

SAFIA BEG

PROFESSIONAL SUMMARY

Creative and patient T.G.T (Biology) teacher with 25 years of teaching experience. Excellent communication skills and novel approaches to creating lesson plans in line with curriculum. Aiming and working to become a successful professional in the field of education and to work in an innovative and competitive world for continuous progress and growth.



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Suryaa Hotel.
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EDUCATION

Bachelor in Education
Jamia Millia Islamia
1994-1995

Bachelor in Bio Science
Jamia Millia Islamia
1991-1994

RELEVANT EXPERIENCE

Jamia Sr. Sec. School
2012- Present
T.G.T. (Biology)

Jamia Middle School
2006-2012
Primary School Teacher

Jamia Sr. Sec. School S/F
1997- 2006
Primary School Teacher

TRAININGS & WORKSHOPS

- Attended Workshop on **Adolescent Health Issues & HIV/ AIDS Awareness on 18th March,2010.**
- Attended **Two Day Workshop on Continuous. Comprehensive Evaluation on 24th August, 2013.**
- Attended **Ten Days Refresher Programme on Science on 31st December, 2013.**
- **Attended Ten Days Refresher Programme on Science on 12th May, 2014.**
- Attended **Workshop on Lesson Planning for Online Teaching on 25th July, 2020.**
- Attended **21 Days In- Service Training Programme for Jamia School Teacher On 31st May, 2022.**

SKILLS

Classroom Management

- Encourages students to deliver short presentations summarizing the upcoming lesson
- Send positive updates to parents through email and phone calls
- Establishes rapport with students

Test Construction

- Regularly evaluates students' performance through weekly quizzes
- Constructs mid-term and final examinations in various formats to gauge knowledge and comprehension

Lesson Planning and Module Design

- Provides learning checklists to students at the beginning of the term
- Design science learning activities based on traditional and online learning methods
- Uses online teaching tools to facilitate virtual learning