

DEPARTMENT OF ENGLISH
JAMIA MILLIA ISLAMIA

ABILITY ENHANCEMENT COURSE
(GENERAL ENGLISH)
FOUR YEAR UNDERGRADUATE PROGRAMME
(as per NEP 2020)

The General English language paper shall consist of 4 papers (one each in the 1st. 2nd, 3rd & 4th semesters). Each paper shall be of 2 credits. The evaluation shall consist of an End-semester Examination of 37 marks and Internal Assessment of 13 marks i. e. a total of 50 marks for each paper.

SEMESTER – I

CREDITS: 2

Total Marks: 50

End Semester Exam: 37 Marks

IA: 13 Marks

UNIT – I

GRAMMAR

(a) Articles

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 42 – 48.

(b) Adjectives

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 26 – 42.

UNIT – II

COMPOSITION

(a) Paragraph Writing

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 317 – 320.

PROSE READING & COMPREHENSION

- (a)** Sara Rai, “On Not Writing”, *The Book of Indian Essays: Two Hundred Years of English Prose*. Ed. Arvind Krishna Mehrotra. Black Kite and Hachette India, 2020, pp. 370 – 384.

Recommended Texts:

1. Mehrotra, Arvind Krishna. Ed. *The Book of Indian Essays: Two Hundred Years of English Prose*. Ed. Arvind Krishna Mehrotra. Black Kite and Hachette India, 2020.
2. Wren, P. C & H. Martin. *High School English Grammar & Composition*. Revised & Edited by N.D.V. Prasada Rao. Blackie ELT Books, 2022.

SEMESTER – II

CREDITS: 2

Total Marks: 50

End Semester Exam: 37 Marks

IA: 13 Marks

UNIT – I

GRAMMAR

(a) Tenses

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 77 – 86.

(b) Prepositions

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 119 - 126.

UNIT – II

POETRY READING & COMPREHENSION

- (a) A. K. Ramanujan, “Self-Portrait” and “On the Death of a Poem”, *The Oxford India Anthology of Twelve Modern Indian Poets*. Ed. Arvind Krishna Mehrotra. Oxford University Press, 1997, pp. 40 and 45.

PROSE READING & COMPREHENSION

- (b) G.V. Desani, “The Benares that Was”, *The Book of Indian Essays: Two Hundred Years of English Prose*. Ed. Arvind Krishna Mehrotra. Black Kite and Hachette India, 2020, pp. 142 – 151.

Recommended Texts:

1. Mehrotra, Arvind Krishna. Ed. *The Book of Indian Essays: Two Hundred Years of English Prose*. Ed. Arvind Krishna Mehrotra. Black Kite and Hachette India, 2020.
2. Mehrotra, Arvind Krishna. Ed. *The Oxford India Anthology of Twelve Modern Indian Poets*. Oxford University press, 1997.
3. Wren, P. C & H. Martin. *High School English Grammar & Composition*. Revised & Edited by N.D.V. Prasada Rao. Blackie ELT Books, 2022.

SEMESTER – III

CREDITS: 2

Total Marks: 50

End Semester Exam: 37 Marks

IA: 13 Marks

UNIT – I

GRAMMAR

(a) Verbs

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 66 - 75.

(b) Adverbs

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 110 - 119.

UNIT – II

VOCABULARY

(a) Word Formation

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 284 – 291.

(b) Idioms/ Phrasal Verbs

Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 257 – 276.

Recommended Texts:

1. Wren, P. C & H. Martin. *High School English Grammar & Composition*. Revised & Edited by N.D.V. Prasada Rao. Blackie ELT Books, 2022.
2. Pant, Deepika & Prashasti Joshi. Ed. *Cambridge Foundation Course in English Language*. Cambridge University Press, 2019.

SEMESTER – IV

CREDITS: 2

Total Marks: 50

End Semester Exam: 37 Marks

IA: 13 Marks

UNIT – I

COMPOSITION

- (a) Dialogue Writing
Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 391 – 399.
- (b) Essay Writing (Descriptive/Narrative/Expository/Argumentative)
Wren & Martin High School English Grammar & Composition. N.D.V. Prasada Rao. Blackie ELT Books, 2022, pp. 379 – 389.

UNIT - II

BUSINESS COMMUNICATION SKILLS

- (a) Job Application Letter (alongwith CV/ Resume/ Bio-Data)
- (b) Letter to the Editor
- (c) Letter of Complaint
- (d) Leave Application Letter

Cambridge Foundation Course in English Language. Cambridge University Press, 2019. Edited by Deepika Pant and Prashasti Joshi, pp. 173 – 191.

Recommended Texts:

1. Wren, P. C & H. Martin. *High School English Grammar & Composition*. Revised & Edited by N.D.V. Prasada Rao. Blackie ELT Books, 2022.
2. Pant, Deepika & Prashasti Joshi. Ed. *Cambridge Foundation Course in English Language*. Cambridge University Press, 2019.