

**Office of the Registrar  
Academic & Council Branch  
Jamia Millia Islamia**

**Minutes**

**of the Ordinary meeting of the *Majlis-i-Muntazimah* (Executive Council) (EC-VI/2011) held on Wednesday, the 22<sup>nd</sup> June 2011 at 04.30 p.m., in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.**

An Ordinary meeting of the *Majlis-i-Muntazimah* (Executive Council) (EC-VI/2011) was held on Wednesday, the 22<sup>nd</sup> June 2011 at 04.30 p.m., in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

The following were present:

- |  |           |
|--|-----------|
| 1. Prof. S. M. Rashid<br>Offg. Vice-Chancellor, JMI  | Chairman  |
| 2. Prof. Zahid H. Khan<br>Dean Students' Welfare, JMI                                      | Member    |
| 3. Prof. Ragini<br>Dean, F/o Dentistry, JMI  | Member    |
| 4. Prof. Sonya S. Gupta<br>Director, Centre for Spanish and Latin<br>American Studies, JMI | Member    |
| 5. Prof. (Dr.) Syed Abrar Husain Khatib<br>Visitor's Nominee                               | Member    |
| 6. Prof. S. M. Sajid<br>Registrar  | Secretary |

- Prof. I.H. Azad Farooqui, Professor, Centre for the Study of Comparative Religions and Civilizations informed through letter his inability to attend the said meeting as he will be out of station on that day for personal work.



The following staff members were also present to assist in the proceedings:

Mr. Nihaluddin Siddiqui  
OSD, JMI

Mr. Aftab Ahmad  
Asstt. Registrar (A&C), JMI

***Thereafter, the Majlis (EC) conducted the following business:***

**EC-2011 (VI): Reso.-01**

**Confirmation of the Minutes of the previous Meeting of Majlis-i-Muntazimah (Executive Council) held on 31<sup>st</sup> May 2011.**

The Majlis (EC) considered and confirmed the Minutes of the meeting of the Majlis-i-Muntazimah (Executive Council) held on 31.05.2011 with the slight modification in the Reso. No.15, which will be read as under:

“The Majlis (EC) considered and approved the proposed amendment in Ordinance 8 (VIII) (Academic) concerning “Degree of Master of Philosophy (M.Phil.)” and Ordinance 9(IX) (Academic) concerning “Degree of Philosophy (Ph.D.)”, which have been included in the Annexure VI & VII respectively of Reso. Nos.11 & 12 of the said minutes.”

**EC-2011(VI): Reso.-02**

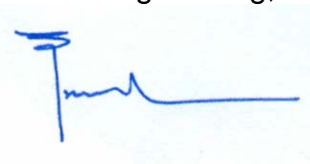
**Matters for endorsement of actions already taken by the Shaikh-ul-Jamia (Vice-Chancellor) in anticipation of the approval of Executive Council.**

**Confirmation of Services**

- 2.1 Approved the confirmation of the services of **Dr. Shafique Ahmad Ansari**, as Reader in the Centre for Interdisciplinary Research in Basic Sciences, JMI w.e.f. 04.01.2011.

**Resignation**

- 2.2 Accepted the resignation (technical) tendered by **Dr Rehan Ahmad Khan** from the post of Lecturer (Sr Scale) in the Deptt. of Civil Engineering, F/o



Engineering & Technology, JMI w.e.f. 11.05.2009 (i.e. date of proceeding on EOL) subject to submission of No Dues Certificate from all concerned.

- 2.3 Accepted the resignation (Technical) of **Mr. Manmohan Singh**, from the post of Assistant Professor in Italian, Centre for European and Latin American Studies, JMI, w.e.f. 10.11.2009 (A/N) (i.e. the date of proceeding on EOL) on his request subject to submission of No Dues Certificate from all concerned.
- 2.4 Accepted the resignation of **Dr. Ravi Kumar**, from the post of Assistant Professor, Department of Sociology, JMI, with effect from the date of relieving on his request subject to payment of one month's salary in lieu of notice period and submission of No Dues Certificate from all concerned.

### **Award of Fellowship**

- 2.5 Approved the award of Fellowship to Prof. **Srikrishna Deva Rao** under the Ford Foundation Project entitled "Mapping Media Policy and Law in India" in the Centre for Culture, Media & Governance w.e.f. 01.06.2011 for a period of one year on the approved remuneration of Rs. 80,000/- per annum. The expenditure to be incurred on the Fellowship, will be paid from the Ford Foundation project entitled, "Mapping Media Policy and Law in India." A copy of the CV of Prof. Srikrishna Deva Rao is given at **Annexure-I** for reference.

2.6 **Qualifications of the Faculty positions under the Centre for Early Childhood Development & Research.**

Approved the qualifications of the faculty positions under the Centre for Centre for Early Childhood Development & Research as created through an MoU signed between the SAVE the Children and Jamia Millia Islamia (**Annexure-II**)

- 2.7 Approved the payment of admissible **100% TA/DA and Registration fee to the teacher (faculty member)** for attending & presenting paper in the International Conference/Seminar/Symposium/Workshop abroad from the Travel Grant of UGC under General Development Grant in anticipation of the approval of the Executive Council for financial year 2011-12. This will be reviewed for future in the light of 12<sup>th</sup> Plan allocations and guidelines.



EC-2011(VI):Reso-03

**Recommendations of the Academic Council held on 13.05.2011**

***Endorsement of the recommendations of the Majlis-i-Talimi (Academic Council) (AC-IV/2011) held on 13.05.2011***

The Majlis (EC) endorsed and approved the following recommendations of the Majlis (Academic Council) of its meeting (AC-V/2011) held on 13.05.2011:

**Study/Sabbatical Leave**

- 3.1 Approved the grant of Study Leave in respect of **Dr. Nishat Manzar, Associate Professor**, Department of History & Culture, JMI, for a period of two years w.e.f. 16.7.2011 to 15.7.2013 to pursue Post-Doctoral Research on the topic "Glimpse of Life Inside the English Factories in India during the 17<sup>th</sup> & Early 18<sup>th</sup> Century" under the Supervision of Prof. S.M. Azizuddin Husain.
- 3.2 Approved the grant of Study Leave in respect of **Mr. Mohd. Sadiq, Assistant Professor**, University Polytechnic, JMI, for a period of one year & eight months w.e.f. 16.7.2011 to 13.3.2013 to pursue Ph.D. program on the topic "Software Requirements Elicitation and Prioritization" at NIT, Kurukshetra (Haryana) under the Supervision of S.K. Jain.
- 3.3 Approved the grant of Study Leave in respect of **Mr. Rihan Khan Suri, Training & Placement Officer**, JMI, for a period of six months w.e.f. the date of relieving to pursue Ph.D. program on the "Responsiveness of Indian Corporate Giants Towards Corporate Social Responsibility with specific reference to Environment" at Jamia Hamdard under the Supervision of Prof. N.K. Jain.

**Others**

- 3.4 Approved the **Examination Rules for M.Tech.** (Nanotechnology Program) as applicable to M.Tech. programs offered by the Faculty of Engineering & Technology along with the amendment to be made in the Annexure-I of Ordinance 15-A (Academic) by deleting its name (shown at S.No.4).

{Action: AR (L/O)}

- 3.5 **Approval of the proposal for allowing students with disabilities to use Computers in Examinations in case they cannot write with their hands [AC-2011/IV/Reso. No. 3].**

The Majlis (AC) considered and approved the proposal made by the University Grants Commission vide its letter No. 6-8/2010(SCT/PWD) dated 27.1.2011 regarding use of computers by Persons with Disabilities for writing



Examination in case they cannot write with their hands as requested by Chief Commissioner for Persons with Disabilities, New Delhi, vide their letter No. 13-1(Education Policy)/CCD/2010/324 dated 3.8.2010 along with the amendment by incorporating Para 6(1) (c) in Ordinance 15, as under:

- “(C) Candidates who are suffering with writing disabilities and cannot write with their own hands would be entitled to seek assistance of computers for purpose of typing only subject to the condition that the computers/laptops shall be provided by the University on advance intimation of at least two weeks by the concerned candidate.

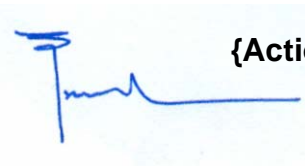
Provided further that the University shall ensure that the computer provided to the candidate does not have any data stored in it which is relevant to the examination in which the candidate is appearing, and that it does not have Internet facility. Such benefits to the physically challenged persons shall be allowed on production of a medical certificate from the designated authority.

{Action: AR (L/O)}

**3.6 Approval of the proposal for making provision of elected representation of various Centres on the Academic Council [AC-2011/IV/Reso. No. 8].**

The Majlis (AC) considered and approved the proposal made by Jamia Teachers’ Association (JTA) to make a provision of elected representation of various Centres on the Academic Council to ensure all-round representation in the highest decision making body of the University along with the amendment to be made in the Statute 15(x-a) of JMI Act, 1988 as under:

“(x-b) *Two teachers from the Centres created under Statute 22-A of the Jamia Millia Islamia Act, elected by teachers of such Centres for a period of three years. Provided further that no teacher shall be eligible for election to the Council for more than two terms during his/her entire tenure of service of the University.*”



{Action: AR (L/O)}

**3.7 Approval of the proposed correction in the formula for SGPA in Para 5.4 of Ordinance of Ordinance 15-A (University Examinations in Postgraduate Programmes under Credit-based Semester System [AC-2011/IV/Reso. No. 9]).**

The Majlis (AC) considered and approved the proposed correction in the formula for calculating Cumulative Grade Point Average (CGPA) as some typing error has been detected (**Annexure-III**).

{Action: AR (L/O)}

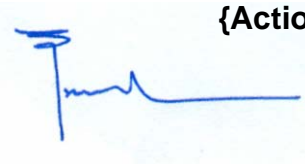
**3.8 Approval of the proposal for the inclusion of desirable specialization for the post of Associate Professor Asstt. Professor for the North-East Studies Programme in the MMAJ Academy of Third World Studies [AC-2011/IV/Reso. No. 10].**

The Majlis (AC) noted that two posts (one each of Associate Professor and Assistant Professor) were approved during the XI Plan allocation for the North-East Studies Programme and the same was advertised vide Advertised No. 08/2010-11 dated 8.10.2010. During the process of screening of applications of these posts, one of the members of the Screening Committee suggested that the desirable specialization should have been added along with the essential qualification. The desirable qualification proposed for these posts are as under:

*“In addition to the requisite qualifications and a theoretical grasp of issues, applicants are expected to have field knowledge and experience of the North Eastern region as the NE Studies Programme will have a focus among others, also on the following sectors: research and documentation, ethnicity and identity formation, media, the independence movement, conflict and governance, economy and development, the Sixth Schedule, migration and refugees issues, the Look East Policy and relations with neighbors and SE Asia, energy and environment”.*

The Majlis (AC) considered and endorsed the above desirable qualifications as approved by the Vice-Chancellor, in anticipation of the approval of the Board of Management of MMAJ Academy of Third World Studies, JMI.

{Action: AR (RPS)}



**EC-2011 (VI): Reso-04**

**Approval of the Un-audited Annual Accounts of the University for the Financial Year 2010-11 to be submitted to the Director General of Audit, Central Expenditure for Certification and Audit.**

The Majlis (EC) considered and approved the un-audited Annual Accounts of the University for the Financial Year 2010-11 duly recommended by the Finance Committee vide its Item No. 3 dated 22.6.2011 (12.30. p.m.) for submission to the Director General of Audit, Central Expenditure for Certification and Audit.

**{Action: Finance Officer}**

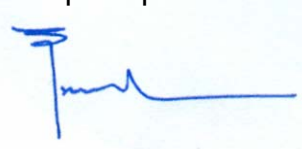
**EC-2011 (VI): Reso-5**

**Consideration on the proposal for opening a branch of Bank of India at the University Campus.**

The Majlis (EC) noted the need of the services of another Bank at the University Campus besides the existing Indian Bank. It was also informed that the Bank of India is already a trustee for the New Pension Scheme (NPS) and Jamia also submits the NPS through this Bank. The Bank has a special facility for students called Bingo Cards which is an ATM as well as overdraft facility. It is one of the Bankers of the UGC as well as other academic institutions. They are willing to develop an IT infrastructure and would provide a dedicated node account for the Finance & Accounts of the University through internet. The Bank would also help in submission of fees and also to work from 8:00 a.m. to 8:00 p.m. as and when required and that different branches in the city can also be accessed for submission of fees.

Besides above, the Hon'ble members were also informed about the space identified for the establishment of the said Bank along with the draft of Lease Deed prepared duly vetted by the Legal Advisor for charging rent @ Rs.45/- per sq ft. per month for the first five years and the rate will be increased by 20% for the subsequent year. The Lease Deed and the layout specification prepared by a team of officers from the Bank of India and the Executive Engineer, Building & Construction Department are given at **Annexure-IV**.

The Majlis (EC) considered and approved the proposal for opening a branch of Bank of India at the University Campus in principle.



While approving the above, the Majlis (EC) authorized the Vice-Chancellor to sign the Lease Deed along with the other terms and conditions to be worked out thereafter for opening of a Branch of Bank of India at University Campus.

{Action: Finance Officer}

**EC-2011 (VI): Reso-06**

**Approval of the Recommendations of the Selection Committees for the following non-teaching posts of the University.**

The Majlis (EC) considered and approved the following recommendations of the Selection Committees of the non-teaching posts of the University:

S. No.	Name of Post(s)	Name of selected Candidate/Remarks M/s./Dr.	No. of post(s)	Date of interview
A.	* <u>Development Officer:</u>	<u>Selected:</u> Mr. Mohd Hifzur Rehman	01	10.06.2011
B.	<u>Hindi Officer:</u>	<u>Selected:</u> Mr. Rajesh Kumar  <u>On Panel:</u> Mr. Yashpal	01	10.06.2011

\*The offer for the post of Development Officer may be given after the retirement of Mr. S. M. Taj on 30.06.2011.

{Action: AR (RPS)}

**EC-2011 (VI): Reso.-07**

**Decision on the promotion of teachers as per UGC Guidelines-2000, who become eligible for promotion prior to notification of UGC's Regulation-2010.**

The Majlis (EC) was informed that on receipt of UGC's Regulation-2010, JMI had sought certain clarification from UGC vide its letter dated 20.05.2011 (**Annexure-V**). In response to the University's letter, the UGC vide their letter No. F.1-2/2009(EC/PS)Pt.VII dated 27<sup>th</sup> May 2011 (**Annexure-VI**) has informed the University that the issue was placed



before the Anomaly Committee meeting held in UGC and has further clarified that “the Anomaly Committee is in the process of finalizing its draft Report of recommendations of all the issues discussed during its meetings. As and when the recommendations are received from the Anomaly Committee and approved by the Commission, the same will be forwarded to the MHRD for its formal approval”.

Since, it may take time to receive further clarification from UGC, the Majlis (EC) approved to process promotion of teachers who become eligible for promotion prior to notification of UGC Regulations-2010 issued on 30.06.2010 as per UGC-Regulation-2000.

{Action: AR (RPS)}

**UNDER ANY OTHER ITEM**

**EC-2011 (VI): Reso-08**

**Approval of the modalities for the award of TWAFS, SAWABS, SMILE and LIKE Scholarships for Jamia students.**

The Majlis (EC) considered the modalities prepared for the award of TWAFS, SAWABS, SMILE and LIKE Scholarships for Jamia students as the establishment of these scholarship was approved earlier by the Majlis-i-Muntazimah (Executive Council) vide its Reso. No. 3.11 dated 31.5.2011.

After detailed deliberation, the Majlis (EC) authorized the Vice-Chancellor to approve the said modalities after incorporating the suggestions made by the Hon’ble members for awarding the said scholarships.

{Action: DSW}

The meeting concluded at 5.15 p.m. with a vote of thanks to the Chair.



(Prof. S.M. Sajid)  
Registrar/Secretary

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