Attended the British Council Hornby ELT Seminar on 'Beyond the Text book: Developing Materials to supplement Course Text'

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- Attended a workshop on the launch of Oxford Dictionary at the British Council. New Delhi
- Attended a workshop on the launch of Cambridge Dictionary at the American Centre, New Delhi
- Was sent as a National Resource Person to train teachers of J&K ,organised by Sarva Shiksha Abhiyan, IGNOU, New Delhi.
- Have been a resource person for teacher training programme organised by DIET.
- Have been a resource person for intensive teacher training programme for teachers of Jamia Middle School, New Delhi
- Have been a resource person training students in the field of English Language for various schools in New Delhi
- Have been trained as a CESOL examiner by the British Council and have conducted speaking tests in schools in the northern and Central region of India.(New Delhi, Punjab, Haryana, Madhya Pradesh, Chandigarh, Moga, Ludhiana, U.P etc)
- Have been trained as an ACCESS teacher by the American Centre New Delhi and have trained students coming from resource-poor environment.
- Attended Hornby workshop on Materials Development organised by Cambridge, UK, at the British Council new Delhi.
- Conducted a cascade workshop on Materials Development for teachers in Bhopal-organised by the British Council, New Delhi.
- Attended Panel Discussion on ELT Issues in Asia at the British Council, New Delhi.
- Have been a resource person for Access Micro scholarship Intensive programme at institutes run by Agha Khan Foundation in collaboration with the American Centre, New Delhi.
- Attended symposium on Continuing Professional Development for Teachers of English.(held in New Delhi, organized by British Council, on 20.11.2012)
- Conducted workshops for Agha Khan Foundation Summer intensive programme.
- Was a reporter for UNICEF at a seminar organized by NGO Shikhar: Role of Urdu media in enhancing education. 'UNICEF And Urdu Media For Innovations In Education -Partnership with UNICEF to combat the bug of illiteracy' on 6<sup>th</sup> November, 2013
- Completed Refresher /teacher training course at Teacher Training College, Department of Education-2013.from 20<sup>th</sup> Dec, 2013 to -31<sup>st</sup> Dec, 2013.
- Was a resource person for capacity building workshop at the Department of Education, Dec 2013.
- Workshop on Engaging The Young Minds Through New Age Teaching Pedagogies-Organized by Next.education on 16<sup>th</sup> Nov,2013 at Le Meridian, New Delhi.
- Engaged in Curriculum designing for Effective Communication Skills ( a short term capsule course for three months) for undergraduate students at the Department of English, Jamia Millia Islamia, New Delhi.

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- Resource Person for NCERT workshop on Activity based Communication Skills on 15<sup>th</sup> Jan, 2014.
- Attended SSA workshop on Teaching Differently- abled students on 31.01. 2014 at Gargi Vishwa Vidyalaya, Greenpark, New Delhi.
- Expert in three day vetting, editing and finalizing workshop for in- service professional development package ITDP in English language for teachers at the secondary stage under Rashtriya Madhyamik Shiksha Abhyas RMSA held from Feb 5<sup>th</sup> -7<sup>th</sup> , 2014 at the NCERT, New Delhi.
- Worked with NCERT to develop videos for teacher training on the theme-teaching prepositions to young learners.
- Paper presentation at International Education Conference on 10-11 March 2014. Topic: Assessment Practices in education.
- Attended S.C Shukla Memorial lecture at Department of Education on 12<sup>th</sup> March, 2014.
- Conducted teacher training session at EDMC Tech Mahindra Education Trust, Dilshad Gardens on 16<sup>th</sup> and 17<sup>th</sup> April, 2014.
- Attended a refresher training programme for enhancing teaching skills at Jamia Millia Islamia from 12<sup>th</sup> May 2014 to 21<sup>st</sup> May 2014.
- Conducted a workshop on 27<sup>th</sup> June, 2014 at Kothari International School as Teacher Trainer appointed by Cambridge University Press. Topic: English teaching strategies and understanding the learner.
- Attended a workshop on Engaging the Learner: Total Participation Techniques at the American Centre, New Delhi on 9<sup>th</sup> August 2014. The Resource Person was Danielle Sass from New York.
- Was a resource person for Cambridge University Press, for Bachpan Group of schools across India. Trained 85 teachers in Rohini, New Delhi. The topics in focus- Understanding the Learner, Strategies of teaching and Materials Development. The training session was organized on 21.8.2014.
- Was the chief resource person for Cambridge University Press for training teachers at six different locations in Jammu and Kashmir from 22<sup>nd</sup> Aug, 2014 to 30<sup>th</sup> Aug, 2014.
- Was ELT Expert for teachers at Nalagarh, Himachal Pradesh and Chandigarh on the theme: Heterogeneous nature of classrooms and Howard Gardner's theory of Multiple Intelligences. (29<sup>th</sup> and 30<sup>th</sup> September, 2015)
- Was an ELT expert for a training session at Dev Memorial School Garhmukteshwar. Date: 11.10.2014. Topic: Enhancing Communication Skills in English
- Was a resource person for B.Ed. students at Jamia Millia Islamia, Dept. Of Education. Topic: Early Literacy. Date: 22.10.2014
- Attended a five day National Workshop on Language Pedagogy from 10<sup>th</sup> to 14<sup>th</sup> November, 2014 at NCERT
- Chaired a panel discussion at NCERT on 12<sup>th</sup> November 2014 on the topic: Interactive strategies for teaching language skills/Use of puppets and role plays.

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- Participated in a workshop on Incorporating TBI in your Classrooms at the American Centre, New Delhi (12.01.2015)
- Presented a paper on Language Acquisition through collaborative and interactive teaching and learning at the International Education Conference, 2015 at JMI on 24 and 25<sup>th</sup> Feb, 2015
- Attended a training session organized by the British Council, a face to face coordination session for updating CELA examiner status on 28<sup>th</sup> Feb at India Corporate Centre, New Delhi.
- Assisted in workshop on Activating the ESL Classroom” by Joseph Dwaileebe. In this hands-on program, Senior English Language Fellow Joseph Dwaileebe introduced Senior Secondary English Language teachers to practical ways of implementing Communicative Language Teaching methodology and Task-based instruction in the classroom.
- Attended Syed Ansari Memorial Lecture on Gendered inequalities in Prism of Education. Speaker, Dr. Syeda Sayyedain Hameed. Venue: Dept. Of Education, JMI on 31.03.2015.
- Participated in a workshop on Enhancing writing skills at the American Centre, New Delhi on 11.4.2015. The trainer was Meredith Allen, English Language Specialist.
- Conducted a teacher training session on English Language Acquisition and Early Literacy for Tech Mahindra EDMC primary school teachers in East Delhi on 20.4.2015
- Attended TESOL International Conference and was given ten hours training on Materials Development by Resource Person Jayme Andelson from UK from 24<sup>th</sup> to 25<sup>th</sup> April, 2015.
- Attended workshop on Critical thinking and Writing (Thinking to think, thinking to write) by Andy Curtis, President, TESOL International on 29<sup>th</sup> April, 2015.
- Trained teachers at Primary level at East Point School on 2<sup>nd</sup> May, 2015. Topic: Materials Development and strategies of teaching.
- Conducted a workshop for children at Primary level at East Point School, New Delhi on How to enhance learning through Story narration on 2<sup>nd</sup> May, 2015
- Conducted a teacher training session for Primary and secondary school teachers at Tech Mahindra foundation, ADMC, Dilshad Gardens. The theme was- Materials Development and assessment techniques in ELT. May 2015
- Three day programme from 6<sup>th</sup> -8<sup>th</sup> May, 2015, as curriculum developer at the NCERT on Developing E material for class IX and X NCERT English text books. The books will be published online and will be accessible to everyone. Two chapters have been written by me- A Hundred Dresses (class X) and A Truly Beautiful World (class IX)
- Conducted a 4 day comprehensive teacher training session for teachers of Bal Bharti Public schools from 18-5-2015 to 22-5-2015 at Bal Bharti Teacher Training Centre, Pitampura.



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- Attended the second phase of two days' workshop at NCERT [26<sup>th</sup> and 27<sup>th</sup> May,2015] for developing e-learning content for NCERT class IX and X text books.
- Attended a three days' workshop at the American Centre, New Delhi from 1.6.2015-3.6.2015.Theme: Motivated Literacy. Resource Person: Dr. Spencer Salas.
- Trained teachers at Varanasi in the capacity of Teacher trainer appointed by Cambridge University Press.(1<sup>st</sup> Aug,2015)
- Have been a team member for NCERT ,working on developing Listening and Speaking Skills activities for teachers. (First phase : 18<sup>th</sup> August-21<sup>st</sup> August 2015)
- Trained Elementary Education students at Gargi College on 22<sup>nd</sup> Aug,2015 in the art of Materials Development: Planning, Developing and Delivering.
- Three days examining at ITM Gwalior .From 15<sup>th</sup> to 18<sup>th</sup> Sept,2015.
- Resource person for students of B.Ed. Nursery at Dept of Teacher Training and Non-Formal Education(IASE) Jamia Millia Islamia on the topic: Phonetics and Articulation. Date: 30<sup>th</sup> October,2015.
- Three days comprehensive workshop at NCERT on Developing Listening and Speaking Skills Package for High School students and teachers of English: Phase 2. Dated: 2<sup>nd</sup> to 4<sup>th</sup> November 2015.
- Worked on developing package for Oxford University Press and S Chand for classes 5<sup>th</sup> to 8<sup>th</sup> as per the requirements of government and Public schools.
- Successfully completed online World Learning Course offered as scholarship by the American Centre ( duration-3 months. November-February 2016.)
- Trained teachers at Zira, Punjab on the theme-Materials Development and Communication skills in the English Classroom. ( April 2016)
- Was ELT expert for training teachers at Cambridge International School, Jalandhar . ( 29<sup>th</sup> May 2016)
- Worked on developing e-content for classes 6<sup>th</sup> to 8<sup>th</sup> with NCERT[ from 6<sup>th</sup> to 9<sup>th</sup> June 2016.
- Trained teachers of Akal Academy as a Subject expert appointed by Cambridge University Press, June 2017
- Attended training sessions on assessments organised by IDP Australia in Gurgaon
- Conducted multiple webinars on the topics related to ELT. (2020-2022)
- Attended Virtual TESOL Conference sponsored by the US Department of State.
- Attended a 21 days Teacher Refresher course organised by the department of Education, JMI. (2022)
- Trained teachers from madrasa background in Chennai, Kolkata , Delhi and Mumbai using content developed by National Geographic and managed by World Learning, USA

### **9. Merits and Awards:**

- Awarded the Best Teacher award at New Tehri International School in 2003.
- Awarded the APJ Abdul Kalam award by Plasma Institute in Sept 2017
- Awarded Excellence in Teaching by Institute of Hotel Management in 2017



