



**JAMIA MILLIA ISLAMIA**

(CENTRAL UNIVERSITY)

# **MINUTES**

**OF THE MEETING OF THE**

**FINANCE COMMITTEE**

**HELD ON 29<sup>th</sup> DECEMBER, 2020**

**AT 11:30 am**

**THROUGH DIGITAL MODE**

**AT NEW DELHI**

**MINUTES**  
**OF THE 44<sup>TH</sup> MEETING OF THE**  
**MAJLIS-I-MALIYAT (FINANCE COMMITTEE) OF**  
**JAMIA MILLIA ISLAMIA, NEW DELHI**  
**HELD ON 29.12.2020**

The 44<sup>th</sup> Meeting of the Finance Committee of Jamia Millia Islamia was held on 29<sup>th</sup> December, 2020 at 11:30 AM through digital mode at New Delhi.

The following members/representatives were present in the meeting:

- |   |   |
|---|---|
| 1. <b>Prof. Najma Akhtar</b><br>Vice-Chancellor<br>Jamia Millia Islamia   | <b>Chairperson</b>  |
| 2. <b>Prof. M. Kidwai</b><br>Dept. of Chemistry,<br>North Campus<br>University of Delhi,<br>New Delhi-110007.   | <b>Member</b>   |
| 3. <b>Prof. Rizwanur Rahman</b><br>Centre of Arabic and African Studies,<br>School of Language, Literature<br>and Cultural Studies,<br>Jawaharlal Nehru University<br>New Delhi-110067.   | <b>Member</b>   |
| 4. <b>Mr. B. K. Singh</b><br>Deputy Secretary (CU)<br>Ministry of Education<br>Shastri Bhawan<br>New Delhi-110001<br><b>&amp;</b><br><b>Mr. P. K. Singh</b><br>Under Secretary (CU)<br>Ministry of Education<br>Shastri Bhawan<br>New Delhi-110001. | <b>Representatives of AS (CU)</b><br><b>Ministry of Education</b>     |
| 5. <b>Mr. Fazal Mehmood</b><br>Deputy Secretary (Finance)<br>Ministry of Education<br>Shastri Bhawan<br>New Delhi-110001  | <b>Representatives of JS &amp;FA,</b><br><b>Ministry of Education</b> |

**&**  
**Mr. Mohammad Rizwan, IRS**  
Director (Finance)  
Ministry of Education  
Shastri Bhawan  
New Delhi-110001

- |    |  |                  |
|----|--|------------------|
| 6. | <b>Dr. Jitendra K. Tripathi</b><br>Joint Secretary (CU),<br>University Grants Commission<br>Bahadurshah Zafar Marg,<br>New Delhi-110002. | <b>Member</b>    |
| 7. | <b>Prof. Aejaaz Masih</b><br>Dean<br>Faculty of Education<br><u>Jamia Millia Islamia</u>   | <b>Member</b>    |
| 8. | <b>Prof. S M Akhtar</b><br>Dean<br>Faculty of Architecture & Ekistics<br><u>Jamia Millia Islamia.</u>                                    | <b>Member</b>    |
| 9. | <b>Dr.(Mrs.) Renu Batra</b><br>Finance Officer<br><u>Jamia Millia Islamia.</u>   | <b>Secretary</b> |

The following officers were also present as **Special Invitees:-**

1. **Dr. Nazim Hussain Al-Jafri**  
Registrar  
Jamia Millia Islamia
2. **Prof. Mukesh Ranjan**  
Officer on Special Duty  
Planning & Development Branch  
Jamia Millia Islamia
3. **CA. Shaikh Safiullah**  
Dy. Finance Officer  
Finance & Accounts Office  
Jamia Millia Islamia

Hon'ble Vice-Chancellor, Chairperson of the Committee extended warm welcome to all the members of the Committee. She also briefed the members about the progress made by the University so far.

At the outset the Secretary Finance Committee on behalf of the Chairperson and Vice-Chancellor welcomed all the members and participants of the Finance Committee. The services rendered by the outgoing members Dr. Chandra Shekhar Kumar, Joint Secretary (CU), Ministry of Education, Government of India and Prof. Hina Zia, Dean, Faculty of Architecture & Ekistics, Jamia Millia Islamia was placed on record. She also welcomed new members Dr. Vineet Joshi, Addl. Secretary (CU), Ministry of Education, Government of India and Prof. S. M. Akhtar, Dean, Faculty of Architecture & Ekistics, Jamia Millia Islamia.

Comments on the Agenda of the meeting received from UGC and MoE were taken into consideration by the Finance Committee.

Item No.

(44.01) CONFIRMATION OF THE MINUTES OF THE 43<sup>rd</sup> MEETING OF THE MAJLIS-I-MALIYAT (FINANCE COMMITTEE) HELD ON 26<sup>th</sup> June, 2020.

The Finance Committee confirmed the Minutes of the 43<sup>rd</sup> Meeting of the Majlis-i-Maliyat (Finance Committee) held on 26<sup>th</sup> June, 2020.

**ACTION:- FO/DFO**

Item No.

(42.02) ACTION TAKEN REPORT

The Finance Committee noted and approved the Action Taken by the University.

**ACTION:- DFO/AO(Accounts)**

Item No.

(44.03) APPROVAL OF THE AUDITED ANNUAL ACCOUNTS OF THE UNIVERSITY FOR THE FINANCIAL YEAR 2019-20 FOR SUBMISSION TO THE MINISTRY OF EDUCATION FOR LAYING ON THE TABLE OF BOTH THE HOUSES OF PARLIAMENT.

The Certified Annual Accounts of the University along with the Audit Report for the financial year 2019-20 were placed before the Finance Committee for its consideration. The Finance Committee approved these Audited Accounts together with the Audit Report to place before the Executive Council for approval.



The members appreciated the efforts of the University for timely completion of Audit of the Annual Accounts 2019-20 despite unprecedented situation of lockdown and spread of COVID-19.

The representative of Ministry of Education observed that separate Assets Register needs to be maintained for the assets acquired from sponsored projects. The Committee further suggested that the initiatives may also be taken to strengthen the Internal Audit Office so that Audit of more Auditable units can be taken up in 2021-22.

***ACTION:- PIs/HoDs/AR(PICO) /AO(Accounts)/IAO***

Item No.  
(44.04)

**APPROVAL OF THE REVISED BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2020-21 AND BUDGET ESTIMATES FOR THE YEAR 2021-22.**

The Revised Budget Estimates for the financial year 2020-21 and Budget Estimates for the financial year 2021-22 were placed before the Finance Committee for its consideration.

After detailed deliberation, the Finance Committee approved the following expenditures/ceiling of grant subject to the availability of funds:

**UGC Grant –in-aid:**

**A. Recurring : Salaries[Object Head-36] (Rs. in Lacs)**

S. No.		HEAD OF ACCOUNT	R.B.E 2020-21	B.E 2021-22
A.		RECEIPT:		
	a.	Opening Balance	(-)3423.18	-
	b.	Ceiling of grant from UGC	42426.63	39710.25
		TOTAL	39003.45	39710.25
B.		EXPENDITURE:		
		Salary (T&NT) and Other Component	39003.45	39710.25



**B. Recurring : General [Object Head-31]**

(Rs. in Lacs)

S. No.		HEAD OF ACCOUNT	R.B.E 2020-21	B.E 2021-22
A.		RECEIPT:		
	a.	Opening Balance	(-)4108.17	-
	b.	University's Internal Receipt	3491.58	3491.58
	c.	Ceiling of grant from UGC	15465.58	12641.42
		TOTAL	14848.99	16133.00
B.		EXPENDITURE:		
	a.	Pension and Pensionary Benefits	6087.08	5808.00
	b.	Non Salary Component:		
	(i)	Other than Salary	3819.45	4995.00
	(ii)	Payment of outsourced agency for engagement of staff (including Consultant & Contractual staff)	3900.00	4200.00
	(iii)	Property Tax	334.36	350.00
	(iv)	Tax Liability	-	-
	c.	Non-Net Fellowship	708.10	780.00
		TOTAL	14848.99	16133.00

**C. UGC Creation of Capital Assets [Object Head-35]**

(Rs. in Lacs)

S. No.		HEAD OF ACCOUNT	R.B.E 2020-21	B.E 2021-22
A.		RECEIPT:		
	a.	Opening Balance:		
	(i)	Creation of Capital Assets	2790.45	2790.45
	(ii)	XII Plan Committed Liabilities	2165.57	-
	b.	Ceiling of grant from UGC	1622.85	2200.00
		TOTAL	6578.87	4990.45
B.		EXPENDITURE:		
	a.	Building Projects	2165.57	-
	b.	Books and Journals	200.27	200.00
	c.	Equipment	459.69	500.00
	d.	Campus Development	135.78	300.00

e.	Other Infrastructure	377.22	500.00
f.	E-resource	350.00	200.00
g.	Repair/Renovation..... Construction of Toilet	100.00	500.00
	<b>TOTAL</b>	<b>3788.43</b>	<b>2200.00</b>

**Revised Budget Estimates for 2020-21 and Budget Estimates for 2021-22, Earmarked, Provident Fund and Deposit Account:**

S. No.	HEAD OF ACCOUNT	R.B.E 2020-21	B.E 2021-22
1.	Earmarked Budget	2487.93	1801.72
2.	Provident Fund Budget	14976.00	15465.00
3.	Deposit Budget	4696.97	7090.04
	<b>TOTAL</b>	<b>79801.77</b>	<b>82400.01</b>

The Hon'ble Vice-Chancellor and Finance Officer appraised the members about the financial crisis faced by the University having huge recoverable balance more than Rs.100.00 crore due to non/short-receipt of grants from the UGC. Representatives from UGC/MoE were requested to look into the matter and accommodate the University's legitimate requirements including opening recoverable balance under Recurring Salary [OH-36] and Recurring General [OH-31] while considering RBE for the year 2020-21.

It was also requested that the pending grant of Rs.49.00 crore towards arrears of Revised Allowances under 7 CPC, MACP, DACP and CAS may be released urgently.

The Representatives of Ministry of Education assured the Finance Committee that the committed /legitimate expenditure on Salary & Other Component under OH-36, Pension & Non-Salary Item including Property Tax under OH-31 will be considered while conveying RBE 2020-21 in the last quarter.

The Representatives from Ministry of Education also emphasizes that the University may constitute a committee to explore the avenues to enhance the IRG to meet the additional requirements.

**Action:-FO/DFO/AR(Accounts)**



Item No.

**(44.05) RATES OF INTEREST FOR SUBSCRIBERS TO GPF.**

For the two quarters of the financial year 2020-21, the following rates were announced by the Ministry at which the accumulations at the credit of subscribers to the General Provident Fund etc would carry interest:

Quarter	Period	Rate @	Resolution Date
2	01.07.2020 to 30.09.2020	7.1%	13.07.2020
3	01.10.2020 to 31.12.2020	7.1%	27.10.2020

The Committee approved the rates of interest as announced by the Ministry for implementation in the University with the condition that in the event of shortfall in the income from investments the subscribers shall be paid interest at lesser rates unless the financial position of the University permits to allow the notified rates of interest.

***ACTION:- DFO/AO(PF & Pension)***

Item No.

**(44.06) APPROVAL OF THE ALLOCATION AGAINST THE GRANTS RECEIVED FROM UGC UNDER CREATION OF CAPITAL ASSETS (OH-35) FOR THE YEAR 2020-21:**

The Finance Committee approved the allocation of Rs.950.00 lakh grant received from UGC under Creation of Capital Assets for the year 2020-21 as under:

(Amount in Lakhs)		
S. No.	Name of Item	Grant Allocated
1.	Books & Journals	200.00
2.	ICT enabled infrastructure for online learning & E-Resource	250.00
3.	Small Equipment/laboratories etc.	250.00
4.	Campus Development	100.00
5.	Other Infrastructure including furniture & fixture	150.00
<b>Total</b>		<b>950.00</b>

***ACTION:- FO/ OSD(PDB)***



Item No.

**(44.07) APPROVAL OF IMPLEMENTATION OF CONVERSION OF PLAN POST OF UGC-HRDC-ASC, JMI INTO NON-PLAN POSTS:**

The Committee after detailed deliberation on the matter resolved that a detailed proposal along with financial implications may be sent to UGC/MoE for concurrence & approval.

***ACTION:- OSD(PDB)/Director, UGC-HRDC-ASC/AO(Salary)***

Item No.

**(44.08) APPROVAL OF IMPLEMENTATION OF RECOMMENDATION OF 7<sup>TH</sup> CENTRAL PAY COMMISSION IN CENTRES IN PROJECT MODE:**

The Committee deliberated on the matter and decided that the matter may be taken up with the UGC/MoE along with financial implication for consideration.

***ACTION:- DFO/AO(Salary)***

Item No.

**(44.09) APPROVAL OF ESTABLISHMENT OF FOUR NEW DEPARTMENTS:**

The Committee approved the establishment of following four new Departments as conveyed by UGC letter F.No.1-1/2013(CU) Vol-XVIII dated 14.11.2019 along with its budget:

S. No.	Name of Department	Financial implications (Rs. in Lakh)	
		2020-21(3M)	2021-22(12M)
1.	Department of Foreign Languages	28.75	132.25
2.	Department of Hospital Management and Hospice Studies	28.75	132.25
3.	Department of Environment Sciences	28.75	132.25
4.	Department of Design and Innovation	28.75	132.25
<b>TOTAL</b>		<b>115.00</b>	<b>529.00</b>

The Committee further resolved that the relevant Statutes of the University may also be amended accordingly.

***ACTION:-AR(A&C)/AR(RPS)***

Item No.

**(44.10) STATUS OF UTILIZATION OF GRANTS:**

The Committee noted the Status of Utilization of Grants and huge deficit under various Budget Heads including Salary of regular employees, outstanding payments of retirement benefits, medical reimbursement, AMC/CMC, and other legitimate expenditure. Accordingly, the members from MoE/UGC were requested to look into the matter for timely release of various grants including opening recoverable balance to enable the University to meet its financial requirements.

The Representatives of the UGC/MoE has assured the Finance Committee to consider the committed items such as salaries, pension etc while conveying RBE-2020-21.

*ACTION:- DFO/ AO (Accounts)*

Item No.

**(44.11) STATUS OF OUTSTANDING AUDIT PARAS:**

Members of the Finance Committee appreciated the progress of settlement of the outstanding Audit Paras. It was further emphasized that the ongoing Audit Team of DGA(H,E&S) may be requested to settle outstanding audit paras on priority.

*ACTION:- DFO/ IAO*

Item No.

**(44.12) PROGRESS OF HEFA PROJECTS:**

The Committee was appraised about the status of HEFA Projects. The representatives of MoE were requested to expedite the approval process of the said proposals on submission of para-wise comments from the University.

*ACTION:- OSD(PDB)/ DFO*

Item No.

(44.13) **PROGRESS OF COMPUTERIZATION OF ACCOUNTING OF FINANCIAL MATTERS:**

The Committee was appraised about the present status of existing MIS system which developed by the University in 2004. However, considering the present requirements of various stake holders, the existing MIS system needs to be upgraded/replaced which is under consideration.

*ACTION:- Offg. Director, FTK-CIT/ DFO*

Item No.

(44.14) **STATUS ON OBSERVATIONS OF STANDING AUDIT COMMITTEE, MINISTRY OF EDUCATION VIDE LETTER DATED F.No.13-110/2020-CU-Cdn DATED 22<sup>ND</sup> DECEMBER, 2020:**

The Committee noted the status of pending audit paras, public grievances and parliament assurances.

Item No.

(44.15) **UPGRADATION OF EXISTING CENTRE FOR MANAGEMENT STUDIES TO FACULTY OF MANAGEMENT STUDIES WITH THREE NEW DEPARTMENTS NAMELY, DEPARTMENT OF HOSPITAL MANAGEMENT AND HOSPICE STUDIES, DEPARTMENT OF MANAGEMENT STUDIES AND DEPARTMENT OF TOURISM & HOSPITALITY MANAGEMENT AND CONSEQUENTIAL AMENDMENT IN STATUTE 17, STATUTE 20 AND STATUTE 22-A OF JMI ACT, 1988:**

With the permission of the Chair, the agenda/letter F.No.6-5/2015-Desk-U dated 25<sup>th</sup> August, 2015 received from the Ministry was placed before the Committee. The Committee was appraised that there is no financial implications on the part of the UGC/MoE on upgrading of the existing Centre for Management Studies to Faculty namely "Faculty of Management Studies".



The Committee therefore approved the upgradation of the existing Centre for Management Studies to Faculty namely "Faculty of Management Studies" without any financial implication on the part of UGC/MoE subject to consequential amendments in the Statute of the JMI Act, 1988.

***ACTION:- OSD(PDB)/ AR(A&C)***

**Item No.**

**(44.16) OTHER OBSERVATIONS:**

The Finance Committee noted and approved the opening of RBI Account and successfully implementation of Treasury Single Account(TSA) System in the University w.e.f. 01.10.2020 in terms of the directions issued from UGC vide letter No.F.9-1/2020(CU) dated 10.08.2020.

The meeting ended at 12:45 PM with a vote of thanks to the Chair.

  
**Finance Officer &**  
**Secretary to the Finance Committee**  
