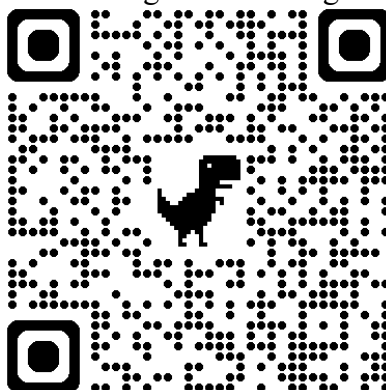# Instructions for Registration on

SWAYAM Portal

2025-26

Jamia Millia Islamia
New Delhi
November 2025

Instructions for Registering on SWAYAM Portal

The students are advised to read the instructions carefully and follow these steps for registration.

1. The SWAYAM portal can be accessed using the following link: https://swayam.gov.in/

2. An account needs to be created first on the SWAYAM portal by using the official student email ID provided by the University:

3. After clicking on "CREATE ACCOUNT", you will receive the following information:

swayam-sso.swayam2.ac.in says

User created successfully, please click Send verification email to proceed

OK
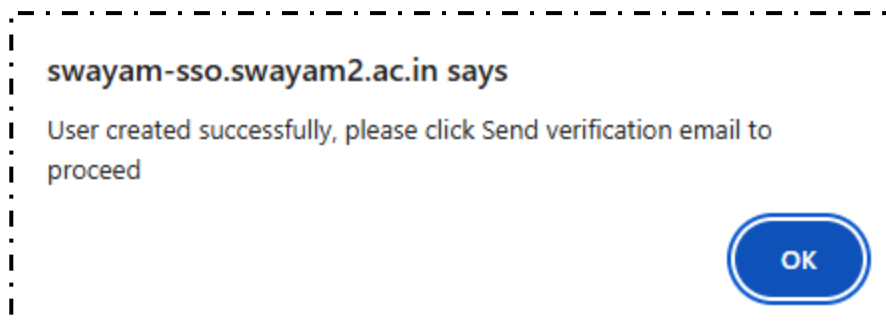
4. After clicking "OK", you will get the following message:

Ministry of Education
Government of India

Sign Up

Important:
We've upgraded our authentication system from May 2025. If you were using 'Sign in with user name', then please confirm your sign-up with same email id once again. Inconvenience is highly regretted.

Note:
You have to use same email id that you were using earlier, else you won't be able to view enrolled courses and certificates.

Email Address

████████@gmail.com

Enter Password

•••••••••••••

Confirm Password

•••••••••••••

✓ I'm not a robot   reCAPTCHA
Privacy - Terms

Click here

SEND VERIFICATION EMAIL   CANCEL

5. After clicking on "SEND VERIFICATION EMAIL", you will receive the following message:

swayam-sso.swayam2.ac.in says

Verification link has been send to email, please relogin after email verification. Click OK to proceed

OK
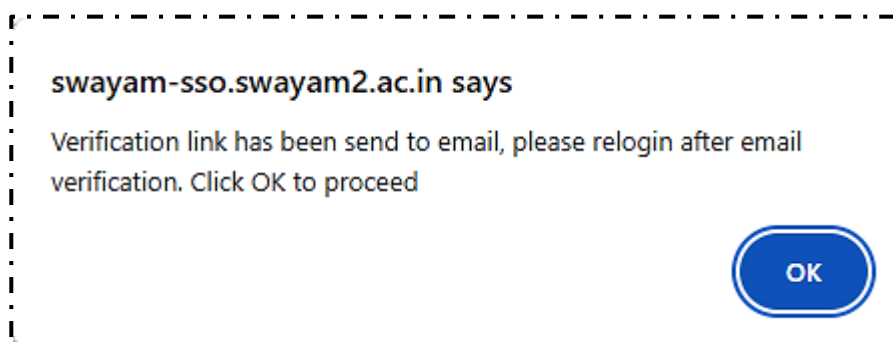
6. A verification code will be sent to your email ID, check your email:
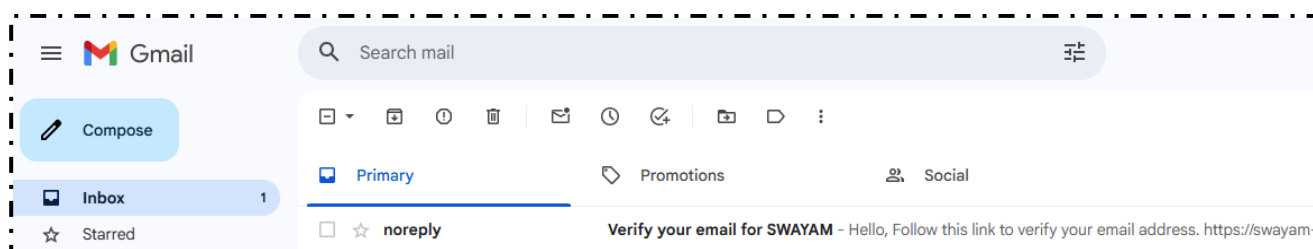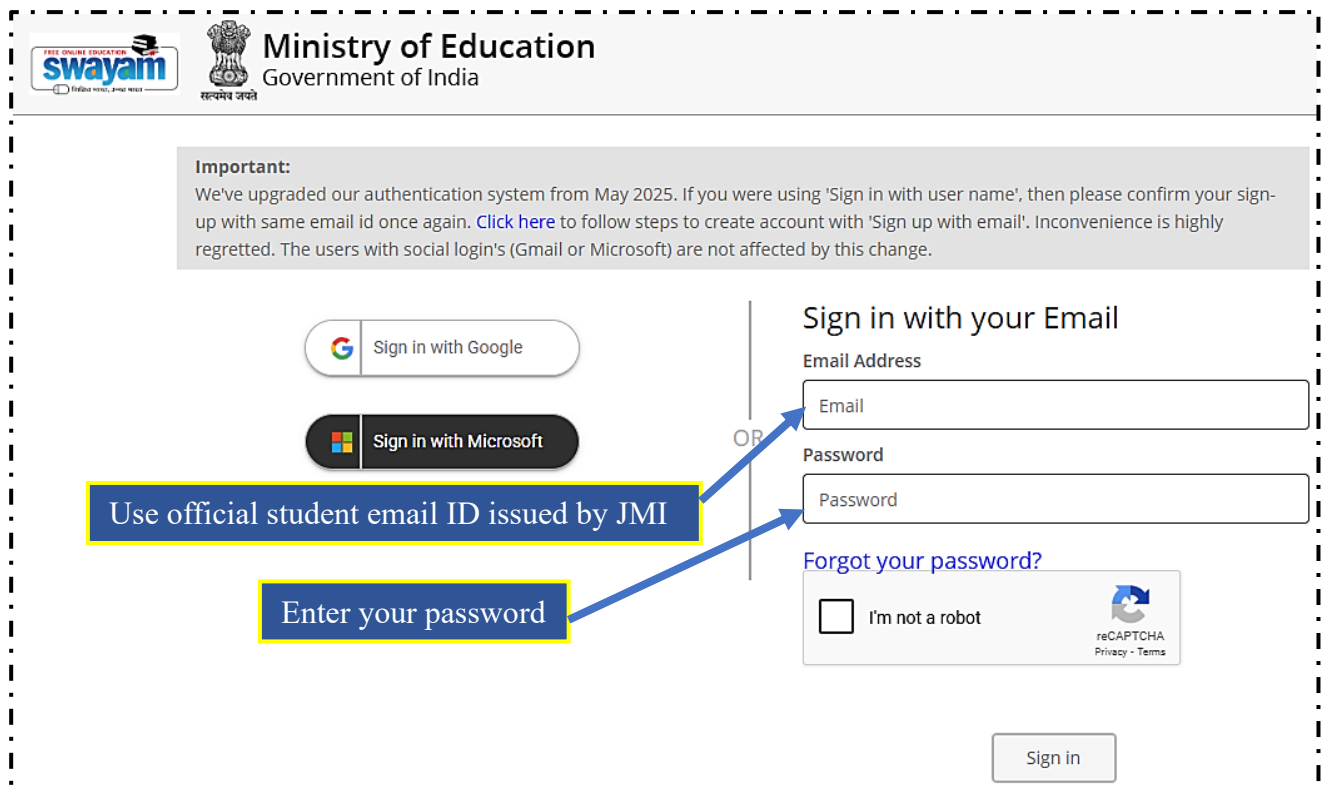
and click on the link sent to your email:

Verify your email for SWAYAM   Inbox ×

noreply@swayam2.ac.in
to me ▾

Hello,

Follow this link to verify your email address.

https://swayam-fb.swayam2.ac.in/__/auth/action?mode=verifyEmail&oobCode=XUd72Kev-WsCoW0xUgf
SSfdbrnOi_gmPZo&lang=en

If you didn't ask to verify this address, you can ignore this email.

Thanks,

Your SWAYAM team
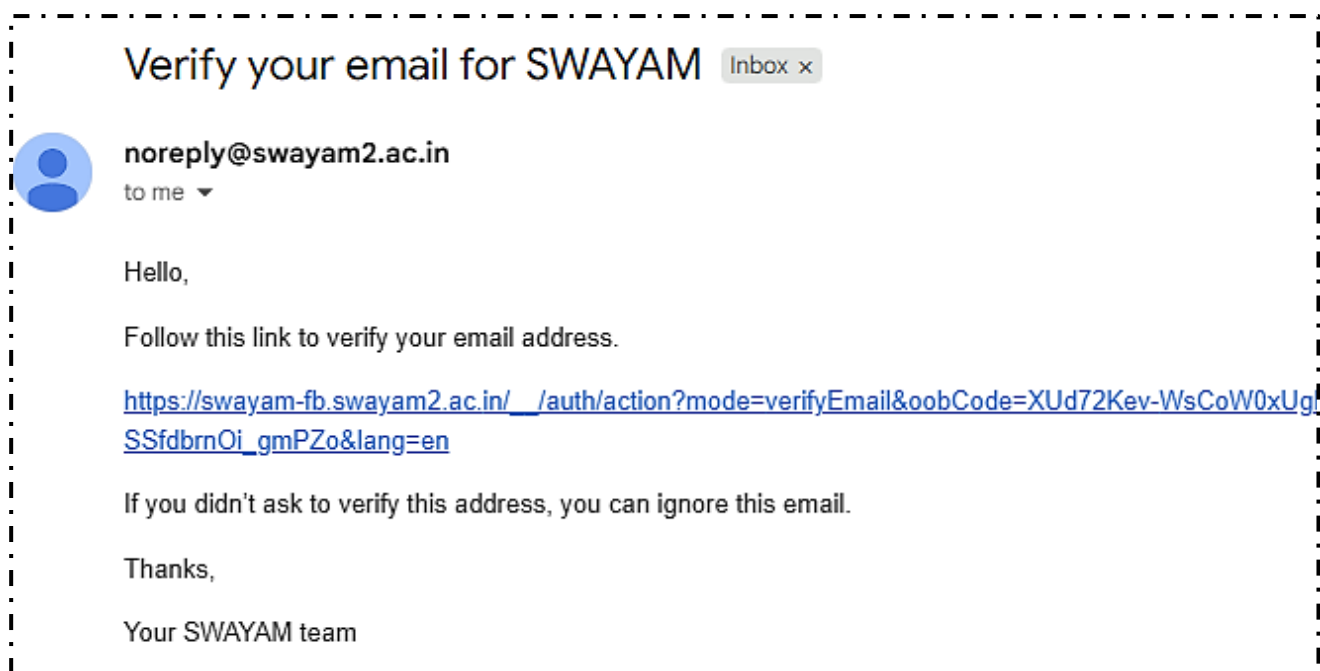
After clicking on the link received in the email, you will receive the following message:

Your email has been verified

You can now sign in with your new account
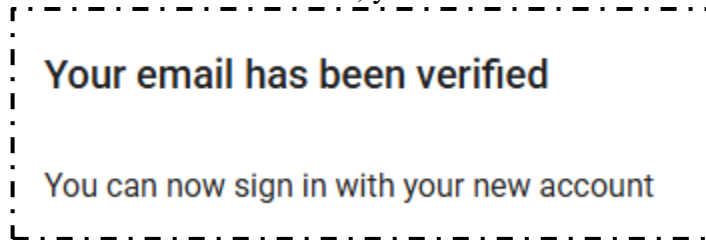
7. Now you can sign in with your new account created on SWAYAM portal.

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Government of India

Important:
We've upgraded our authentication system from May 2025. If you were using 'Sign in with user name', then please confirm your sign-up with same email id once again. Click here to follow steps to create account with 'Sign up with email'. Inconvenience is highly regretted. The users with social login's (Gmail or Microsoft) are not affected by this change.

Sign in with Google

Sign in with Microsoft

OR

Sign in with your Email

Email Address

Email

Password

Password

Use official student email ID issued by JMI

Enter your password

Forgot your password?

I'm not a robot

reCAPTCHA
Privacy - Terms

Sign in

8. After successful login you will get access to the SWAYAM portal:
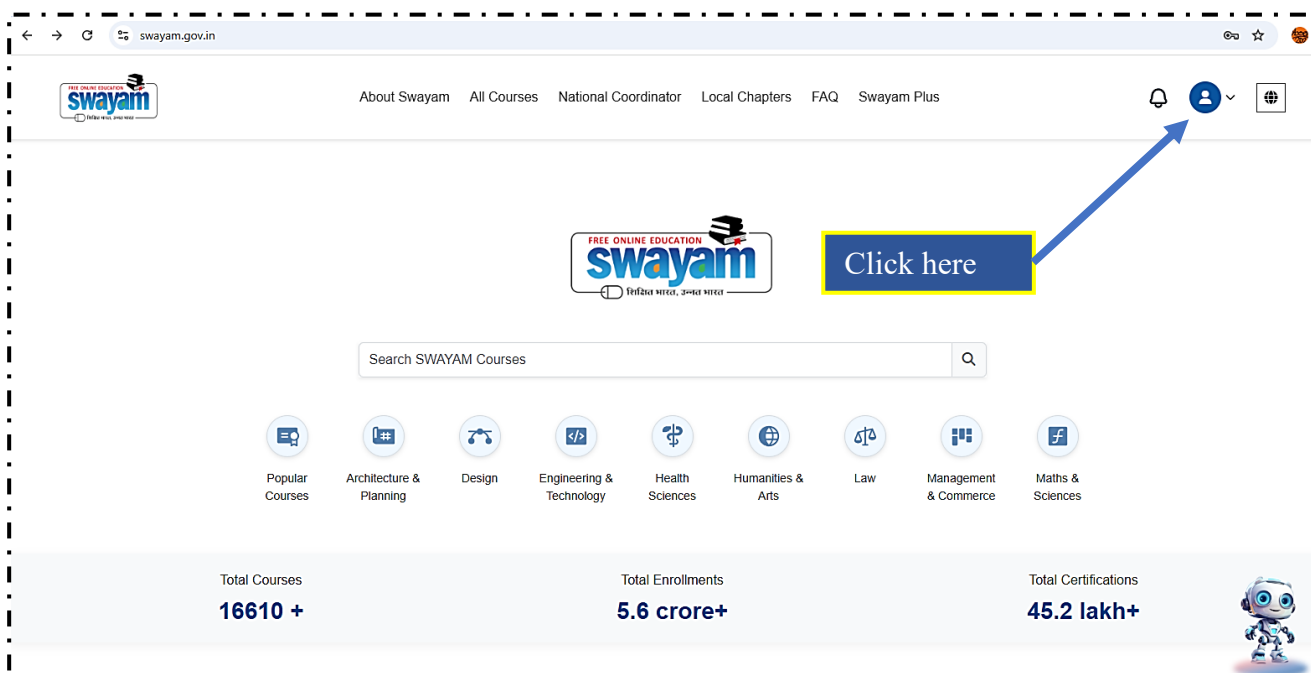
9. You will get the following drop-down menu:
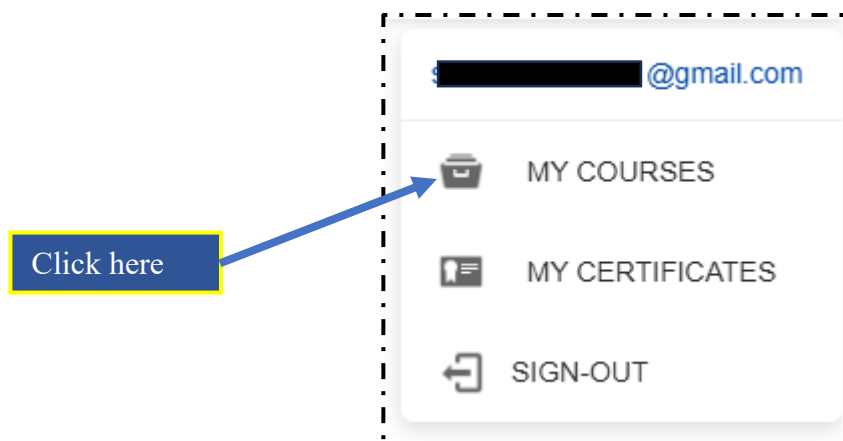
10. Now click on "MY COURSES", you will get the following details:
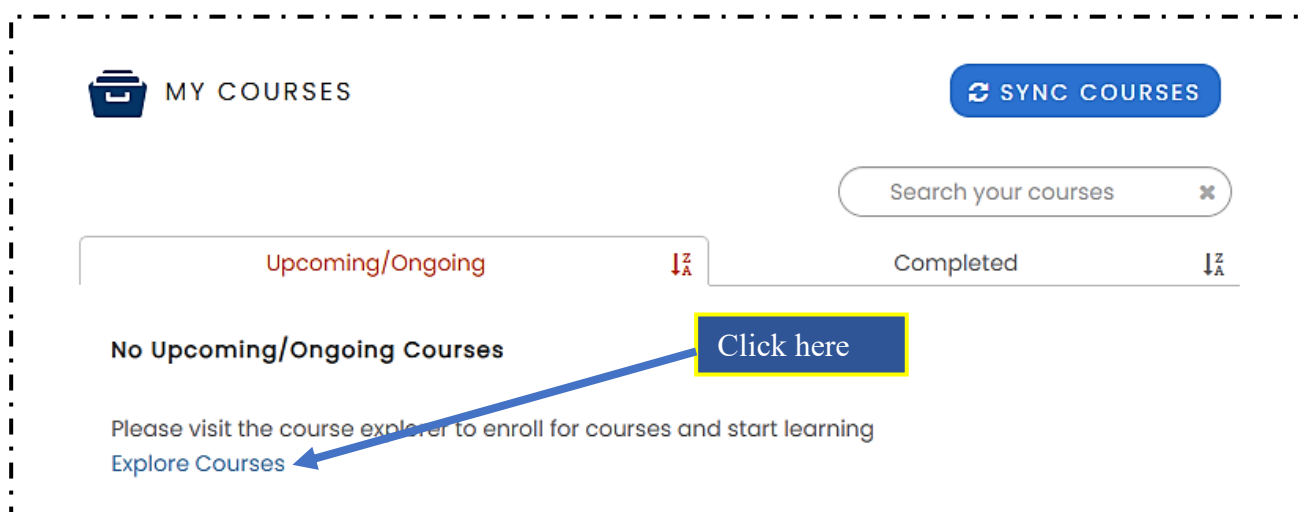
11. Now click on "Explore Courses", you will get the following details:
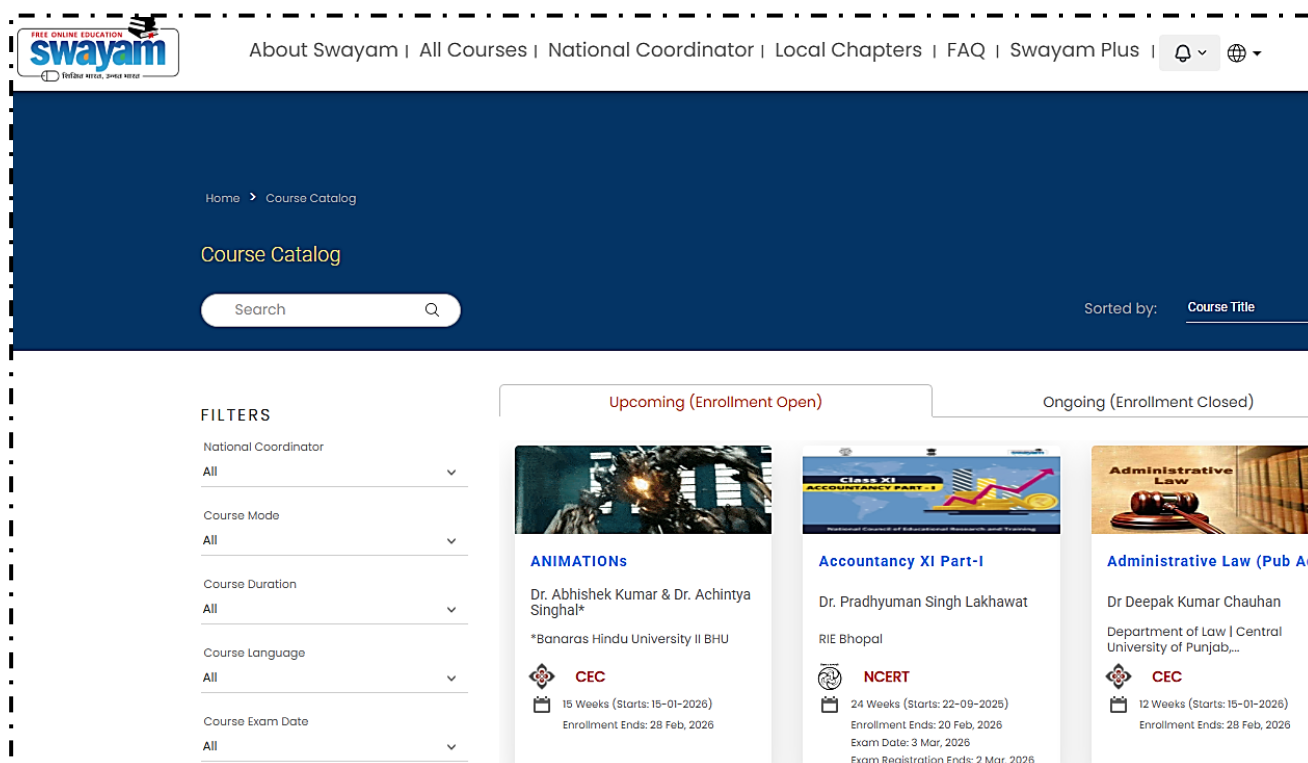
12. You can now search the courses which your department has notified and register it here.

13. The following details will be required at the time of registration on SWAYAM portal:

Email	Name	Year	Semester
Course Title	Category	Gender	City & State of Residence
ABC ID	Department	College Name	College Roll Number

Please enter all this information correctly.

14. The Head of the Department will issue an official notification for students listing the SWAYAM courses approved by the BoS/CoS for the upcoming semester. This notification includes the course codes, course name, course type, course credits, and the link of the SWAYAM course in form of the QR code. (A sample is shown below.)

Name of the Department   Dated: _____
Notice

All the students of *(Name of the Program) (IV, VI, VIII)* Semester are required to register for any ONE Course on the SWAYAM portal from the following list. The last date of registration on SWAYAM portal is mentioned against SWAYAM course. This is a mandatory requirement.

List of SWAYAM Courses for Even Semester 2025-26
(Name of the Program) (IV, VI, VIII) SEMESTER

JMI COURSE NO. & NAME	COURSE TYPE	Credit	SWAYAM Course	Credit	SWAYAM Webpage Link	Last Date of Registration for SWAYAM Course	Last Date of Registration for end semester exam by SWAYAM
						NA	NA
ASM-301 Universal Human Values	MC-III	3	No Course available on SWAYAM	NA	NA		
MEC-301 Mechanics of Solids	PCC	3	Mechanics of Solids By Prof. Arunasis Chakarborty | IIT Guwahati	3		Jan 10, 2026	Feb 8, 2026
MEC-302 Fluid Mechanics	PCC	3	Fluid Mechanics By Prof. Subashisa Dutta | IIT Guwahati	3		Jan 10, 2026	Feb 8, 2026
...	...	...	...	...	...	...	...
...	...	...					

(Name of the HoD)
Professor & Head

15. All the students would be required to submit the details of SWAYAM course registration along with the proof and/or fee payment proof of SWAYAM in a proforma shown below:

Jamia Millia Islamia
SWAYAM COURSE REGISTRATION DETAILS
Department of _____

Name of the Student: _____
Program Name: _____
Semester: _____
Enrolment No: _____
Roll No.: _____
Email ID (Used for registering on SWAYAM): _____
ABC ID: _____

S. No.	Name of the Course (As on SWAYAM Portal)	Course Code of SWAYAM	Course Code of the Department*	Assignments submitted to SWAYAM Portal	Whether Final exam will be taken at SWAYAM or at JMI conducted by COE Office
1					
2					
3					
4					
5					

*(Example: If department has course code EES-801, then the corresponding course code of the department for SWAYAM course shall be EES-801-S)

_____
Signature of
Student

_____
Signature of
Department SWAYAM Coordinator

_____
Signature of
Head of the Department

Enclosures:
1. Student should attach the copy of SWAYAM Course registration proof.
2. Student should attach the copy of Fee Registration on SWAYAM for end semester exam (if applicable)

16. It is mandatory for all the students to take a minimum of 20% and a maximum of 40% of the courses from SWAYAM in each semester subject to the approval of the BoS/CoS.

17. The students shall be given a choice to select course/s offered by SWAYAM in a semester only from the list duly approved by the BoS/CoS.

18. Every student of a class would be required to register for the SWAYAM course. The students will be responsible for registering on the SWAYAM portal for the course.

19. To pass in a SWAYAM Course, a student must secure a minimum of 40% passing marks separately in assessments - assignments/Quizzes and the end semester examination. The assignments and quizzes component conducted by the SWAYAM shall have a weightage of 30%. The end-term examination shall have a weightage of 70%.

20. It is the responsibility of the student to submit assignments/quiz in time. JMI will not be responsible for non-submission of assignments/quiz on SWAYAM portal.

21. The students who have completed the entire SWAYAM course and submitted a minimum of 75% of the assignments and quizzes on SWAYAM shall only be allowed to appear for the end term examination conducted by the University.

22. If the student prefers to give end semester examination conducted by SWAYAM, then the student shall have to pay the examination fee to SWAYAM. The University will not be responsible for any fee payment.

23. The students who have been debarred from appearing in the end semester examination due to non-fulfilment of above-mentioned criteria shall have to register for the same SWAYAM course in the upcoming semesters. In case the same SWAYAM course is not running in the next semester, the BoS/CoS may approve another SWAYAM course which this student can register.

24. If a student fails in the end semester examination of the SWAYAM course conducted by CoE, JMI, then he/she shall have to appear in the end semester examination in the next academic session as per the examination rules of JMI.

25. The pattern of the end semester examination (subjective or MCQ) shall be decided by the BoS/CoS of the concerned department. The marks for the end semester examination shall be 60% of the total marks of that course.

26. In case of any query the students may contact the Course Facilitator or Departmental Coordinator or Faculty Mentor or University Nodal Officer.