



# PLACEMENT BROCHURE

2020 - 2022

M.A.HUMAN RESOURCE MANAGEMENT



Department of Social work

UGC Centre of Advanced Study

Jamia Millia Islamia

New Delhi - 110025



[placementcellmahrm22@gmail.com](mailto:placementcellmahrm22@gmail.com)



[linkedin.com/in/placementcellmahrm](https://www.linkedin.com/in/placementcellmahrm)



Department of Social Work  
UGC Centre of Advanced Study,  
Jamia Millia Islamia,  
New Delhi - 110025

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# MESSAGE FROM THE VICE CHANCELLOR

**Dear Recruiters,**

**Greetings from Jamia Millia Islamia.**

It is with great pride and pleasure I cordially invite you to be a part of the Placement Process of Jamia Millia Islamia, one of the Top Central Universities in India. I would like to introduce you to the outgoing batch of trained and talented Human Resource professionals from the Department of Social Work ready to tempest the corporate world.

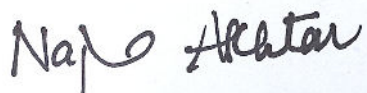
M.A. Human Resource Management is a course offered by the Department of Social Work which is a UGC recognized centre for advanced study. It is a premier programme of the University and is well known for the quality of professionals that it produces. The COVID-19 pandemic created havoc everywhere but despite that, Jamia did not stop and has been imparting rigorous and quality education to its students through virtual teaching-learning mode and continues to produce insightful, young and talented professionals for the nation. At Jamia, we make special efforts to develop the all-around personality of each and every student.

The M.A. Human Resource Management Programme at Jamia is unique. It has not only revolutionized the education of Human Resource Management through its instructional methodologies but has also managed to give due importance to intensive internships. The internship with some of the leading companies in the country has equipped the students to adequately deal with upcoming challenges in their field.

The students who have completed the M.A. Human Resource Management Programme in the past have been well placed with reputed companies. The alumni of our M.A. Human Resource Management programme have generated global renown for the University.

I am confident that the current batch of M.A. Human Resource Management students will continue to uphold the high standards that the university stands for and will go on to contribute meaningfully to their fields as they are conscientious and thorough professionals in the domain of Human Resource Management.

I invite you to interact with our students and explore the possibility of engaging them to work with you and bring great laurels to your organization



**PROF. NAJMA AKHTAR**  
**VICE-CHANCELLOR**  
**JAMIA MILLIA ISLAMIA**





# FROM THE HEAD OF DEPARTMENT

**Dear Recruiters,**

**Greetings from the Department of Social Work.**

It gives me immense pleasure to welcome you all to the Department of Social Work, UGC recognised Center of Advanced Study, for the placement of students of M.A Human Resource Management 2020-22.

Our Department has a holistic teaching-learning process that includes theoretical learning and experiential learning to facilitate the professional and personal development of our students. Our rigorous internship programme is designed to inculcate expertise and knowledge to help the students become future leaders in their professional endeavours.

As part of the curriculum, we invite our eminent experts and other notable alumni from the field to familiarise the students with the contemporary developments in the field of Human Resource Management. Apart from this, a Self Management and Development Module (SMDM) is organised to add various skills like Time Management, Team Building, Emotional Intelligence, Assertiveness, Self Confidence and many more to the skillset of our students enabling them to approach situations with utmost professionalism. Throughout the course, our emphasis is on nurturing and developing our students to the best of their capabilities and enhancing their career prospects, making them an asset for any organisation they join later on.

In these difficult times brought about by the pandemic, our students and faculty members have an unflinching commitment towards producing a batch of talented, credible and value-based HR professionals. I am confident that our batch of young talent will carry themselves with utmost integrity and honesty and deliver a performance that exceeds all expectations of them.

I extend my invitation to all the recruiters to consider these future assets for their esteemed organisations.



**PROF. ARCHANA DASSI**  
**HEAD OF DEPARTMENT**  
**DEPARTMENT OF SOCIAL WORK, JMI**



# FROM THE DIRECTOR FIELD WORK & PLACEMENTS

## Dear Recruiters,

With immense pleasure and pride, I present to you the Placement Brochure of the group of vibrant, motivated, enthusiastic, and enterprising budding professionals of M.A Human Resource Management batch 2021-22, ready to take up challenging responsibilities in the corporate world.

M.A Human Resource Management is a two years full-time course offered by the Department of Social Work, UGC Centre of Advanced Study, at Jamia Millia Islamia, New Delhi. To fulfil the burgeoning need for a new breed of young human resource professionals the M.A. HRM course through its unique pedagogy strives to provide excellent classroom teaching to the students along with their rigorous fieldwork training to help them gain theoretical and practical insights into the ever-changing, contemporary organizations. The course equips the students with the requisite knowledge and skills to grow up into competent, committed, compassionate and value-based HR managers.

Our program is designed in such a manner that it emphasizes developing analytical skills along with experimentation and project-oriented work. Students undergo 3 full internships of 6 weeks each spread over 3 semesters during their 2-year course. Besides this, a full guided dissertation, numerous skill labs, corporate interfaces and hand-holding sessions and workshops during their course are a great add-on to the learning process.

The students who have completed the M.A. Human Resource Management Programme in the past have been well placed with reputed companies. I am confident that the current batch of M.A. Human Resource Management students will continue to uphold the high standards that the university stands for and will go on to contribute meaningfully to their work role.

I invite you to participate in our campus placement process. We look ahead to nurturing and growing old relationships and welcome new recruiters for a long-lasting and mutually beneficial relationship in the days to come. I am sure that our students who will eventually be selected from our Department will not only shape their future rather will bring laurels to the respective organizations they become part of.



**PROF. USHVINDER KAUR POPLI**  
**DIRECTOR**  
**FIELDWORK & PLACEMENTS**  
**DEPARTMENT OF SOCIAL, JMI**



# FROM THE CO-DIRECTOR FIELD WORK & PLACEMENTS

## Dear Recruiters,

M.A. Human Resource Management students are selected through a rigorous selection process and are then taken through a comprehensive two-year course targeted at the development of Managerial Skills, Interpersonal abilities and Personality Development through active Classroom teaching, Skill laboratories, Management games, Professional Interfaces, 4.5 months of internship spread over 3 semesters, Industrial visits and a guided dissertation.

Besides, our alumni hand-hold our students in making them industry ready by doing mock interviews, skill development in presentation, corporate etiquettes etc. There are ample opportunities for extra-curricular activities, sports, theatre etc. which provide opportunities for the all-round development of our students.

It is my proud privilege to invite you to come and recruit from the batch of 2022 of M.A. Human Resource Management from the Department of Social Work, Jamia Millia Islamia. I am sure they will shine wherever they go.



**DR. RASHMI JAIN**  
**CO-DIRECTOR**  
**FIELDWORK & PLACEMENTS**  
**DEPARTMENT OF SOCIAL WORK, JMI**





An institution originally established at Aligarh in the United Provinces, India in 1920 became a central university by an Act of the Indian Parliament in 1988. In the Urdu language, Jamia means 'University, and Millia means 'National'. Jamia Millia Islamia came into existence through the tireless efforts of its founders, such as Shaikh-ul-Hind Maulana Mahmud Hasan, Maulana Muhammad Ali Jauhar, Hakim Ajmal Khan, Dr. Mukhtar Ahmad Ansari, Janab Abdul Majeed Khwaja and Dr Zakir Hussain. They "built up the Jamia Millia stone by stone and sacrifice by sacrifice," said Sarojini Naidu, the nightingale of India.

In 2021, NAAC accredited the university with an 'A' grade etching its name amongst the most esteemed universities of the country. At present, it has 20,000 + students, more than 800 full-time faculty members, 9 faculties and 38 departments.

The university entered the 100th year of its existence in 2020 and observed its centenary celebrations last year.



# ABOUT JAMIA MILLIA ISLAMIA





The Department of Social Work established in 1967 has been at the forefront of academic and field innovations in the country and has been consistently upgrading its curriculum to make it more responsive to the social challenges in India. After receiving several phases of special assistance by UGC, in 2010, it recognized the Department as a Centre of Advanced Study in Social Work.

The Department of Social Work is well known for its perfect blend of theoretical and practical teaching methods and is nationally recognised as the pioneer in the training of Human Resource Management in 1995. Keeping in view the mushrooming demands in the corporate sector, the Department restructured its academic programme to offer two years of full-time Masters in Human Resource Management. It also offers a Masters in Social Work, Advance Diploma in Public Health and integrated M.Phil./Ph.D. Programme. It boasts of a highly reputed faculty who are also members of various committees in private and government organizations. The department also has several known specialists to its credits who are earning national and international fame.

The Department prides itself in adopting a pedagogy of participatory learning, closely mentored internships at corporate and plant level, experiential learning opportunities in primary as well as advanced skills of human resource management and regular interface with practising professionals. The Department also boasts of excellent infrastructure in terms of smart classrooms, a modern conference room, a well-stocked seminar library, a computer and data processing laboratory and an advanced behavioural and personality enrichment laboratory.



# DEPARTMENT OF SOCIAL WORK





# LABS & CONFERENCE ROOM OF THE DEPARTMENT







## MISSION

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Developing humanitarian professionals and/or inculcate in them knowledge, skills, and attitudes as are desirable for social works and human resource management practices. Building strategic alliances with various stakeholders for the purpose of learning and training. Endeavouring to set standards for quality social work in the country

## VISION

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To see a sustainable, inclusive, environmentally just, non-oppressive and non-discriminatory world where each person has the opportunity to achieve their fullest potential and contribute to all aspects of life.

## PEDAGOGY

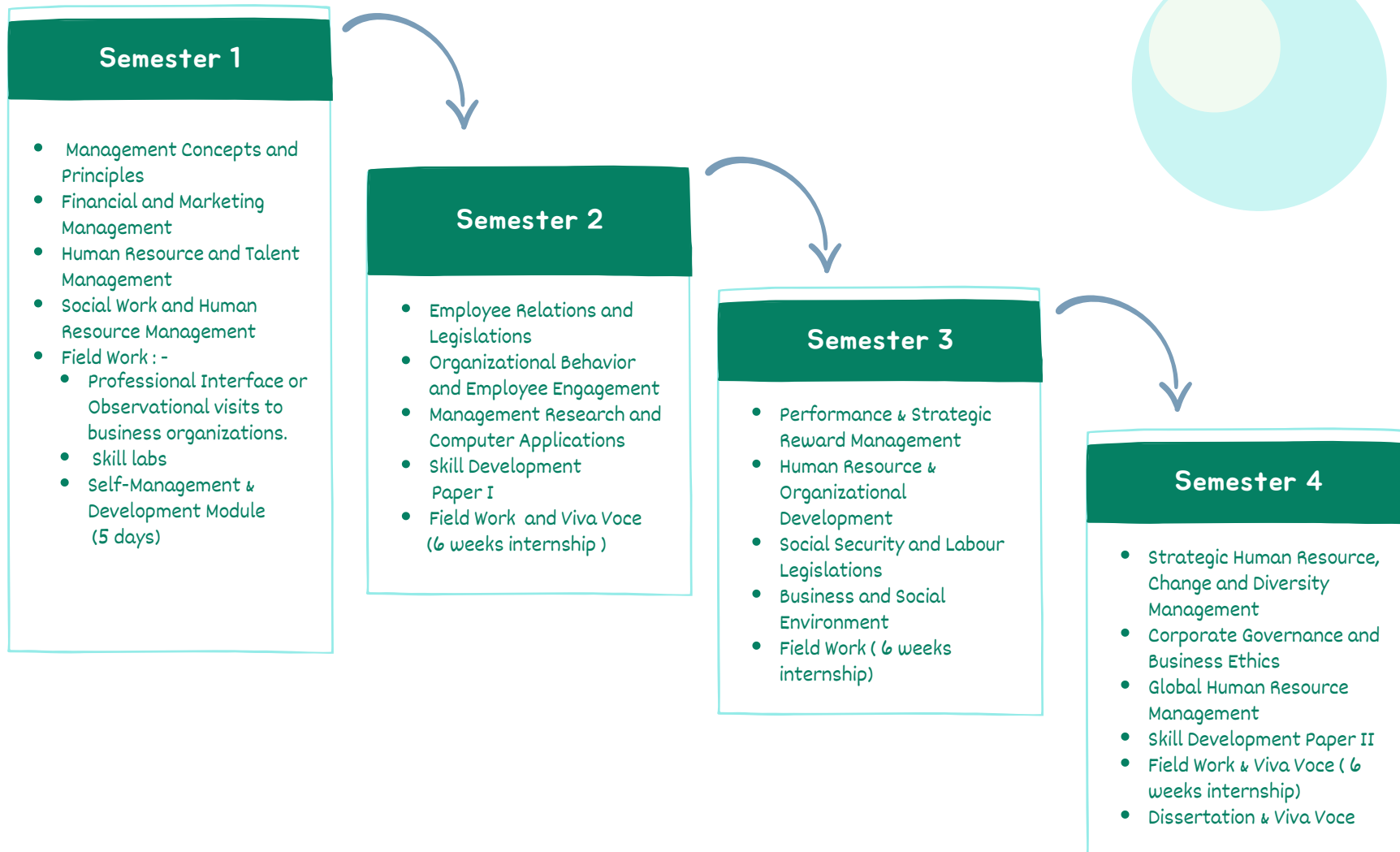
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- 920 hours of field work
- 12 hours of Individual Conference
- 14 Core Subjects
- 24 Skill Labs
- 5 days of Self-Management Development Module
- 2 Observational Visits
- 2 Group Conference





# COURSE CURRICULUM



# ORIENTATION PROGRAM

The 7-day orientation program for the new batch is judiciously utilised by our department and it leaves no stone unturned in familiarising the new and aspiring minds about the course and curriculum, self-management, contemporary scenario, various legislations, challenges, etc. The students are introduced to the history of our department as well as the university.

Moreover, the idea of the professional as well as the personal development of the students is kept forth with the aim of achieving them within the tenure of two years.





# FIELD WORK

Fieldwork is an integral part of the M.A. HRM curriculum. Through fieldwork training, students are provided opportunities to integrate their theoretical knowledge with practice and acquire hands-on experience to deal with a variety of complex workplace situations. Fieldwork comprises a plethora of skill labs, the Self-Management and Development Module (SMDM), numerous organizational visits as well as three corporate block placements of 6 weeks duration each.

Our department has built a strong base with the companies who readily take in the students as HR trainees and interns in their esteemed organizations. Supervision throughout the fieldwork training facilitates the integration of theory with practice and helps to sharpen the analytical skills and attitudes relevant for professional Human Resource Management practice.



# SKILL LABS

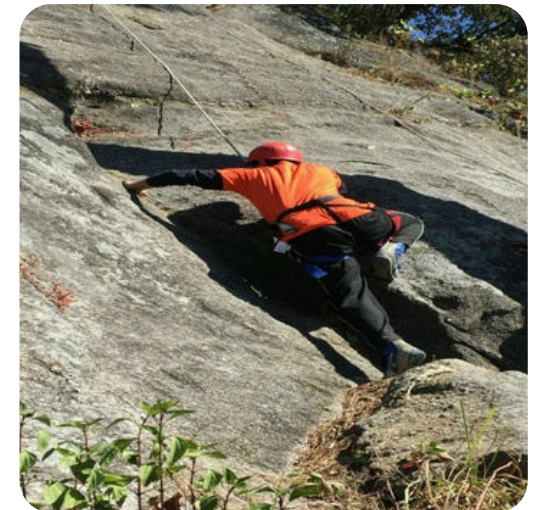
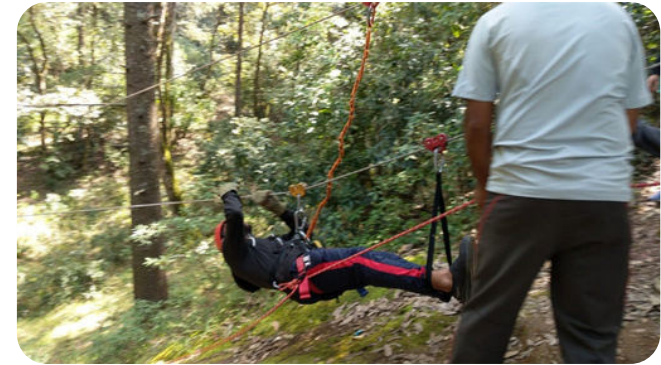
To provide for a healthy mix of knowledge dissemination from academicians and industry experts, the fieldwork training is filled with frequent skill labs, spanning over the two years of the course of study. These sessions are aimed at providing students with practical insight from the real-life experience of a host of industry leaders. Skill labs are organized on themes such as time management, anger management, leadership, team building, structured learning, Human Resource Information System, HR practices in changing times etc. to accentuate the theoretical understanding of subjects with the more practical approach taken under the aegis of experienced resource persons.





# SELF-MANAGEMENT AND DEVELOPMENT MODULE

The Self-Management and Development Module aims to develop the overall personality of the students by means of challenging situations, make them physically and mentally confident and disciplined, develop team spirit and coordination, develop the ability to take up goal-oriented risks and develop leadership qualities in them. With this view in mind, the Department has been actively organizing excursions to a variety of places like Shitlakhet, Nanital, Tirthan etc. where the students participate enthusiastically in outdoor adventure activities and group games. Excursions play a significant role in the overall development of the students as an unhindered environment allows them to open up to their fellow peers and teachers. The students develop excellent interpersonal and social skills and carry happy memories of these excursions. The teachings, as well as experimental experiences, collectively help the students to plan, manage and allocate resources in a judicious and resourceful manner, allowing them to remember and execute plans in the future, moving away from traditional and archaic methods. This Module provides fun methods of learning, planning and execution on one hand, and also provides for the development of responsibility in individuals on the other.



# ORGANIZATIONAL VISITS AND PROFESSIONAL INTERFACE

These visits provide the students with exposure to varied HR functions in different organizations and industries. For students, these visits act as a window to professional settings before they are sent to their concurrent fieldwork placements. The organizational visits ensure that the students have an understanding of how an HR department functions and operates in different industries such as healthcare, publishing, PSU, IT etc.

Professional interfaces provided students with the opportunity to interact with industry experts and leaders –

Mr Saiful Islam, AVP & Global Head - Compensation & Benefits at Tata Communications, Mr Sajan Varghese, President Human Resources at Café Coffee Day, Mr R K Pillai, Sr. Superintendent at Mother Dairy, Mr Shad Rahmani, HR Process Specialist at Expedia Online Travel Services India Pvt. Ltd. and Mr Paiker Aiyubi, Lead - Talent Acquisition at Jubilant Life Sciences, to name a few. Students thus gained valuable insights into the contemporary HR practices, challenges and innovations.



THOMSON PRESS



MOTHER DAIRY



# CLASS WORK

The course is succinctly spread throughout 4 semesters, encompassing traditional as well as contemporary courses that are backed with modern learning techniques, 16-18 weeks long internships/training that provides for first hand learning experience and practical insights into a dynamic corporate environment. Critical and analytical thinking is encouraged through skill labs, extended lectures and group conferences etc.



- **Presentation:**

Students are encouraged to harness their presentation skills by conducting oral presentations. Oral presentations are a useful and effective way to increase students' awareness of communication skills, and to increase their own sense of confidence. Students present in groups that inculcate teamwork and cooperation.

- **Assignments:**

Assignments have always been a part of the course structure of MA HRM, to develop the research-driven learning process among students, and inculcate the habit of journal references. Students create assignments on real-life corporate situations to gain a better understanding of the corporate culture and trends.

- **Quizzes:**

Professors conduct quizzes on relevant topics of management and the industry to polish the students' knowledge and help them gain clarity of the papers taught. Quizzes are great energizers and the students actively and enthusiastically participate in them.

- **Case**

To get an insight into real-life situations and the ways to approach such situations, students are extensively taught various case studies of varying difficulties, to enhance their analytical and pragmatic thinking.

- **Study:**

- **Conferences:**

A great platform for students and educators alike to come together and have a constructive dialogue at the end of the Field Work session, instilling in students a sense of confidence about presenting their findings in front of an audience, and for Faculty Supervisors to know and understand any issues or gaps that the students may have encountered during their Fieldwork. It allows the students to learn and understand through each other's experiences and have a dialogue for mutual growth.



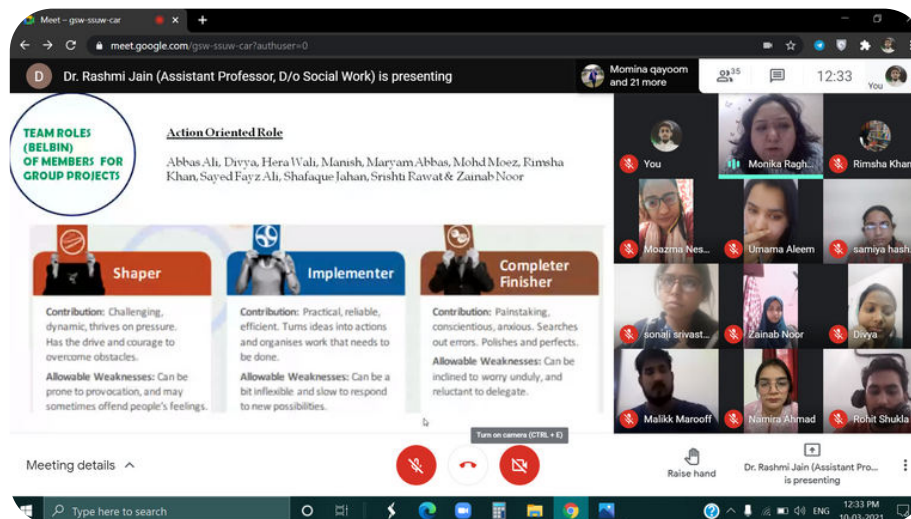
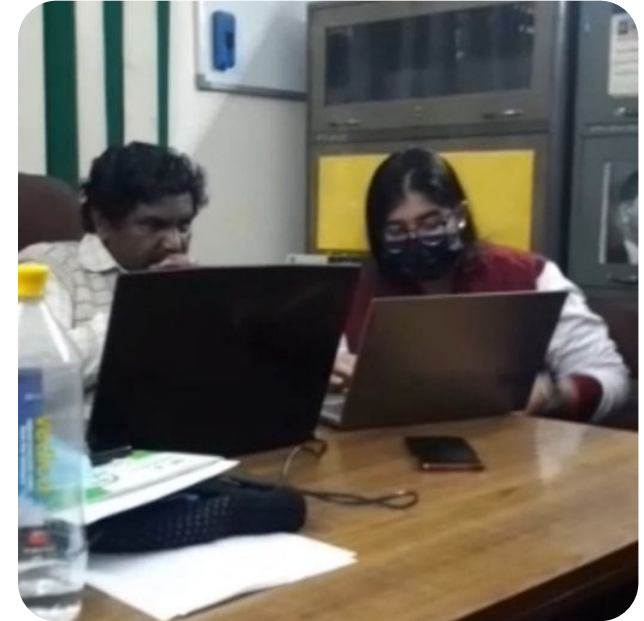
Fieldwork placement allows students to learn through direct implementation of their future professional roles in real workplace settings. It prepares students for meaningful and productive participation in industry, the workforce and the community. The HRM students are placed in three different organizations, during the two-year duration of their programme, where they undertake 6 weeks long fieldwork placement in each block.

For their first block placement, students are placed in complex business organizations where they develop an in-depth understanding of the nature, structure and functioning of the Human Resource department, as well as gain a practical understanding of various laws relevant for Human Resource Management and their compliances. During their second and third block placements, students gain insights into the process of policy formulation and implementation and develop an in-depth understanding of the strategic HR functions and their relevance to global practice. They also develop an understanding of corporate CSR and the role of HR in it. Students are placed in the same organization for their second and third fieldwork placement, where along with familiarizing themselves with the overall human capital management functions, they also undertake research work for their dissertation paper.

The enduring supervision provided both in the agency and by the concerned faculty enrich the student in becoming competent in terms of practice. The synchronization of theory and practice enables the student to imbibe components essential to harmonize oneself in becoming a professional.

# INDIVIDUAL AND GROUP CONFERENCES

The Department has a well thought out mentoring programme for its students' all-around learning and growth. Individual Conferences are arranged every week for HRM students during their fieldwork period in all 4 semesters to facilitate interaction, sharing and feedback between supervisor and supervisee in a systematic, planned and confidential setting. It provides students with an opportunity to discuss their progress with their supervisor and seek guidance on any issues encountered. Group conferences, at the end of the Field Work session, give a great platform for students to come together and have a constructive dialogue and learn from each other.

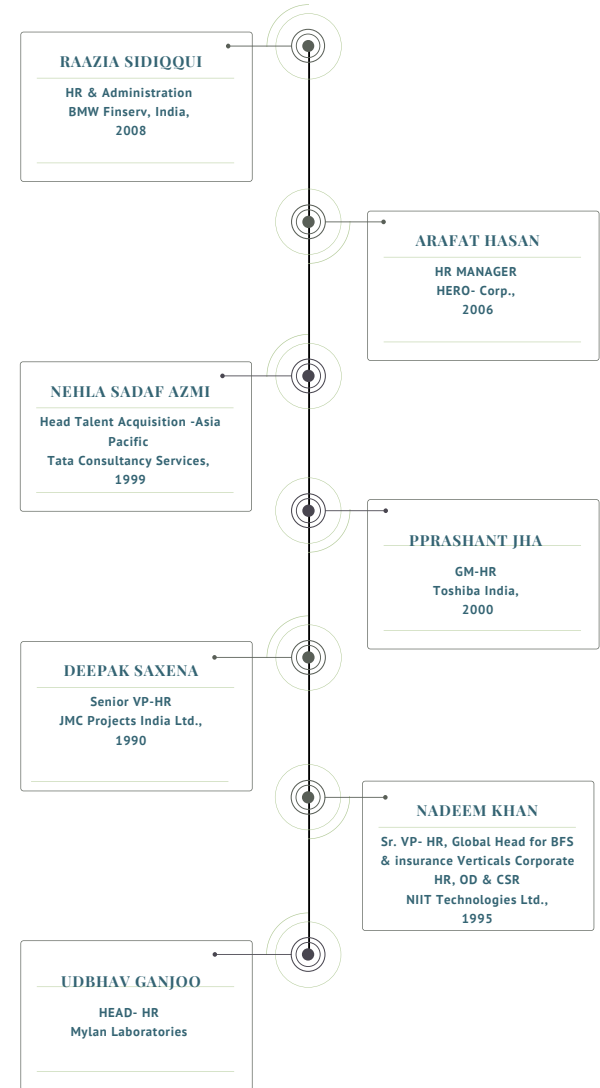
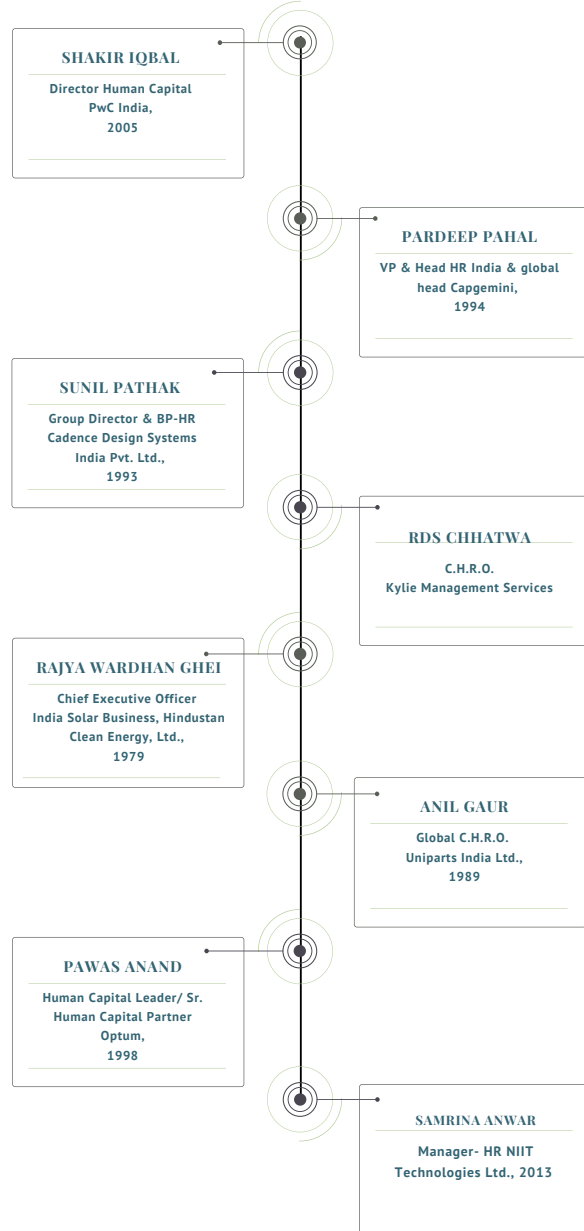
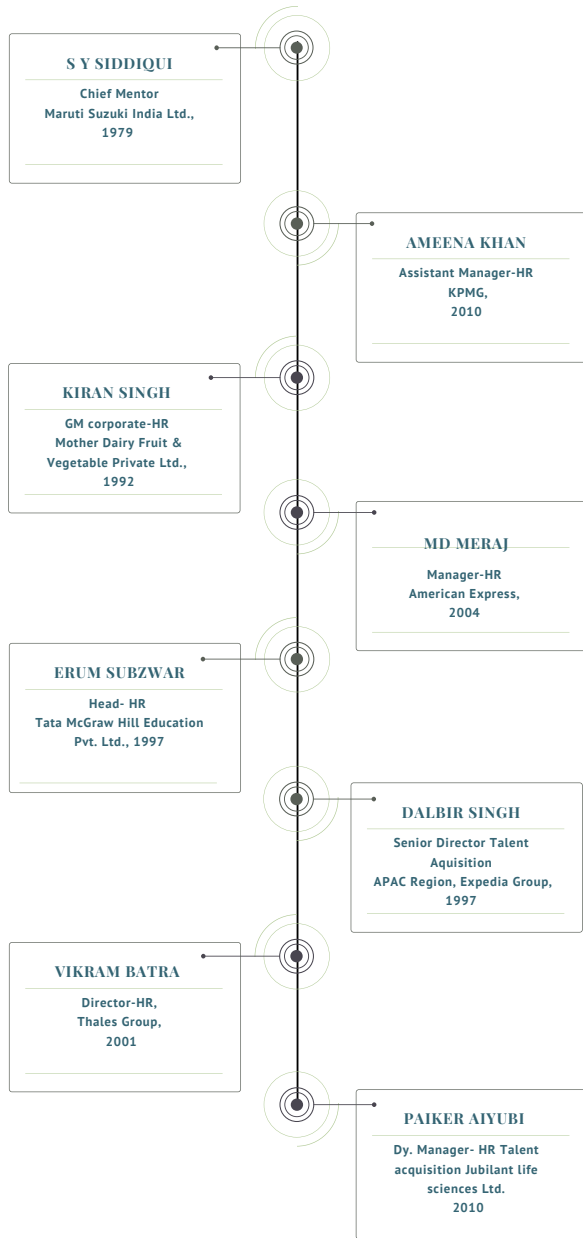




# ORGANIZATIONS OF FIELD WORK & PLACEMENT



# ESTEEMED ALUMNI





# TESTIMONIALS

**S Y Siddiqui,**  
Chief Mentor  
Maruti Suzuki India Ltd

"When I reflect back at my professional education at Jamia, it gives me great satisfaction & a feeling of pride. It was a very unique experience to study at Jamia. The liberal & modest university character, personal touch, and excellent faculty are some of the instant memories. The academics, with mature & practical teaching methodology, offered good opportunities to students to learn, interact, and express themselves in the open environment of the university. After my Graduation in BA ( Hons) Social Work, I took up MSW with specialization in Personnel Management & Industrial Relations, with a career objective to get into the Corporate Sector in the Personnel Management & IR function. Today the same course is titled Human Resources Management. I got into Escorts Limited, Faridabad, a blue-chip private sector company, in July 1979 through the Campus Connect Placement process. During my professional career spanning almost 40 years and involving companies such as Escorts, DCM Group, FIAT/ New Holland Tractors and Maruti Suzuki, I do feel indebted to my education at Jamia as a major factor in this regard and to initially prepare me for this enriching career. The balanced mix of theoretical framework & practical exposure through internships with Industries, and consistent connection with the Faculty on both, gave me a sound & fundamental understanding of human behaviour. Hence the fundamentals built at Jamia came in handy in my career in Human resources. Hence, my sincere thanks & gratitude to my Teachers & support staff at Jamia."

"A large part of what I am today I shall proudly attribute it to my education and particularly the years spent in this department. The overall milieu strongly supported by the professors is something unique which only this department offers. Not to mention that I am still in touch with many of my professors to date, and this is a testimony to the value system which were inculcated back then. Education is available at numerous institutions but the level of engagement one feels here is unmatched. The provision of the right mix of knowledge, skills and attitude, and a liberal platform has very aptly built the road ahead for my professional career. The field works, ICs, GDs were the most engaging moments both from a learning and liberal point of view. When I think of my initial days at the department, I smile to myself and say, "An unplanned journey but an amazing destination". I didn't vision being part of it, but landed taking up Social Work during my bachelors the moment I discovered this course had theatre as a subject (and learning methodology). Unfortunately, those joyous moments were short-lived but by them, I had developed an interest in 'Social Work'. Post my graduation I wanted to enrol for the MSW program, but my mentors felt it otherwise and I enrolled for HRM instead. Glad and grateful for that right guidance as I have thoroughly enjoyed the last 11 years. To say the least this department has been beyond the physical four walls. It provided an inexplicable feeling of togetherness going beyond boundaries of senior-junior, mentor-mentee and the likes. It perfectly mirrored and I enjoyed the feeling of 'we humans are gregarious in nature. I feel blessed'. Thank you."

**Mahfuz,**  
HR Head,  
Alfazance Consulting

# TESTIMONIALS

"Time spent at the department of social work are the best years of my life and career concerning learning, experience and gaining exposure through fieldwork, skill-labs and industrial visits. I take this opportunity to convey my profound gratitude to all faculty and staff members of the department of social work Jamia Millia Islamia, for their support and commitment towards students.

Special thanks to Prof. Vani Narula and Dr Intezar Khan for their motivational and inspirational teaching practices."

**Haroon Hussain**

Asst. Manager, HR  
Corporate Office  
Indian Oil Corp. Ltd.

**Mahtab Ali,**  
Deputy Manager, HR  
Hero FinCorp

"It was great to be a student of MA (HRM). The department has wonderful faculties. They have good knowledge and experience. They are also very supportive. Course content is also excellent. The syllabus covers every topic that is related to HR/Personnel Management and IR. The best part is the block Field Work, which helps with practical expertise while being a student.

I pursued MA (HRM), and feel really proud being a student of the Department of Social work, Jamia Millia Islamia."

Social Work Department, Jamia Millia Islamia is a place where you can find an amalgamation of professional cum Social and human learning, I feel blessed and privileged studying in MA. HRM from DSW Jamia Millia Islamia and it gave me a great platform & opportunity where we grow together in all aspects of Human Resources with personal cum professional approach, that's the reason Jamia's HR Practitioners called by the name of "Industrial social worker" it's a great compliment for All Jamias' HR Practitioners. Last but not the least, the relationship, belonging & supportive cum mentoring culture of DSW Jamia, amongst Jrs. Srs, Faculty members as well Admin staff, makes it an outstanding department. which leads to the best, unforgettable & strong bonding between students and institution.

Thanks & Regards

**Muslim Gayyur**

HR Consultant,  
CIPD - 2010 London U.K



# FACULTY MEMBERS



**Prof. S. M. Sajid**  
M.A. (SW) JMI, Ph. D (JMI),  
PG Diploma in Labour Laws,



**Prof. Zubair Meenai**  
M.A. (SW) JMI,  
Ph.D. (JMI)



**Prof. Ushvinder Kaur Popli**  
M.A. (SW) JMI,  
Ph.D. (JMI)



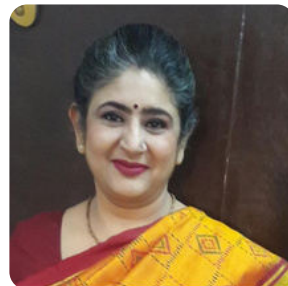
**Prof. Archana Dassi**  
M.A. (SW) JMI,  
Ph.D. (JMI)



**Prof. Neelam Sukhramani**  
M.A. (SW) TISS,  
Ph.D (JMI) LLB (DU)



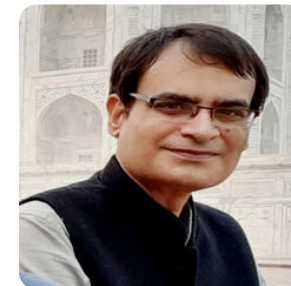
**Prof. R.R. Patil**  
M.A. (SW) TISS,  
M.Phil. (JNU), Ph.D.(Assam)



**Prof. Vani Narula**  
M.A. (SW), D.U.,  
M. Phil. (SW) DU,  
Ph.D. (JMI) PG Diploma (IR & PM)

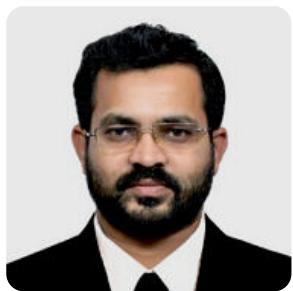


**Dr. Virendra B. Shahare**  
M.A. (SW) TISS,  
M. Phil. (JNU)  
Ph.D. (JNU)



**Dr. A. K. Singh**  
M.A. (SW),  
Ph.D Spl. in IR & PM

# FACULTY MEMBERS



**Dr. Habeebul Rahiman V.M.**  
M.A. S.W. (DU),  
L.L.B (DU) Ph.D. (DU)



**Dr. L.H.M Gangte**  
M.A. (SW) JMI,  
Ph.D. JMI



**Mr. Sanjay Onkar Ingole**  
M.A. (SW) TISS,  
M.Phil (JNU)



**Dr. Rashmi Jain**  
M.A. (SW), JMI, M.Phil. (DU),  
Ph.D. (JMI), PG Diploma (IR & PM)



**Dr. Asiya Nasreen**  
M.A. (SW) JMI, Ph.D (JMI)  
PG Diploma (IR & PM)



**Dr. Sarika Tomar.**  
LMPM & IR,  
PhD (JMI)



**Dr. Shaad Habeeb**  
M.A. (HRM) JMI, Ph.D (JMI)  
PG Diploma (HR), MBA (HR)

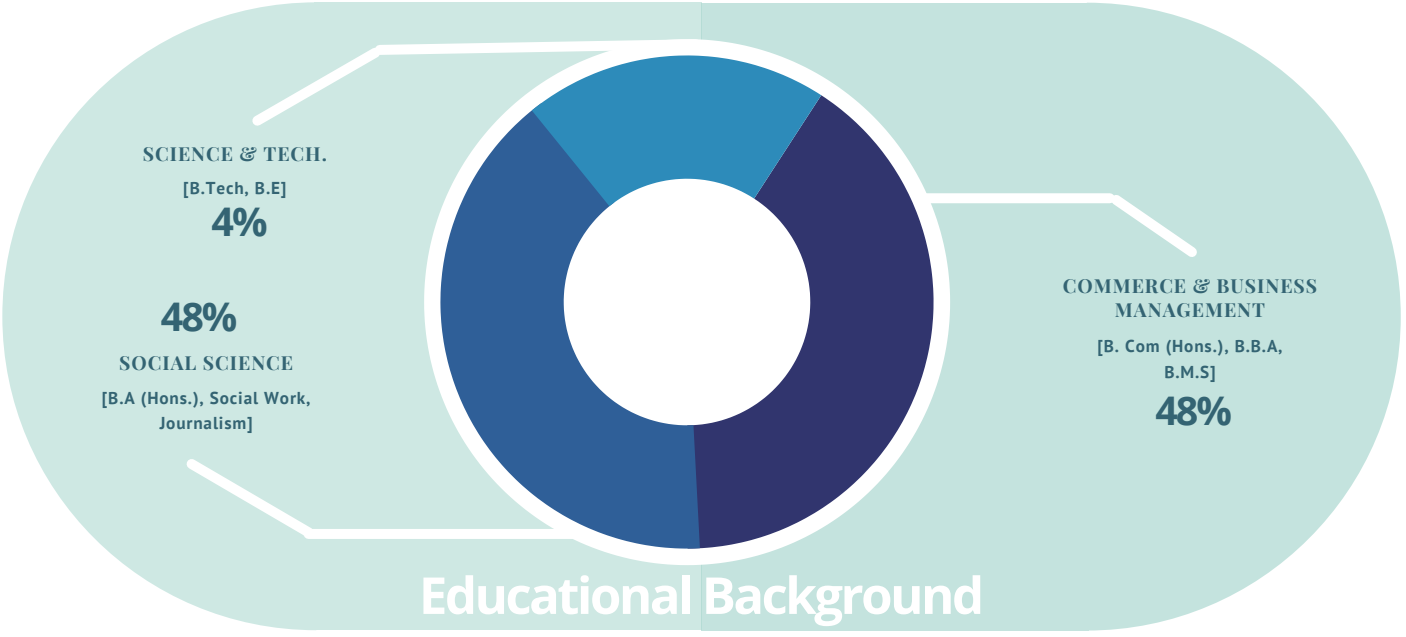
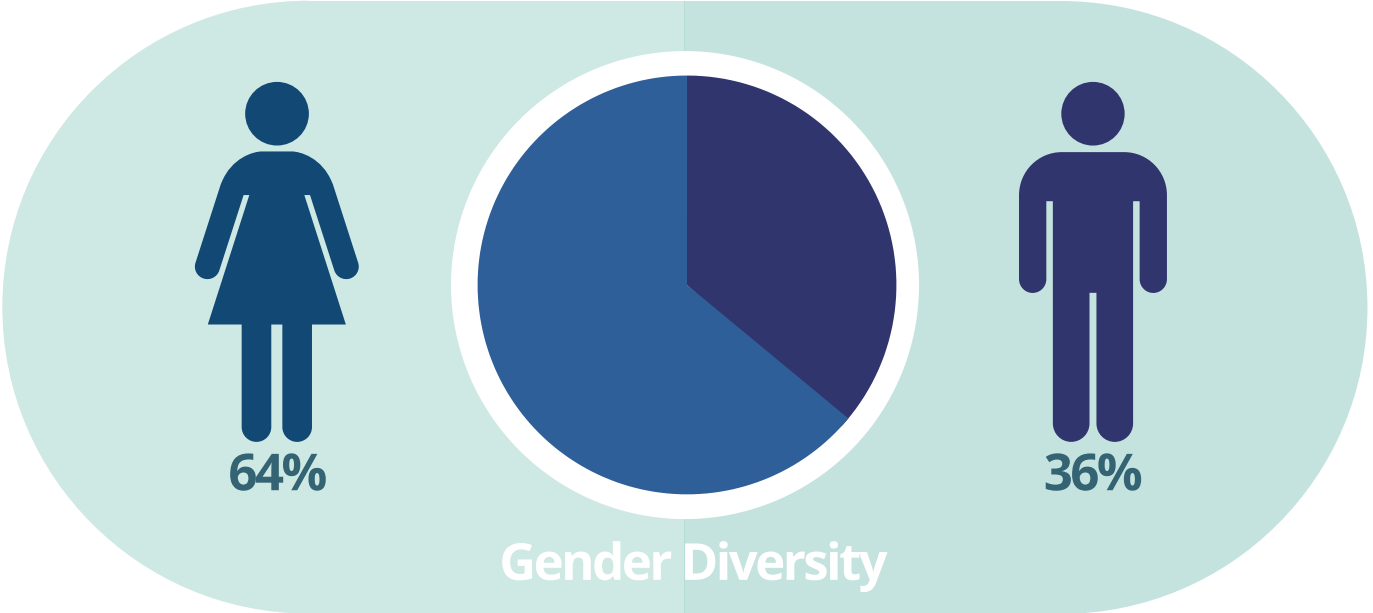


**Ms. Noshin Nizam**  
M.A (SW), AMU



**Mr. Salman Khan**  
M.A (SW), TISS

# BATCH DIVERSITY & PROFILE





## ROHIT SHUKLA

### QUALIFICATION

**Graduation:** Bachelors of Journalism  
**University:** School of Journalism,  
 University of Delhi

### SKILLS & ABILITIES

**Technical:** MS Office, Adobe Premiere Pro  
**Interpersonal:** Leadership, Negotiation  
**Language:** English, Hindi

### INTERNSHIP

- IPE Global Pvt. Ltd. ( HRMS & Sourcing)
- Thompson Press

### DISSERTATION

Impact on Mental Health due to work from home in Covid-19



+91-9140044346  
 rohcret@gmail.com  
<https://www.linkedin.com/in/rohishuklamgs/>



+91-8851415756  
 namiraahmadnamira@gmail.com  
<https://www.linkedin.com/in/namira-ahmad-a46b4818b>

## NAMIRA AHMAD

### QUALIFICATION

**Graduation:** B.A (Psychology Hons)  
**University:** Jamia Millia Islamia,  
 New Delhi

### SKILLS & ABILITIES

**Technical:** Microsoft Excel, Microsoft PowerPoint, HR Analytics  
**Interpersonal:** Communication, Adaptability  
**Language:** English, Hindi, French (Elementary), Urdu

### INTERNSHIP

- Sugal and Damani Group (Talent Acquisition)
- Al-Shifa Hospital (Training and Development )
- The Coup-on-Kart (HR Admin work & Recruitment )

### DISSERTATION

A Study on the relationship between workplace spirituality and employee engagement.

## ZAINAB NOOR

### QUALIFICATION

**Graduation:** B.Com (Accounts Hons.)  
**University:** Aligarh Muslim University,  
 Aligarh, UP

### SKILLS & ABILITIES

**Technical:** ATS, Sourcing through Job Portals, MS Office tools, Google tools  
**Interpersonal:** Leadership, Negotiation skills  
**Language:** English, Hindi, Urdu

### INTERNSHIP

- Packerscan (Recruitment )
- McCann World Group
- Testbook.com ( Recruitment)

### DISSERTATION

A study on diversity and inclusion at the workplace



+91-7906897862  
 zainabnoor2616@gmail.com  
[linkedin.com/in/zainab-noor-10](https://www.linkedin.com/in/zainab-noor-10)



+91-8700696278  
 mabbas6812@gmail.com  
<https://www.linkedin.com/in/maryam-abbas-03b832205/>

## MARYAM ABBAS

### QUALIFICATION

**Graduation:** Bachelors of Business Administration  
**University:** Jamia Millia Islamia,  
 New Delhi

### SKILLS & ABILITIES

**Technical:** ATS, Ms Excel, Ms PowerPoint, Ms Word  
**Interpersonal:** Decision Making, Time Management  
**Language:** English, Hindi, Urdu

### INTERNSHIP

- Thomson Press (Training & Development)
- Zigsaw (Talent Acquisition)
- Indian Oil Corp. (Employee Engagement)

### DISSERTATION

Impact of Employee Engagement on Employee Loyalty

## MOHD MOEEZ

### QUALIFICATION

**Graduation:** Bachelor of Management Studies

**University:** Deen Dayal Upadhyaya College, Delhi University

### SKILLS & ABILITIES

**Technical:** Ms PowerPoint, MS Excel, Ms Word, Google tools ,HR dashboard

**Interpersonal:** Initiative, Adaptability

**Language:** English, Hindi, Urdu

### INTERNSHIP

- Empower Pragati (HR Data & Analytics)
- US tech Solutions (Onboarding)
- Indian Oil Corp. (HR Policy & Planning)

### DISSERTATION

Role of HR Analytics in Organizational Performance.



+91-8439448024

m.moez99@gmail.com

<https://www.linkedin.com/in/moezmohd41/>



+91-9149648014

mo.minaqayoom110@gmail.com

[www.linkedin.com/in/momina-qayoom-1100](http://www.linkedin.com/in/momina-qayoom-1100)

## MOMINA QAYOOM

### QUALIFICATION

**Graduation:** B.A (Geography hons)

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** Microsoft Excel, Microsoft PowerPoint, HR Analytics

**Interpersonal:** Communication, Diplomacy

**Language:** English, Hindi, Kashmiri, Urdu

### INTERNSHIP

- State Bank of India (HR Operations)
- Payworld
- Enactus JMI (Recruitment)

### DISSERTATION

A study on impact of online digital platforms as a recruitment source

## SRISHTI RAWAT

### QUALIFICATION

**Graduation:** B.com (Hons.)

**University:** Shri Ram College of commerce, Delhi University

### SKILLS & ABILITIES

**Technical:** MS office

**Interpersonal:** Time management, Communication

**Language:** English, Hindi



+91-7042223779

srishtirawat2k@gmail.com

<https://www.linkedin.com/in/srishti-rawat-b6215915a>



+91-9169779448

anasrisin@gmail.com

<https://www.linkedin.com/in/mohammad-anas-rehman>

## MOHAMMAD ANAS

### QUALIFICATION

**Graduation:** BBA (International Business)

**University:**University of Lucknow

### SKILLS & ABILITIES

**Technical:** MS Excel, Digital Marketing

**Interpersonal:** Leadership, Proactive

**Language:** English, Hindi, Urdu

### INTERNSHIP

- Mooving(SAR Group) (Retention and Employee Engagement of Delivery Partners)
- Siddh Hospital (Joining & resigning formalities, Grievance handling)

### DISSERTATION

A study of Human Resources Management Practices at Siddh Hospital and its Impact on Employee Satisfaction

### DISSERTATION

Impact of employer branding in attracting and retaining talent in IT sector

## IRAM KAINAT

### QUALIFICATION

**Graduation:** B.A (Psychology Hons)  
**University:** Jamia Millia Islamia,  
 New Delhi

### SKILLS & ABILITIES

**Technical:** MS office, sourcing from Job Portals  
**Interpersonal:** Emotional Intelligence, Leadership  
**Language:** English, Hindi

### INTERNSHIP

- Talent Corner HR Services (Recruiter)
- SREI (Talent Acquisition)
- FreeCharge (Talent Acquisition)

### DISSERTATION

Impact of emotional intelligence on Leadership



+91-9315827772  
 iram.a.kainat@gmail.com  
<https://www.linkedin.com/in/iram-kainat-81b3a5148>



+91-7310716756  
 sidra01kafil@gmail.com  
<https://www.linkedin.com/in/sidra-kafil-01>

## SIDRA KAFIL

### QUALIFICATION

**Graduation:** B. Com (Accounts Hons.)  
**University:** Aligarh Muslim University,  
 Aligarh, UP

### SKILLS & ABILITIES

**Technical:** MS office, Google tools, Sourcing from job portals  
**Interpersonal:** Leadership, Communication  
**Language:** English, Hindi, Urdu

### INTERNSHIP

- Make My Trip (Technical Talent Acquisition)
- Myriad HR solutions (Drafting HR Policy)

### DISSERTATION

Study on Implementation of Six Sigma to Interview Processes with the Digitization of Recruitment

## UMAMA ALEEM

### QUALIFICATION

**Graduation:** B.A (Psychology Hons.)  
**University:** Jamia Millia Islamia,  
 New Delhi

### SKILLS & ABILITIES

**Technical:** Google Drive Enterprise, Microsoft Office, Notion, Slack, Social media.  
**Interpersonal:** Communication, Leadership  
**Language:** English, Hindi, Urdu

### INTERNSHIP

- Thomson Press India Ltd.
- Holy Family hospital

### DISSERTATION

To analyze the relationship between workplace design and employee satisfaction in multi-national organisational structures



+91-9582178435  
 umama.aleem@gmail.com  
<https://www.linkedin.com/in/umama-aleem-05174519b>



+91-8826556476  
 ahmadkmrn96@gmail.com  
<https://www.linkedin.com/mwllite/in/ahmad-kamran-12865718>

## AHMAD KAMRAN

### QUALIFICATION

**Graduation:** B.A (Psychology Hons.)  
**University:** Jamia Millia Islamia,  
 New Delhi

### SKILLS & ABILITIES

**Technical:** MS Office  
**Interpersonal:** Communicative, Empathetic  
**Language:** English, Hindi

### INTERNSHIP

- Thompson Press
- Mother Dairy
- Vaco Binary Semantics

### DISSERTATION

Effect of employee engagement on customer loyalty in service based industry.



## SYED MOHAMMAD JAWAD ZAIDI

### QUALIFICATION

**Graduation:** B. Com

**University:** Sri Aurobindo College, Delhi University

### SKILLS & ABILITIES

**Technical:** MS Excel, Tableau

**Interpersonal:** Critical thinking, Assertiveness

**Language:** English, Hindi



+91-7007913313  
jawadzaidi1453@gmail.com  
<https://www.linkedin.com/in/jawad-z-74548b137>

+91-8588998099  
fayzali022@gmail.com  
<https://www.linkedin.com/in/sayed-fayz-ali-485527193>

### INTERNSHIP

- Talent Corner HR Services Pvt Ltd (Talent acquisition)
- Sage Publishing (HR Operations)
- INGLU Global (Talent Acquisition)

### DISSERTATION

Emerging need of striking good balance between HRM and IT

## SAYED FAYZ ALI

### QUALIFICATION

**Graduation:** B. Com (Hons.)

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** MS Office, Google Applications

**Interpersonal:** Team Building, People Management

**Language:** English, Hindi, Urdu

### INTERNSHIP

- Payworld (Recruitment)
- Ampersand Group (Research project- Talent Acquisition)

### DISSERTATION

Impact of virtual teams on an organisation due to COVID-19

## RIMSHA KHAN

### QUALIFICATION

**Graduation:** B.A (Hons.) Economics

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** Microsoft Office

**Interpersonal:** Communication, Problem-solving skills

**Language:** English, Hindi, Urdu



+91-9131351824  
rimshakhan20@gmail.com  
<https://www.linkedin.com/in/rimsha-khan-863366166>

+91-9711236114  
herawali121@gmail.com  
<https://www.linkedin.com/in/hera-wali-1a3862159/>

### INTERNSHIP

- Toppr Technologies Pvt. Ltd. (Talent Acquisition)
- Empower Pragati
- Aviva India

### DISSERTATION

Study on the use of talent assessments for HR processes by Organizations in India

## HERA WALI

### QUALIFICATION

**Graduation:** B. Com (Hons.)

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** MS Office

**Interpersonal:** Communication, Emphatic problem solving

**Language:** English, Hindi

### INTERNSHIP

- Aviva India
- Clicker E-store Pvt. Ltd.

### DISSERTATION

Studying bias in allocation of work to the Interns and its effect on their personal development and professional performance

## DIVYA

### QUALIFICATION

**Graduation:** B. A (Social Work)

**University:** University of Delhi

### SKILLS & ABILITIES

**Technical:** Google Drive, Social Media Handling, MS Office

**Interpersonal:** Communication, Conflict Management

**Language:** English, Hindi

### INTERNSHIP

- Thomson Press
- Larson and Toubro Ltd.

### DISSERTATION

To study the effectiveness of exit interviews in fostering talent management



+91-7678673473  
divyasinak18@gmail.com  
<https://www.linkedin.com/in/divya-639747149>



+91-7503554569  
theabbasali12@gmail.com  
<https://www.linkedin.com/in/abbas-ali-8371451a4>

## ABBAS ALI

### QUALIFICATION

**Graduation:** B. Com (Hons.)

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** MS Excel, MS Word

**Interpersonal:** Communication, Team work

**Language:** English, Hindi, Urdu

### INTERNSHIP

- Thompson Press
- Thales

### DISSERTATION

An empirical study of HR Accounting

## SAMEE NAGI

### QUALIFICATION

**Graduation:** B.A. (Hons.) Applied Psychology

**University:** Amity Institute of Psychology & Allied Sciences, Amity University

### SKILLS & ABILITIES

**Technical:** Knowledge & experience using Darwin Box (an HRIS application), Microsoft Office, HubSpot)

**Interpersonal:** Listening Skills, Assertiveness

**Language:** English, Hindi

### INTERNSHIP

- Taj Hotels (Employee Engagement)
- IPE Global (Compensation & Benefits )
- Thales (Talent Acquisition)

### DISSERTATION

A study on the effects of workplace Design on Employees Morale and Productivity



+91-9810101595  
sameenagi@yahoo.com  
<https://www.linkedin.com/in/sameenagi>



+91-9163974889  
shafaquejahan44@gmail.com  
<https://www.linkedin.com/in/shafaque-jahan-619b96189>

## SHAFIQUE JAHAN

### QUALIFICATION

**Graduation:** Bachelors of Business Administration

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** MS Office

**Interpersonal:** Relationship Management, Leadership Quality

**Language:** English, Hindi

### INTERNSHIP

- Triedge Solutions (Recruitment)
- Mother Dairy (Recruitment)
- Shivam motors Pvt. Ltd.

### DISSERTATION

Transformational Leadership

## SONALI SRIVASTAVA

### QUALIFICATION

**Graduation:** B. A (Economics hons.)  
**University:** University of Delhi

### SKILLS & ABILITIES

**Technical:** MS Office  
**Interpersonal:** Effective listening skills, High adaptability  
**Language:** English, Hindi

### INTERNSHIP

- Auxein Medical Private limited (Recruitment)
- Saisynergy

### DISSERTATION

Employee retention and its changing contemporary scenario.



+91-9818512354

sonalisrivastava261098@gmail.com

<https://www.linkedin.com/in/sonali-srivastava-bb69ba212>

+91-9113455989

mnesar171@gmail.com

<https://www.linkedin.com/in/moazma-nesar-a8703a194>

## MOAZMA NESAR

### QUALIFICATION

**Graduation:** B. Com (Hons.)  
**University:** Vinoba Bhave University, Hazaribagh, JH

### SKILLS & ABILITIES

**Technical:** MS Excel  
**Interpersonal:** Leadership, Communication  
**Language:** English, Hindi

### INTERNSHIP

- Myriad HR Solutions (Drafting JD)
- Skill Rock technologies (Talent Acquisition)

### DISSERTATION

Performance Management in Virtual Office

## KRISTI S. ANNA

### QUALIFICATION

**Graduation:** B. A (Economics and Entrepreneurship)  
**University:** Jesus and Mary College, Delhi University

### SKILLS & ABILITIES

**Technical:** MS Office, Data Analysis, Research Methodology  
**Interpersonal:** Effective Listener, Time Management  
**Language:** English, Hindi, Malayalam, Korean, Mandarin, Turkish

### INTERNSHIP

- Holy Family Hospital (Recruitment and Selection)
- Larsen and Toubro Construction

### DISSERTATION

A Study on the Feedback Environment at L&T Construction (Buildings and Factories)



+91-9910808016

kristi29anna@gmail.com

<https://www.linkedin.com/in/kristi-anna-14918b205>

+91-7006304801

malikkmarooff@gmail.com

<https://in.linkedin.com/in/maroof-ul-hassan-310790212>

## MAROOF UL HASSAN

### QUALIFICATION

**Graduation:** B.A. (Economics and Human resource Management)  
**University:** University Of Delhi

### SKILLS & ABILITIES

**Technical:** MS Office, Canva  
**Interpersonal:** Teamwork, Patience  
**Language:** English, Hindi, Urdu, Kashmiri

### INTERNSHIP

- Talent Corner HR Services Pvt Ltd (Recruitment)
- Skilrock Technologies (HR operations)

### DISSERTATION

Impact and importance of data driven approach to human resource management





## SAMIYA HASHMI

### CONTACT DETAILS



+91-8744019939



hashmisamiya200@gmail.com



<https://www.linkedin.com/in/samiya-hashmi-38216b204>

### QUALIFICATION

**Graduation:** B.Tech (Electrical Engineering)

**University:** Jamia Millia Islamia, New Delhi

### SKILLS & ABILITIES

**Technical:** MS Office

**Interpersonal:** Teamwork, Problem solving

**Language:** English, Hindi

### INTERNSHIP

- Talent Corner HR Services (Improving the Recruitment Funnel)
- Payworld

### DISSERTATION

Impact of employee engagement on employee productivity in IT sector

# PLACEMENT CORE COMMITTEE



**PROF. ARCHANA DASSI**

Head of the department  
Email: [adassi@jmi.ac.in](mailto:adassi@jmi.ac.in)  
Phone: +91 9911180735



**PROF. USHVINDER KAUR  
POPLI**

Director  
Fieldwork and Placements  
Phone: +91 9811635571  
Email: [upopli@jmi.ac.in](mailto:upopli@jmi.ac.in)



**DR. RASHMI JAIN**

Co-Director  
Fieldwork and Placements  
Phone: +91 9560366434  
Email: [rjain@jmi.ac.in](mailto:rjain@jmi.ac.in)

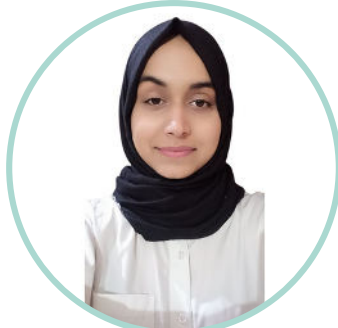
# STUDENT'S PLACEMENT COMMITTEE



**MOHD MOEEZ**  
COORDINATOR  
BROCHURE TEAM



**IRAM KAINAT**  
COORDINATOR  
LIASON TEAM



**ZAINAB NOOR**  
CO-COORDINATOR  
LIASON TEAM



**SIDRA KAFIL**  
CO-COORDINATOR  
LIASON TEAM



**NAMIRA AHMAD**  
CO-COORDINATOR  
LIASON TEAM



**RIMSHA KHAN**  
CO-COORDINATOR  
BROCHURE TEAM



**HERA WALI**  
CO-COORDINATOR  
BROCHURE TEAM



**KRISTI S. ANNA**  
CO-COORDINATOR  
BROCHURE TEAM



**MAROOF UL HASSAN**  
CO-COORDINATOR  
BROCHURE TEAM



## Job Description Form 2021-22

<b>Name of the Company-</b>	
<b>Address-</b>	
	<b>Ph. No. -</b>
<b>Website-</b>	

<b>CONTACT DETAILS</b>		
	<b>Primary Contact</b>	<b>HR Head</b>
<b>Contact Person</b>		
<b>Email ID</b>		
<b>Telephone</b>		
<b>Mobile</b>		
<b>Fax</b>		

<b>JOB PROFILE</b>	
<b>Job designation offered</b>	
<b>Job Description</b>	
<b>Location</b>	
<b>Number of Vacancies</b>	
<b>Details of Bond, if any</b>	
<b>Medical Requirements, if any</b>	
<b>Preferred Candidates Profile</b>	
<b>Any Other Details</b>	

<b>SALARY DETAILS *(In Lakhs Per Annum)</b>				
<b>CTC</b>	<b>GROSS</b>	<b>BASIC</b>	<b>HRA</b>	<b>OTHERS</b>

<b>SELECTION PROCESS</b>	
<b>CV Shortlisting (Y/N)</b>	
<b>Written Test (Y/N)</b>	
<b>Group Discussion (Y/N)</b>	
<b>Personal Interview (Y/N)</b>	
<b>Any Other Process</b>	

## FIELD WORK & PLACEMENT CORE COMMITTEE

✉ [placementcellmahrm22@gmail.com](mailto:placementcellmahrm22@gmail.com)  
in [linkedin.com/in/placementcellmahrm](https://www.linkedin.com/in/placementcellmahrm)

### **Prof. Archana Dassi**

Head of the department  
Department of Social Work  
Phone: +91 9911180735  
Email: [adassi@jmi.ac.in](mailto:adassi@jmi.ac.in)

### **Prof. Ushvinder Kaur Popli**

Director Fieldwork and Placements  
Phone: +91 9811635571  
Email: [upopli@jmi.ac.in](mailto:upopli@jmi.ac.in)

### **Dr. Rashmi Jain**

Co-director Fieldwork and Placements  
Phone: +91 9560366434  
Email: [rjain@jmi.ac.in](mailto:rjain@jmi.ac.in)

## STUDENT PLACEMENT CO-ORDINATORS

### **IRAM KAINAT**

Email: [Iram.a.kainat@gmail.com](mailto:Iram.a.kainat@gmail.com)  
Phone: +91 9315827772

### **MOHD MOEEZ**

Email: [m.moeez99@gmail.com](mailto:m.moeez99@gmail.com)  
Phone: +91 8439448024



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